



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

L-3.

MEETING DATE

2019-05-07 10:05 - School Board Operational Meeting

AGENDA ITEM

ITEMS

CATEGORY

L. OFFICE OF PORTFOLIO SERVICES

DEPARTMENT

Charter Schools/Management Support

Special Order Request

☐ Yes☒ No

Time

Open Agenda

☐ Yes☒ No

TITLE:

Charter School Renewal Agreement - Sunshine Charter Academy of Broward, Inc. (SunEd High School of North Broward - 5861)

REQUESTED ACTION:

Approve the Charter School Renewal Agreement for Sunshine Charter Academy of Broward, Inc., on behalf of SunEd High School of North Broward - 5861.

SUMMARY EXPLANATION AND BACKGROUND:

The terms and conditions for the operation of a charter school are set forth by the governing board of the charter school, and The School Board of Broward County, Florida, in a written contractual agreement that constitutes a school's charter.

A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda.

See Supporting Docs for continuation of Summary Explanation and Background.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:☒ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☒ Goal 3: Effective Communication**FINANCIAL IMPACT:**

There is no financial impact to the District.

EXHIBITS: (List)

(1) Continuation of Summary Explanation and Background (2) SunEd High School of North Broward 5861 ES (3) SunEd HS of North Broward Renewal 5861 (4) Appendix 1 - Renewal Program Review

BOARD ACTION:**APPROVED**

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Donté Fulton-Collins

Phone: 754-321-2135

Name:

Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Leslie M. Brown - Chief Portfolio Services Officer

Signature

Leslie M. Brown

4/12/2019, 2:32:52 PM

Electronic Signature

Form #4189 Revised 08/04/2017

RWR/ LMB/DFC/RS:ac

Approved In Open
Board Meeting On:

By:

MAY 07 2019

School Board Chair

Continuation of Summary Explanation and Background:

The terms and conditions for the operation of a charter school are set forth by the governing board of the charter school, and The School of Broward County, Florida, in a written contractual agreement that constitutes a school's charter. Pursuant to Section 1002.33(8)(b), Florida Statutes, a school's Charter School Agreement may be renewed subject to a program review and provided that none of the statutory grounds for non-renewal have been documented. The Superintendent's Charter School Review Committee reviewed and analyzed the charter renewal process from Sunshine Charter Academy of Broward, Inc., on behalf of SunEd High School of North Broward – 5861.

It is requested that The School Board of Broward County, Florida, approve the renewal of the Charter School Agreement for Sunshine Charter Academy of Broward, Inc., on behalf of SunEd High School of North Broward – 5861 for a five-year period. An Executive Summary is attached which specifies the grounds for the five-year renewal.

A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda.

Executive Summary

Renewal of Charter School Agreement Sunshine Charter Academy of Broward, Inc. SunEd High School of North Broward – 5861

School Name	SunEd High School of North Broward
Implementation Year	2014 – 2015
Termination Date of Current Charter Agreement	June 30, 2019
Address	1117 Banks Road Margate, Florida 33063
Grades Approved to Serve	9-12
Grades Currently Serving	9-12
Current Enrollment	332
Target population	At Risk
Curriculum Focus	Re-engagement/Recovery
School Grade	Commendable

On March 4, 2014, The School Board of Broward County, Florida, approved a Charter School Agreement authorizing Sunshine Charter Academy of Broward, Inc., to open SunEd High School of North Broward – 5861. The original contract was effective for a five-year period, to conclude on June 30, 2019.

During the last year of the charter contract, the charter school received a renewal program review as required for charter contract renewal and demonstrated academic and programmatic deficiencies.

Section 1002.33(7)(c)1, Florida Statutes, states that, “a charter school may be renewed provided that a program review demonstrates that the criteria in paragraph (a) have been successfully accomplished and that none of the grounds for nonrenewal established by paragraph (8)(a) has been documented.

Section 1002.33(8)(a), Florida Statutes, specifies the causes for non-renewal or termination of a charter. These are:

1. Failure to participate in the state’s education accountability system created in Section 1008.31, as required in this section, or failure to meet the requirements for student performance stated in the charter.
2. Failure to meet generally accepted standards of fiscal management.
3. Material violation of law.
4. Other good cause shown.

As part of its renewal process for charter schools, The Superintendent’s Charter School Review Committee conducted a review of the school’s data and the renewal program review submitted by Sunshine Charter Academy of Broward, Inc., (SunEd High School of North Broward – 5861), as required by Section 1002.33, Florida Statutes. Upon reviewing the renewal program review, the Superintendent’s Charter Renewal Committee concluded that there were deficiencies in the areas of Educational Performance. The deficiencies were not sufficient to deny any renewal of the contract, and as such the committee recommends a five-year renewal of the Charter School Agreement.

DEFICIENCIES FOUND IN THE RENEWAL PROGRAM REVIEW PROCESS

The following are the specific deficiencies that did not meet or partially met the renewal criteria, thus contributing to the recommendation of a five-year renewal of the Charter School Agreement with mitigating language.

EDUCATIONAL PERFORMANCE:

The Superintendent's Charter Review Committee reviewed the Educational Performance of the charter school as presented in the renewal program review. Staff has determined Sunshine Charter Academy of Broward, Inc., (SunEd High School of North Broward – 5861), has demonstrated the following deficiencies:

Deficiencies:

- Failure to follow the state-approved District Exceptional Student Education (ESE) Policies and Procedures (SP&P) Plan to ensure the needs of ESE students, students with disabilities and gifted students are being met per Title 34 Code of Federal Regulations (CFR), Section 300.641, CFR, Section 1003.57, 1003.571, 1003.573, Florida Statutes and Rule 6A-6.03411, F.A.C., and Rule 69A-58.0084, F.A.C.
- Failure to demonstrate compliance in all areas of ESE Program implementation including students with disabilities and gifted students, based on the ESE Programmatic Onsite Reviews or Desk Top Reviews.

Remedial Measures:

- The School will follow the Florida Department of Education Division of K-12 Public Schools Bureau of Exceptional Education and Student Services School District (Broward) Exceptional Student Education Policies and Procedures (SP&P)
- The School will demonstrate compliance in all areas of ESE Program implementation (Students with Disabilities and Gifted) based on an ESE Programmatic Onsite Analysis or Desktop Review during each year of the terms of this agreement.

It is requested that The School Board of Broward County, Florida, approve the renewal of the Charter School Agreement for Sunshine Charter Academy of Broward, Inc. (SunEd High School of North Broward – 5861), for a five-year period starting on July 1, 2019 and ending on June 30, 2024. This five-year renewal term will afford the charter school an opportunity to continue its operations while demonstrating its ability to remediate deficiencies as required by Section 1002.33, Florida Statutes.

If the renewed charter school fails to implement the remedial measures listed in the renewal Charter School Agreement and as stated above, such non-compliance will be considered grounds for the future termination of the renewed Charter Agreement or declination of any further contract renewal.

SunEd High School of North Broward – 5861, is located at 1117 Banks Road, Margate, Florida 33063, which is located in District 7.

The governing board members of Sunshine Charter Academy of Broward, Inc., reside in Broward County, Florida .

CHARTER SCHOOL AGREEMENT

THIS CHARTER SCHOOL AGREEMENT is entered into as of the 7th day of May, 2019 by and between:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA,
a body corporate operating and existing under the laws of the State of Florida
[hereinafter referred to as “Sponsor”],
and having its principal place of business located at
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

SUNSHINE CHARTER ACADEMY OF BROWARD, INC.
d/b/a SunEd High School of North Broward
a Florida not-for-profit organization [hereinafter referred to as “School”],
and having its principal place of business located at:
1117 Banks Road, Margate, Florida 33063

WHEREAS, the Sponsor has the authority pursuant to Section 1002.33, Florida Statutes, to grant to a not-for-profit organization a charter to operate a charter high school, grade levels 9-12 within the school district; and

WHEREAS, the School is a Florida not-for-profit organization and desires to operate a charter school within the school district for the purposes set forth in Section 1002.33, Florida Statutes, and in the School’s Charter School Application which is attached hereto as **Appendix 1** and incorporated herein by reference.

WHEREAS, the School is approved by the Sponsor to provide educational services in accordance with the terms of a charter school agreement; and

WHEREAS, it is the intent of the parties that this Charter School Agreement [hereinafter referred to as “Charter”] shall serve as the charter for the operation of the School.

NOW, THEREFORE, in consideration of the mutual covenants and terms herein set forth, the parties agree as follows:

ARTICLE 1: RECITALS

Section 1.A: **Recitals:** The foregoing recitals are true and correct and are incorporated within this Charter by reference.

ARTICLE 2: GENERAL PROVISIONS

Section 2.A: **Approved Application:** The School's approved application to operate a charter school is appended hereto as **Appendix 1** and is incorporated herein by reference. If any provision of this Charter is inconsistent with **Appendix 1**, the provisions of this Charter shall prevail.

Section 2.B: **Term of Charter:** Unless terminated earlier pursuant to Section 1002.33, Florida Statutes, or upon the terms contained herein, this charter shall cover a term of 5 years commencing on July 1, 2019 and ending on June 30, 2024.

Section 2.B.1: **Effective Date:** This Charter shall become effective on July 1, 2019 or upon signing by both parties, whichever date is later.

Section 2.B.2: **Start-Up Date:** The initial start-up of the School shall be consistent with the beginning of the Sponsor's public school calendar for each school year. In all years of operation, the School will follow the public school calendar adopted by the Sponsor unless otherwise stated and approved in the Application (**Appendix 1**) or by an amendment to this Charter. The School shall provide instruction for at least one hundred eighty (180) school days or the number of days required by law for other public schools, and may provide instruction for additional days.

Section 2.B.3: **Pre-Opening Deadline:** The School shall be eligible to receive FTE funding from the Sponsor once it has secured and has provided to the Sponsor evidence of at least temporary facility approval from the appropriate licensing or zoning authority, but in no event shall such funds be disbursed to the School any earlier than July 1 of the school year in which the School will open. If the School has not secured and provided to the Sponsor evidence of at least temporary facility approval from the appropriate licensing or zoning authority no later than fifteen (15) calendar days prior to the opening of the School, then this Charter will automatically expire without any notice, hearing, right to appeal or further action required of the Sponsor. If the School has not already utilized a planning year with regard to its approved application, the first year of this Charter shall automatically be a planning year if the School has not secured and provided to the Sponsor evidence of at least temporary facility approval from the appropriate licensing or zoning authority no later than fifteen (15) calendar days prior to the opening of the School. The School shall not be entitled to enroll any students during a planning year and shall not be eligible to receive any FTE funding from the Sponsor during such planning year. If the School has already utilized a planning year subsequent to approval of its application and thereafter fails to secure and provide to the Sponsor evidence of at least temporary facility approval from the appropriate licensing or zoning authority no later than fifteen (15) calendar days prior to the opening of the School, this Charter shall automatically expire without any notice hearing, right to appeal or further action required of the Sponsor.

Section 2.B.4: **Charter Modification:** This Charter may be modified during its term by mutual agreement of the parties, provided such modifications are agreed to in writing and executed by both parties. Alteration of the grade levels served will require approval of a subsequent or supplemental charter school application to serve those additional grades.

Furthermore, no modifications may alter student eligibility for enrollment except as permitted by applicable law.

Section 2.B.4.a: **High Performing Charter School:** As per Section 1002.331 Florida Statutes, a State designated high-performing charter school may increase its student enrollment, contract capacity, not to exceed the current facility capacity and expand grade levels within kindergarten through grade 12 to add grade levels not already served if any annual enrollment increase resulting from grade level expansion is within the limits established above. A high-performing charter school shall notify the Sponsor in writing by March 1 if it intends to increase enrollment or expand grade levels the following year. The written notice shall specify the amount of the enrollment increase and the grade levels that will be added, as applicable.

Section 2.B.5: **Charter Renewal:** This Charter may be renewed pursuant to Section 1002.33(7)(c)1, Florida Statutes, for such duration as may be established by mutual written agreement of the parties.

Section 2.C: **Educational Program and Curriculum:** The School shall deliver an educational program and curriculum as described in its Application which is attached hereto and incorporated herein as **Appendix 1**.

Section 2.D: **Non-Renewal/Cancellation and Termination:** Any non-renewal, cancellation or termination of the Charter shall be subject to Section 1002.33(8), Florida Statutes, and the terms of this Charter.

Section 2.D.1: **Non-Renewal Provisions:** At the end of the term of the Charter, the Sponsor may choose not to renew the School's Charter for any of the following reasons to the extent that such violations are not cured after notice and an opportunity to cure during the length of the current term:

(a) a failure by the School to participate in the state's education accountability system created in Section 1008.31, Florida Statutes, or failure to meet requirements for student performance stated in this Charter;

(b) a failure by the School to meet generally accepted standards of fiscal management which includes, but is not limited to, a negative fund balance in any governmental fund as reported in a budget or audit report which is not the subject of a Corrective Action Plan or Financial Recovery Plan; negative net assets as reported in a budget or audit report; failure to timely file reports required by the Sponsor; improper expenditure of grant funds; failure to maintain required insurance; failure to correct audit findings within sixty (60) calendar days; spending in excess of approved appropriations; and material discrepancies (five percent (5%) or greater) between unaudited annual financial report and audited statements that cannot be justified or otherwise explained;

(c) a violation of federal, state or local law, or a material breach of the provisions of this Charter by the School;

(d) any action by the School that is detrimental to the health, safety, or welfare of its students and is not timely cured after notice;

(e) a failure by the School to achieve fifty percent (50%) of the goals and outcomes of any School Improvement Plan/Accountability Plan developed for the School;

(f) receipt by the School of a state-designated grade of “F” in any two (2) of four (4) years or in the instance of a School that is assigned a School Improvement Rating (SIR) rather than a letter grade; receipt of an Incomplete for failure to conform to student participation requirements to receive a state designation in any two (2) of four (4) years after the final determination of grade or rating by FLDOE. The equivalent of an “F” grade is defined as the School receiving thirty-one percent (31%) of the total application points or less on the Florida Grades issued by the Florida Department of Education. Schools assigned a School Improvement Rating rather than a letter grade will be considered the equivalent of an “F” grade if their School Improvement Rating is “Unsatisfactory”. The foregoing point designations or school improvement ratings shall be amended during the term of this Charter to conform to current state law or rules;

(g) any other good cause shown including, without limitation, any of the grounds specified in this Charter which is not cured after notice and a reasonable opportunity to cure during the length of the current term.

Section 2.D.1.a: **Grounds for Good Cause**: “Good cause” for termination or non-renewal shall include, but not be limited to, the following to the extent that such violations are not cured after notice and an opportunity to cure during the length of the current term:

(1) a failure by the School to implement a reading curriculum that is consistent with effective teaching strategies grounded in scientifically-based reading research;

(2) receipt by the School of a state-designated grade of “F” in any two (2) of four (4) years or in the instance of a School that is assigned a School Improvement Rating (SIR) rather than a letter grade; receipt of an Incomplete for failure to conform to student participation requirements to receive a state designation in any two (2) of four (4) years after the final determination of grade or rating by FLDOE. The equivalent of an “F” grade is defined as the School receiving thirty-one percent (31%) of the total application points or less on the Florida Grades issued by the Florida Department of Education. Schools assigned a School Improvement Rating rather than a letter grade will be considered the equivalent of an “F” grade if their School Improvement Rating is “Unsatisfactory”. The foregoing point designations or school improvement ratings shall be amended during the term of this Charter to conform to current state law or rules;

(3) a failure by the School to comply with a Corrective Action Plan;

(4) a failure by the School to make contributions to the Florida Retirement System (FRS), if the School has elected to participate in the FRS;

(5) a failure by the School to pay payroll taxes to the Internal Revenue Service;

(6) the School's filing for voluntary bankruptcy, adjudication of bankruptcy or of insolvency, or other state of financial impairment such that the School can no longer operate or is no longer economically viable as determined pursuant to §218.503, Florida Statutes;

(7) failure of the School's annual audit to comply with the requirements specified in this Charter or the School's failure to timely submit financial reports or other reports required by Section 1002.33(9), Florida Statutes, or by this Charter;

(8) the School's failure to meet generally accepted accounting principles;

(9) the School's failure to comply with the maximum class size requirements of Article IX, Sections (1) – (3), Florida Constitution, to the extent said requirements are applicable to charter schools and to the extent such failure to comply is not addressed in a corrective action plan approved by the FDOE;

(10) the School's failure to maintain insurance coverage as described in this Charter;

(11) the School's failure to provide the Sponsor with the required access to records;

(12) the School's violation of any court order, as determined by a court of competent jurisdiction;

(13) a criminal conviction upon matters involving the School against either the School's governing board, its members (collectively or individually), or by the management company contracted by the School if not cured by the Governing Board;

(14) the School's failure to submit to the Sponsor a Financial Recovery Plan and/or a Corrective Action Plan, as appropriate with the supporting documents that is determined by the Sponsor to be acceptable within thirty (30) days following a determination of financial emergency pursuant to Section 218.503, Florida Statutes;

(15) the School's failure to implement any Financial Recovery Plan approved by the Commissioner of Education or a Corrective Action Plan pursuant to Section 218.503, Florida Statutes;

(16) a failure by the School to provide periodic progress reports as required by the financial recovery plan or a Corrective Action Plan as determined by the Sponsor;

(17) the School's receipt of a finding of financial emergency, pursuant to Section 218.503, Florida Statutes, for two consecutive years or more than once during any one fiscal year, where the School has been afforded an opportunity to cure such financial position by adhering to a financial recovery plan, as may be modified pursuant to Section 218.503, Florida Statutes, and failed to evidence improvement in the School's financial status;

(18) the School's failure to (1) cooperate with representatives of a financial emergency board or a Corrective Action Plan Committee seeking to inspect and review the School's records, information, reports and assets; (2) consult with representatives of a financial emergency board regarding any steps necessary to bring the School's books of account, accounting systems, financial procedures, and reports into compliance with state requirements; (3) permit the representatives of a financial emergency board to review the School's operations, management, efficiency, productivity, and financing of functions and operation; or (4) provide periodic progress reports as required by any financial recovery plan issued pursuant to Section 218.503, Florida Statutes;

(19) a finding, by a court with competent jurisdiction, or by the School Board after the School has received notice and an opportunity for a formal hearing, that the School or its representative have perpetrated a material fraud upon the Sponsor or made material intentional misrepresentations in the Application (**Appendix 1**);

(20) a failure by the School to comply with background screening, including the payment of all associated costs, and other requirements set forth in Section 1002.33(12)(g), Florida Statutes;

(21) the School's failure to achieve and maintain the minimum student enrollment set forth in the application or as mutually agreed upon by the parties and provided for within the School's approved budget, except as otherwise provided in Section 4.A herein below;

(22) any other good cause shown, which shall include, without limitation, any material breach or violation by the School, which is not cured after notice and an opportunity to cure during the length of the current term, of the standards, requirements, or procedures of this Charter such as:

(a) the School's failure to timely submit monthly and quarterly financial reports;

(b) the School's failure to timely submit all financial statements in the format specified by the Sponsor;

(c) the School's failure to fulfill all the requirements for highly qualified instructional personnel as redefined by the Every Student Succeeds Act (ESSA);

(d) the School's failure to comply with the conflict of interest provisions applicable to charter schools;

(e) the School's failure to timely submit the annual report to the Sponsor;

(f) the School's failure to timely submit the School Improvement Plan to the Sponsor, as required by State statute;

(g) the School's failure to participate in all state assessment programs;

(h) the School's failure to allow the Sponsor reasonable access to facilities and records to review data sources, including collection and recording procedures;

(i) the School's failure to comply with the education goals established by Section 1000.03(5), Florida Statutes;

(j) if the School is a secondary charter school, its failure to comply with Section 1003.43, Florida Statutes, or to the student progression standards set forth in Section 1008.25, Florida Statutes;

(k) the School's failure to use records and grade procedures that adequately provide the information required by the Sponsor;

(l) the School's failure to provide Exceptional Student Education (ESE) students and English Language Learners (ELL) with programs and services in accordance with federal, state and local school district policies;

(m) the School's failure to obtain proof of consent to enroll each student from the student's parent/guardian or from the student if the student is eighteen (18) years of age or older;

(n) the School's failure to timely submit the annual financial audit as required by Section 218.39, Florida Statutes;

(o) the School's failure to comply with the Florida Building Code (including Chapter 533, Florida Statutes) and the Florida Fire Prevention Code, including reference documents, applicable state laws and rules, and federal laws and rules;

(p) the School's failure to comply with all applicable laws, ordinances and codes of federal, state and local governance including, without limitation, the Individuals with Disabilities Education Act (IDEA);

(q) the School's failure to obtain and maintain all necessary licenses, permits, zoning, use approval, facility certifications, and any other approval required by the local government or any other governmental authorities having jurisdiction at any time during the term of this Charter;

(r) the School's failure to maintain the required insurance at any time during the term of this Charter or provide evidence of that such insurance is in effect;

(s) the violation by a member of the School's governing board of Sections 112.313(2), (3), (7) or (12), or 112.3143, Florida Statutes, or any other applicable portion of the Code of Ethics for Public Officers and Employees that is not promptly remedied upon notification of the violation to the School's governing board;

(t) the School's willful or reckless failure to manage public funds in accordance with the law;

(u) the School's failure to comply with the maximum class size requirements of Article IX, Sections (1) – (3), Florida Constitution, to the extent said requirements are applicable; or

(v) the School's violation of any court order as determined by a court of competent jurisdiction.

Section 2.D.1.b: **Notice of Renewal/Non-Renewal from the Sponsor; Appeal:** Except when exercising its authority for the immediate termination of a charter school, the Sponsor shall provide written notification to the governing body of the School of the proposed renewal or non-renewal of its Charter at least ninety (90) days in advance of the proposed action. In the event of a non-renewal, the notice shall state in reasonable detail the grounds for the proposed action. The notice shall state that the School's governing body may issue a request for a hearing. Said request must be made within fourteen (14) calendar days of receiving the notice. The hearing shall be conducted using the procedure selected by the Sponsor from those alternatives specified in Section 1002.33(8)(b), Florida Statutes.

Section 2.D.1.c: **Notice of Renewal/Non-Renewal from the School:** The School shall notify the Sponsor in writing at least ninety (90) days prior to the expiration of the Charter as to the School's intent to renew or not to renew.

Section 2.D.2: **90-Day Termination:** This Charter may be terminated upon ninety (90) calendar days' written notice pursuant to Section 1002.33(8)(b) and (c), Florida Statutes, for any of the grounds listed in the foregoing Non-Renewal Section, Grounds for Good Cause Section, or ground specified elsewhere in this Charter or provided under applicable law. This Charter may also be terminated by the Sponsor before the expiration of its term if the Sponsor determines, after due notice and opportunity to be heard, that insufficient progress has been made

by the School in attaining certain achievement objectives, as referenced in Section 3.A., below, agreed to by the parties hereto and contained in this Charter.

Section 2.D.2.a: **Notice from the Sponsor; Appeal:** Except when immediately terminated pursuant to this Charter, the Sponsor shall provide written notification to the governing body of the School of the proposed termination of a charter at least ninety (90) days in advance of the proposed action. The notice shall state in reasonable detail the grounds for the proposed action. The notice shall state that the School's governing body may issue a request for a hearing. Said request must be made within fourteen (14) calendar days of receiving the notice. The hearing shall be conducted using the procedure selected by the Sponsor from those alternatives specified in Section 1002.33(8)(b), Florida Statutes, within sixty (60) days of its receipt of a request from the School's governing body. Within thirty (30) days of its receipt of the Sponsor's final order, the School's governing body may appeal the Sponsor's decision pursuant to Section 120.68, Florida Statutes.

Section 2.D.3: **Immediate Termination:** This Charter may be terminated immediately by the Sponsor pursuant to Section 1002.33(8)(d), Florida Statutes, if it determines that there is an immediate and serious danger to the health, safety or welfare of the students exists. In making the determination as to whether good cause exists for immediate termination, the Sponsor will consider whether the totality of the circumstances warrant a decision to forego the procedures for a ninety (90) day termination. The Sponsor shall notify in writing the School's governing body, the School's principal, and the Florida Department of Education if the Charter is immediately terminated. The Sponsor shall clearly identify the specific issues that resulted in the immediate termination and provide evidence of prior notification of issues resulting in the immediate termination when appropriate.

Section 2.D.3.a: **Immediate Termination – Operations During Appeal:** Upon receipt of notice of immediate termination, the School shall immediately provide the Sponsor all of the keys to the School's facilities along with all security system access codes and access codes for all computers in the School's facilities, and shall immediately make accessible all educational and administrative records of the School so the Sponsor may immediately take any appropriate actions. Moreover, within two (2) business days, the School shall turn over to the Sponsor all records and information regarding the accounts of all of the public funds held by the School and shall turn over to the Sponsor all of the School's public property and public funds. The Sponsor shall further cooperate and afford the School immediate access to any and all records in Sponsor's possession and needed by the School in preparation of its appeal, upon School's request, to the extent that such records were turned over to the Sponsor pursuant to this section. If the School prevails in an appeal to the State Board of Education, the Sponsor shall, immediately, return to School all keys, security codes, all educational and administrative records of the School, and the School's facility. In that case, the School's governing board shall resume operation and oversight of the School.

Section 2.D.3.a.1: **Immediate Termination – Assets and Property During Appeal:** Any unencumbered public funds from the School, and district school board property and improvements, furnishings, and equipment purchased with public funds, or financial or other records pertaining to the School, in the possession of any person, entity or

holding company, other than the School, shall be held in trust upon the Sponsor's request, until any appeal status is resolved.

Section 2.D.3.a.2: **Immediate Termination – School Debts and Term of Lease During Appeal:** However, nothing herein shall be construed as an obligation on the part of the Sponsor to secure the extension of a lease term during the pendency of an appeal or to pay with Sponsor's fund any debts incurred by the School in order to avert a foreclosure or eviction.

Section 2.D.3.a.3: **Immediate Termination – Correspondence During Appeal:** During the pendency of any appeal, the Sponsor shall forward to the chair of School's governing board copies of any correspondence or other written communications related to the School's leases and mortgages or to the extension or termination of any of the School's contracts or business relationships.

Section 2.D.3.a.4: **Immediate Termination – Non-Renewal or Termination During Pendency of Appeal:** Since the issues on appeal shall be limited to whether there existed grounds for the immediate termination of the Charter, this Charter may still be terminated upon ninety (90) day notice or non-renewed in accordance with its terms during the pendency of an appeal in accordance with Section 1002.33(8), Florida Statutes.

Section 2.D.3.a.5: **Immediate Termination – Retrieval of Personal Items by School Personnel:** If the School appeals to the State Board of Education and is unsuccessful in the appeal (or if the School fails to timely file an appeal), the School shall be dissolved pursuant to Section 1002.33(8)(e), Florida Statutes. In such event, the Sponsor shall allow the School's governing body and its employees, agents and assigns to retrieve any of their respective personal belongings from the School's facility. However, all property and improvements, furnishings, and equipment purchased with public funds shall automatically revert to full ownership by the Sponsor, subject to complete satisfaction of any lawful liens or encumbrances.

Section 2.D.3.b: **Hearing Process:** Pursuant to Section 1002.33(8)(d), Florida Statutes, the Sponsor's determination to immediately terminate the Charter is not subject to the provision of a hearing described in Section 1002.33(8)(b) & (c), Florida Statutes except that the hearing may take place after the Charter has been terminated. The School's governing body may, within ten (10) calendar days after receiving the Sponsor's decision to immediately terminate the Charter, request a hearing in accordance with Section 1002.33(8)(d), Florida Statutes.

Section 2.D.3.c: **Sponsor Operation of School Pending Appeal:** Unless the School has already ceased operations, the Sponsor shall, if feasible, assume operation of the School upon immediate termination and shall continue operating the School throughout the pendency of the hearing under Section 1002.33(8)(b)&(c), Florida Statutes, unless the continued operation of the School would materially threaten the health, safety or welfare of the students as determined by a local government having jurisdiction over the matter. The Sponsor shall hold and conserve all School property and assets, including cash and investments, in trust until the School

has exhausted all appellate rights pursuant to Section 1002.33(8)(b)&(c), Florida Statutes. The Sponsor shall only disburse School funds in order to pay the normal expenses of the School as they accrue in the ordinary course of business. Normal expenses shall include, but not be limited to, the payment of employee salaries and benefits and reasonable attorney fees and costs. This provision shall not be interpreted to require Sponsor funds to be used to pay School expenses.

Section 2.D.3.d: **School Employees After Immediate Termination:** The School's instructional and operational employees will be required to continue working in the charter school until such time as the School exhausts its appellate remedies. Notwithstanding the general policy of requiring such employees to continue serving in their regular capacities during that time, the Sponsor reserves the right to take any appropriate personnel action as to such employees if any cause for personnel discipline should arise or be discovered during the Sponsor's assumed operation of the charter school (after the Sponsor provides any required due process to such employees if they are not terminable at-will).

Section 2.D.4: **Post Termination Provisions:** In the event that the Charter is terminated (other than immediate termination) or non-renewed by the Sponsor, the disposition of financial and operational records, student records, property and assets, debts and leases shall be in accordance with the provisions of this Charter and applicable law.

Section 2.D.4.a: **Financial & Operational Records:** In the event that the Charter is terminated (other than immediate termination) or non-renewed by the Sponsor, all administrative, operational and financial records of the School shall be turned over to the Sponsor along with all security system access codes and access codes for all computers in the School's facilities on the date the expiration, non-renewal or termination takes effect.

Section 2.D.4.b: **Student Records:** In the event that the Charter is terminated (other than immediate termination) or non-renewed by the Sponsor, student records shall be turned over to Sponsor on the date the expiration, non-renewal or termination takes effect.

Section 2.D.4.c: **Property/Assets of the School:** The parties acknowledge that both the Sponsor and the School are public entities. In the event that the Charter is terminated (other than immediate termination) or non-renewed by the Sponsor and except as otherwise provided by law; all assets, supplies and equipment purchased with public funds by the School or which would otherwise be due and payable to the School shall instead be delivered to, retained and owned by the Sponsor and all school property and improvements, furnishings and equipment and any unencumbered public funds shall automatically revert or transfer, as the case may be, to full ownership by the Sponsor (subject to any lawful liens and encumbrances) following the School's exhaustion of its appellate remedies. If the School's accounting records fail to clearly establish whether a particular asset was purchased with public funds or non-public funds, then it shall be presumed that it was purchased with public funds and ownership of the asset shall automatically revert to the Sponsor. Property and assets purchased with public funds shall be defined as all property, whether real or personal, purchased directly with grants and funds provided by a governmental entity. Funds provided by the School and used by an education services provider ("ESP") company to purchase property and assets for the School are considered public funds. Any property and improvements, furnishings and equipment purchased without Article 12.0 funds for the School which have not been reimbursed by public funds shall be the property

of the School should the Charter terminate or not be renewed. Any assets existing at the time of expiration, termination or non-renewal of this Charter School Agreement, which have been funded by both Article 12.0 funds and non-public funds, shall be equitably divided between the parties. Any disputes concerning such equitable division of assets shall be addressed through the dispute resolution provisions available through Section 1002.33, Florida Statutes, or as specified in this Charter. Property and assets purchased by an educational management organization in conjunction with operating the School shall not be deemed to have been purchased with public funds. The financial and auditing personnel and staff of the Sponsor and the School shall cooperate in and coordinate the proper identification and sources of funding for the property and improvements, furnishings, and equipment purchased for the School and the appropriate record keeping of same, during the term hereof or any extensions of this Charter School Agreement.

Section 2.D.4.d: **Debts of the School:** In the event that the Charter is terminated (other than immediate termination) or non-renewed by the Sponsor, the the School shall be responsible for all the debts of the School. The parties acknowledge that the Sponsor may not assume the debt arising from any contract for services made between the governing body of the School, the management company (if applicable), and/or third parties, except for a debt that is previously detailed and agreed upon (in writing and executed with the same formalities as this Charter) by both the Sponsor, the governing body of the School and/or the management company (if applicable), and that may not reasonably be assumed to have been satisfied by the Sponsor.

Section 2.D.4.e: **Leases of the School:** In the event that the Charter expires or is terminated (other than immediate termination) or non-renewed by the Sponsor, any and all leases existing between the Sponsor and the School shall be automatically cancelled. However, in no event shall the Sponsor be responsible under any assignment of a lease for any debts or obligations of the School incurred prior to such assignment.

Section 2.D.4.f: **Dissolution of the School:** Upon expiration, non-renewal or termination of the Charter and exhaustion of any rights to appeal, the School shall be dissolved under the provisions of the statute under which the School was organized.

Section 2.D.4.g: **Student Enrollment Upon Non-Renewal:** Any student enrolled in the School at the time of the expiration, termination or non-renewal of this Charter may apply to and be enrolled in a public school operated by Sponsor or another charter school in accordance with the Sponsor's or the recipient charter school's normal application and enrollment procedures.

Section 2.D.5: **Voluntary Termination:** The School's governing board may elect to voluntarily terminate this Charter by sending to the Sponsor a written notice of voluntary termination executed by the chair of the governing board. In the event of a voluntary termination, the School shall be deemed to have waived any right to notice, hearing or appeal of the termination of its Charter. The school shall inform the Sponsor no later than 15 days prior to the date specified in the notice of voluntary termination. Any such voluntary termination shall be effective as of the date specified in the governing board's notice. Upon receipt of notice of the intent to voluntarily terminate the contract, the governing board's right to notice, hearing or appeal shall cease. In the

event of a voluntary termination, all post-termination provisions stated in this Charter shall apply other than the provisions for notice, hearing or appeal.

Section 2.E: **Non-Discrimination Policy**: The School agrees to adhere to a policy of non-discrimination in educational programs/activities and employment and strives affirmatively to provide equal opportunity for all as required by:

Section 2.E.1: Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color, religion or national origin;

Section 2.E.2: Title VII of the Civil Rights Act of 1964, as amended, which prohibits discrimination in employment on the basis of race, color, religion, gender or national origin;

Section 2.E.3: Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of gender;

Section 2.E.4: The Age Discrimination in Employment Act of 1967 (ADEA), as amended, which prohibits discrimination on the basis of age with respect to individuals who are at least forty (40) years of age;

Section 2.E.5: Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against the disabled;

Section 2.E.6: The Americans with Disabilities Act of 1990 (ADA) which prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications;

Section 2.E.7: The Family and Medical Leave Act of 1993 (FMLA) which required covered employers to provide up to twelve (12) weeks of unpaid, job-protected leave to “eligible” employees for certain family and medical reasons;

Section 2.E.8: The Florida Educational Equity Act which prohibits discrimination against a student or employee on the basis of race, gender, national origin, marital status, or handicap;

Section 2.E.9: The Florida Civil Rights Act of 1992 which secures freedom from discrimination on the basis of race, color, religion, gender, national origin, age, handicap or marital status for all individuals within the State;

Section 2.E.10: Public Law 93-508 (Federal Law) and Section 295.07, Florida Statutes, which provide categorical preferences for employment and re-employment rights to veterans; and

Section 2.E.11: Sponsor’s School Board Policy, which prohibits discrimination on the basis of sexual orientation.

Section 2.F: **Class Size:** To the extent applicable, the School will comply with Article IX, Section 1 of the Florida Constitution, and any applicable state law governing class size. If it is determined that the School was required to comply with Article IX, Section 1 of the Florida Constitution or any state law governing class size and failed to do so and such non-compliance adversely impacts Sponsor's compliance with state law, such failure shall constitute good cause for the termination of this Charter School Agreement. Furthermore, the School shall promptly reimburse the Sponsor for any penalties incurred by Sponsor as a result of the School's non-compliance.

Section 2.G: **Additional Requirements:** The Sponsor reserves the right to require the School to adhere to School Board Policy 1163 and any additional requirements imposed upon charter schools by applicable law or rules or by the Florida Department of Education. The performance of the Sponsor of any of its obligations under this Charter shall be subject to and contingent upon the availability of moneys lawfully available for such purposes.

ARTICLE 3: ACADEMIC ACCOUNTABILITY

Section 3.A: **Student Performance:** Student performance shall be assessed and evaluated in accordance with the School's governing laws and rules, the assessment and evaluation provisions of the School's Approved Application (**Appendix 1**) and the provisions of this Charter. In addition to evaluating the School's success in achieving the objectives stated in either the Application, the School Accountability Plan, or the School Improvement Plan the School shall be held accountable for meeting federal and state student performance requirements, as provided in Sections 1001.02, 1008.33, and 1008.345, Florida Statutes. The School agrees to permit the Sponsor's personnel to observe the charter school's operations to assess student performance upon reasonable notice.

Section 3.A.1: **Initial Year Assessment and Evaluation:** The School will implement its educational program during the initial year as specified in the School's Approved Application (**Appendix 1**) setting forth the School's curriculum, instructional methods, any distinctive instructional techniques to be used, and the identification and acquisition of appropriate technologies needed to improve educational and administrative performance, which include a means for promoting safe, ethical, and appropriate uses of technology which comply with legal and professional standards. The School shall ensure in its initial year that reading is a primary focus of the curriculum and the necessary resources will be provided to identify and to provide specialized instruction for students who are reading below grade level. Further, the curriculum and instructional strategies for reading in the School's initial year shall be consistent with Florida Standards and be grounded in scientifically-based reading research. The School further agrees that its programs and operations shall be nonsectarian in the initial year. The School shall ensure that its program is innovative and consistent with the state education goals established by Section 1000.03(5), Florida Statutes.

Section 3.A.1.a: **Initial Year Expected Outcomes:** In the initial year, the School agrees to implement the current incoming baseline standard of student academic achievement, the outcomes to be achieved, and the methods of measurement that have been

mutually agreed upon and identified in the School's Approved Application (**Appendix 1**), in this Charter, and as specified in the School's applicable laws and rules

Section 3.A.1.b: **Initial Year Methods of Measurement:** The School's expected outcomes will be measured in the initial year as described in the School's Approved Application (**Appendix 1**), in this Charter, and as specified in the School's applicable laws and rules.

Section 3.A.1.c: **Initial Year Assessments:** The parties agree that the methods set forth in the School's Approved Application (**Appendix 1**), in this Charter, and as specified in the School's applicable laws and rules shall be used to identify the educational strengths and needs of students and the educational goals and performance standards in the School's initial year. This accountability criteria shall be based upon the School's assessment system, as agreed, and on statewide assessment programs. All initial year assessments shall be conducted at the times specified in the School's Approved Application (**Appendix 1**) unless another time is required by the state.

Section 3.A.1.c.1: **State-Required Initial Year Assessments:** Students attending the School in its initial year shall participate, at the Sponsor's expense, in the statewide assessment program and in all state-required assessments. In accordance with the provisions of Section 1002.33(7)(a)4, Florida Statutes, the School will participate in all state assessment programs in which Sponsor's students enrolled in comparable grades/schools participate. To facilitate this participation, the Sponsor will provide consultation in the initial year by its applicable school district staff and those services/support activities, which are routinely provided to the Sponsor's school district staff regarding implementation of state-required assessment activities (e.g., staff training, dissemination and collection of materials, monitoring, scoring, analysis, and summary reporting). The School may not assess incoming students in the initial year using the same assessment instrument that the Sponsor uses in the spring. A different norm-referenced assessment must be used for this purpose.

Section 3.A.1.c.2: **Additional Initial Year Assessments:** When the Sponsor requires the School to participate in any District-wide assessments during the School's initial year, the Sponsor shall bear the cost of the School's participation in those assessments. When the School opts to participate in District-wide assessments during the School's initial year, the School shall bear the costs associated with District-wide assessments. The School, at its discretion and own expense, may use other assessment tools during its initial year that are educationally relevant, sound and consistent with this Charter.

Section 3.A.2: **Annual Student Performance:** The School will annually implement its educational program as specified in the School's Approved Application (**Appendix 1**), setting forth the School's curriculum, instructional methods, any distinctive instructional techniques to be used, and the identification and acquisition of appropriate technologies needed to improve educational and administrative performance, which include a means for promoting safe, ethical, and appropriate uses of technology which comply with legal and professional standards. The School shall ensure that reading is a primary focus of its annual curriculum and the necessary resources are implemented to identify and to provide specialized

instruction for students who are reading below grade level. The School's curriculum and instructional strategies for reading shall be consistent with Florida Standards and be grounded in scientifically-based reading research. The School further agrees that its programs and operations shall be nonsectarian and shall ensure that its program is innovative and consistent with the state education goals established by Section 1000.03(5), Florida Statutes.

Section 3.A.2.a: **School Improvement Plan (SIP):** The School's Governing Board shall approve a School Improvement Plan (SIP), as applicable, in each year of this Charter, as required by Section 1002.33(9)(n), Florida Statutes. Furthermore, if the School is required to submit a SIP plan to the Sponsor as outlined in State Rule 6A-1.099827, the School shall comply with all state and local requirements pertaining to said Rule.

Section 3.A.2.a.1: **Minimum Components of SIP:** During each year of the Charter, the School agrees to include in the School Improvement Plan all requirements outlined in the plan based on the school's status under school grades, Title 1 status or and any other state or federal requirement as applicable to charter schools. The School Improvement Plan shall also contain the baseline standard of achievement, the outcomes to be achieved, and the methods of measurement that have been mutually agreed upon in the School Accountability Plan submitted to the Sponsor. The School Improvement Plan must require the clear identification of source documentation for data and, where applicable, reliance upon state generated disaggregated data. The School Improvement Plan must require annual adequate progress toward Accountability Plan goals.

Section 3.A.2.a.2: **Deadline for Governing Board Approval:** The School's Governing Board shall approve a School Improvement Plan (SIP) each year concurrent with the District's School Improvement Plan approval time frame.

Section 3.A.2.a.3: **Monitoring the SIP:** The School's Governing Board shall be responsible for monitoring the School's School Improvement Plan. Furthermore, if the School is required to submit a SIP plan to the Sponsor as outlined in State Rule 6A-1.099827, the School shall comply with all state and local requirements pertaining to said Rule.

Section 3.A.2.b: **Annual Assessments:** The School's student performance will be annually assessed as described in the School's Approved Application (**Appendix 1**), in this Charter, and as specified in the School's applicable laws and rules. The School will annually implement its educational program as specified in the School's Approved Application (**Appendix 1**) setting forth the School's curriculum, instructional methods, any distinctive instructional techniques to be used, and the identification and acquisition of appropriate technologies needed to improve educational and administrative performance, which include a means for promoting safe, ethical, and appropriate uses of technology which comply with legal and professional standards. The School shall ensure in each year that reading is a primary focus of the curriculum and the necessary resources will be implemented to identify and to provide specialized instruction for students who are reading below grade level. The School's annual curriculum shall be consistent with Florida Standards and be grounded in scientifically-based reading research. The School further agrees that its programs and operations shall be nonsectarian

each year. The School shall ensure each year that its program is innovative and consistent with the state education goals established by Section 1000.03(5), Florida Statutes.

Section 3.A.2.b.1: **State-Required Annual Assessments:** The School will annually administer all state-required assessments to its students, at the Sponsor's expense, within the State timeframe during each year of the term of the Charter. In each year, the School shall administer to its students, at the Sponsor's expense, the statewide assessment program and all state-required assessments. In accordance with the provisions of Section 1002.33(7)(a)4, the School will participate in all state assessment programs in which Sponsor's students enrolled in comparable grades/schools participate. To facilitate this participation, the Sponsor will provide consultation in each year by its applicable school district staff and those services/support activities, which are routinely provided to the Sponsor's school district staff regarding implementation of state-required assessment activities (e.g., staff training, dissemination and collection of materials, monitoring, scoring, analysis, and summary reporting). The School may not assess incoming students in any year using the same assessment instrument that the Sponsor uses in the spring of that year. A different norm-referenced assessment must be used for this purpose.

Section 3.A.2.b.2: **Additional Annual Assessments:** The School will implement, at its own expense, any assessments specified in its Approved Application (**Appendix 1**). When the Sponsor requires the School to participate in any district-wide assessments during the term of this Charter, the Sponsor shall bear the cost of the School's participation in those assessments. When the School opts to participate in district-wide assessments during the term of this Charter, the School shall bear the costs associated with district-wide assessments. The School, at its discretion and own expense, may use other assessment tools during the term of this Charter that are educationally relevant, sound and consistent with this Charter.

Section 3.B: **Student Promotion:** The School's students shall be promoted in accordance with the Sponsor's Policy 6000.1, as amended from time to time.

Section 3.B.1: **Student Promotion Policy:** The School's student promotion policy shall be consistent with the provisions of the School's Approved Application (**Appendix 1**), the provisions of this Charter, and the School's applicable governing laws and rules, and shall comply with the Sponsor's Policy 6000.1, as amended from time to time.

Section 3.B.2: **Graduation Requirements:** The School shall comply with the method described in Sections 1003.4281 and 1008.25, Florida Statutes, and the Sponsor's policy for determining that a student has satisfied the requirements for graduation. Alternative Schools must comply with the requirements of Section 1003.435, Florida Statutes.

Section 3.B.2.a: **Graduation Cohort Information:** The School shall provide the following information to the Sponsor on an annual basis in the timeframe established by the Sponsor:

- The percent and number of students that graduated within the cohort

- The percent and number of students that graduated post cohort
- The average number of credits earned by students on track for graduation in cohort during the school calendar year
- The average number of credits earned by students not on track to graduate within the cohort during the school calendar year

Section 3.B.3: **Other Assessment Tools:** In addition to those assessment tools identified in this Charter and in the School's governing laws and rules, the School will utilize all other assessment tools specified in the School's Approved Application (**Appendix 1**).

Section 3.C: **Data Access and Use:** The School agrees to allow the Sponsor access to its facilities and records to review data sources, including collection and recording procedures, in order to assist the Sponsor in making a valid determination as to whether student performance requirements have been met as stated in the Charter, and as required by Sections 1008.31 and 1008.345, Florida Statutes. The School must use the Sponsor's student information system and the Sponsor agrees to provide the School with sufficient access to such student information system. The School agrees to utilize data provided by the Sponsor in its electronic data processing systems pertaining to admissions, registration, and student records. The School shall also use records and grade procedures that adequately provide the information required by the Sponsor. If the School chooses to use an alternate grade book system other than the Sponsor's, the Sponsor will not be required to provide any technical support. The Sponsor will provide services/support activities which are routinely provided to the Sponsor's staff regarding implementation of state-required assessment activities (e.g. staff-training, dissemination and collection of materials, monitoring, scoring, analysis and summary reporting). Student performance data for each student in the School, including, but not limited to, state mandated assessment scores, standardized test scores, previous public school student report cards, and student performance measures, shall be provided by the Sponsor to the School in the same manner provided to other public schools in the district. Any expense for services, other than for the aforementioned services that is not included as part of the Sponsor's administration fee under Section 1002.33(20), Florida Statutes, will be the responsibility of the School.

Section 3.D: **Accreditation:** The School, if a high school or a school providing high school courses, must obtain and maintain applicable certification/accreditation of its educational program within four (4) years in order to ensure transferability of courses completed by the students at the School.

Section 3.E: **Records and Grading Procedures:** Due to the possibility that students enrolled in the School may return to a district school or transfer to another charter school within the school district, the School will utilize a records and grading procedure that is consistent with the Sponsor's current records and grading procedures.

Section 3.F: **State System of Grading Schools:** If the School receives a state-designated grade of “F” in any two (2) of four (4) years or in the instance of a School that is assigned a School Improvement Rating (SIR) rather than a letter grade; receives an Incomplete for failure to conform to student participation requirements to receive a state designation in any two (2) of four (4) years after the final determination of grade or rating by FLDOE, such circumstances will constitute a material breach of this Charter and good cause for terminate or non-renewal of this Charter by the Sponsor. The equivalent of an “F” grade is defined as the School receiving thirty-one (31) percent of the total application points or less on the Florida Grades issued by the Florida Department of Education. Schools assigned a School Improvement Rating rather than a letter grade will be considered the equivalent of an “F” grade if their School Improvement Rating is “Unsatisfactory”. The foregoing point designations or school improvement ratings shall be amended during the term of this Charter to conform to current state law or rules.

Section 3.F.1: **Student Achievement Deficiency Meetings:** In the event the School attains a school grade of “D” under Section 1008.34(2), Florida Statutes, the principal/director and a representative of the Governing Board of the School shall appear before the Sponsor at least once per year to present information concerning the School’s state-identified deficiencies in student achievement. The Sponsor’s staff shall provide the School a written description of the monitoring and support resources that will be provided by the Sponsor to assist the School to cure its deficiencies.

Section 3.F.2: **School Improvement Plans:** In the event the School receives a school grade issued under Section 1008.34(2), Florida Statutes, of “D” or “F” in any year the School’s director/principal and a representative of the School’s Governing Board shall appear before the Sponsor in a publically noticed meeting to submit a School Improvement Plan (SIP) for approval by the Sponsor. The Sponsor shall have the authority to approve and monitor the School’s development and implementation of any school improvement plan during the following school year as outlined in Rule 6A-1.099827, Florida Administrative Code. The Sponsor may also consider any action recommended by the Florida Board of Education as part of any School Improvement Plan.

Section 3.F.2.a: **Corrective Actions:** If the School fails to improve its student performance from that of the year preceding implementation of a School Improvement Plan, the Sponsor shall require the School to take one or more of the corrective actions specified in Rule 6A-1.099827, Florida Administrative Code. Such corrective actions shall remain in effect until the School improves its student performance from the year prior to the implementation of the School Improvement Plan. Correction actions may include:

Section 3.F.2.a.1: Contract for educational services to be provided directly to students, instructional personnel, and school administrators, as follows:

(a) The School may select a state-approved provider of Supplemental Education Services, pursuant to Rule 6A-1.039(20)(f), Florida Administrative Code to provide services to students.

(b) The School may select an Education Management Organization or Academic Management Organization to provide services to the Schools students, teachers, and administrators, including services such as, but not limited to, instructional coaching, curriculum review and alignment, and data literacy.

Section 3.F.2.a.2: Contract with an outside entity that has a demonstrated record of effectiveness to operate the School;

Section 3.F.2.a.3: Reorganize the School under a new director or principal who is authorized to hire new staff;

Section 3.F.2.a.4: Voluntarily close; or

Section 3.F.2.a.5: any other action permitted by applicable law, rules or this Charter including, without limitation, the termination of this Charter pursuant to Section 1002.33(8), Florida Statutes.

Section 3.F.2.b: **School Improvement Plan Implementation Meetings:** When a School Improvement Plan is under implementation, the School's principal/director and a representative of the School's Governing Board shall appear at a publically noticed meeting before the Sponsor's at least once per year to present information regarding the corrective actions that are being implemented by the School in accordance with the School Improvement Plan.

Section 3.G: **State Student Performance Requirements:** The School will be accountable for meeting the state's student performance requirements as delineated in State Board of Education Rule 6A-1.09981, Florida Administrative Code - *School District Accountability*, based on Sections 1001.02, 1008.33, and 1008.345, Florida Statutes.

Section 3.H: **Annual Accountability Report:** The School shall submit an Annual Accountability Report to the Sponsor by the date specified by the State each year during the term of this Charter School Agreement as required by Section 1002.33, Florida Statutes. The Accountability Report will be in accordance with the School's governing laws and rules and any Accountability Plan Guidelines adopted by the Sponsor. This Annual Accountability Report shall be prepared pursuant to statutory requirements which shall include, but not be limited to, comparative student performance data and information required by Section 1008.345, Florida Statutes. In preparing this report, the School agrees to utilize data provided through its participation with the Sponsor pertaining to admissions, registration and student records. After verification of the School's Annual Accountability Report, the Sponsor shall forward it to the Florida Commissioner of Education at the same time as other annual school accountability reports are submitted. The School's Annual Accountability Report shall include at least the following information:

Section 3.H.1: The School's progress toward achieving the goals outlined in this Charter School Agreement;

Section 3.H.2: Student achievement performance data, including the information required for the annual school report and education accountability pursuant to Sections 1008.31 and 1008.345, Florida Statutes;

Section 3.H.3: Financial records of the School, including, but not limited to, revenues and expenditures, at a level of detail that allows for analysis of the ability to meet financial obligations and timely repayment of debt, and audited financial statements;

Section 3.H.4: Documentation of facilities in current use and any planned facilities for use by the School for instruction of students, administrative functions, or investment purposes; and

Section 3.H.5: Descriptive information about the charter school's personnel, including salary and benefit levels of the school employees, the proportion of instructional personnel who hold professional or temporary certificates, and the proportion of instructional personnel teaching in-field or out-of-field.

Section 3.I: **Sponsor's Charter School Analysis:** Pursuant to law and upon verification of the School's Annual Accountability Report, the Sponsor will provide to the Florida Commissioner of Education an analysis and comparison of the overall performance of the School's students. The parties agree that the Sponsor will utilize results from the state and district required assessment programs referenced in this Charter and the data elements to be included in the aforementioned Annual Accountability Report required by law from the School.

Section 3.J: **Reading Plan:** The School agrees to adopt and implement, the Sponsor's K-12 Comprehensive Research-Based Reading Plan (CRRP) unless it has chosen to "opt-out" and use an alternate Sponsor-approved core reading plan. If the school chooses to opt-out of the Sponsor's K-12 CRRP, it shall provide to the Sponsor an alternative Research-Based Comprehensive Reading Plan in the format required by the Sponsor for review and approval no later than 90 days prior to the first day of school. The school has agreed to opt-into the Sponsor's K-12 CRRP. Any change of election shall require an amendment to the charter agreement

ARTICLE 4: STUDENTS

Section 4.A: **Eligible Students:** The School shall enroll all eligible students in accordance with Section 1002.33(10), Florida Statutes, up to the maximum school enrollment capacity approved by the Sponsor of five hundred fifty (550) students through its approval of this Agreement or of the Section 2A of the School's Application (**Appendix 1**). The School shall not be eligible for or receive funds for enrollment beyond the maximum enrollment capacity provided herein. The parties agree that the approved school enrollment capacity of one hundred fifty (150) students is the minimum enrollment that will support the School's operations at an adequate level under its approved budget. If the School fails to achieve the minimum school enrollment capacity as provided herein by the October FTE reporting period, such shall be considered good cause for termination or non-renewal for failure to meet generally accepted standards of the school management as provided in Section 1002.33(8)(a)2, Florida Statutes, unless the School provides the Sponsor a revised and balanced budget within sixty (60) calendar days of the October FTE

reporting period. A student may not be transferred by the School to another charter school or district school except upon the prior written consent of the student's parent/guardian or of the student (if an adult). The School agrees that any transfer or withdrawal of students shall be conducted in accordance with the Sponsor's student transfer and withdrawal policies and procedures. Parents may withdraw a student from the School at any time. In such event, the student shall either return to the student's regularly assigned district school or to another school with an appropriate program.

Section 4.A.1: **School Community**: The parties agree that the community to be served by the School is described in the School's Application (**Appendix 1**). However, in no event shall any eligible student (as defined by Section 1002.33(10), Florida Statutes, be denied enrollment unless the School has attained its maximum school enrollment capacity.

Section 4.B: **Grades Served**: The School shall enroll students in those grades specified in its Approved Application (**Appendix 1**). A state designated high-performing charter school may expand grade levels as outlined in Section 1002.331 Florida Statutes.

Section 4.C: **Class Size**: To the extent that such provisions and laws are legally applicable to charter schools, the School shall comply with the requirements pertaining to what is commonly referred to as the "Class Size Amendment," which is presently codified at Section 1, Article IX of the Florida Constitution and at Section 1003.03, Florida Statutes, together with other related and applicable statutes and administrative regulations issued by the Florida Department of Education, FLDOE, all as may be amended from time to time. The School shall immediately indemnify the Sponsor for any penalties imposed upon the Sponsor as a result of the School's noncompliance with this provision.

Section 4.D: **Annual Projected Enrollment**: The School shall provide to the Sponsor its projected FTE enrollment for the next school year by no later than March 31st of the current school year during the term of this Charter.

Section 4.E: **Annual Capacity Determination**: Any change in the School's approved maximum school enrollment capacity must be achieved through the amendment of this Charter. If a change in its maximum school enrollment capacity is desired for an upcoming school year during the term of this Charter, the School must provide notice to the Sponsor of the proposed change in school enrollment capacity and the facts supporting that request no later than February 28 prior to the school year in which the increased capacity is requested. The Sponsor shall consider the provisions of Section 1002.33(10), Florida Statutes, when determining whether to approve a requested change in school enrollment capacity. Modification of the contract capacity shall not exceed 15 percent of the capacity identified in the charter maximum school enrollment capacity shall not exceed the maximum capacity established by any applicable certificate of occupancy, certificate of use, fire permit or applicable provision of Article IX, Section 1 of the Florida Constitution or any other law or rule that is applicable to the School.

Section 4.F: **Admissions and Enrollment Plan**: The School will be responsible for its enrollment process and shall admit and enroll students residing in the school district in accordance with Section 13C of the School's Application (**Appendix 1**) and Section 1002.33(10), Florida Statutes. Students who are at-risk of academic failure, as defined in Florida Statutes, shall be an

enrollment priority of the School. Informational meetings will be held by the School to inform interested parents/guardians of the mission of the School, the registration process, and required contractual obligations. The School will provide this information to parents/guardians in English as well as in other languages (e.g., Spanish, Haitian-Creole).

Section 4.F.1: **Student Eligibility and Enrollment Preferences:** The School agrees to enroll an eligible student by accepting a timely application, unless the number of applications exceed the stated capacity of the School, class, grade, level or building as agreed to in **Appendix 1**. In such case, all applicants shall have an equal chance of being admitted through a random selection process. In future years, the time frame for accepting applications shall be mutually agreed to by the Sponsor and the School, but the School is not required to accept applications on the same schedule as Sponsor. The School's enrollment plan shall be in compliance with the following eligibility and enrollment considerations:

Section 4.F.1.a: **Equal Enrollment Opportunities:** Students requiring services from an Exceptional Student Education program as well as students requiring services from English for Speakers of Other Languages (ESOL) programs shall have equal opportunities of being selected for enrollment in the School. The School agrees to enroll any eligible student who submits a timely and completed application. However, if the number of applications exceeds the capacity of a program, class, grade level, or building all eligible applicants shall have an equal chance of being admitted through a random selection process that complies with Florida law and all applicable desegregation court orders, and/or settlement stipulations, Sponsor assignment plan/policies, voluntary school choice plans, and conditions relating to maintenance of appropriate student population that reflects the diversity of the community in which the School is located;

Section 4.F.1.b: **Enrollment for Conversion Schools:** In the event the School is operating as a conversion charter school, the School agrees to give enrollment preference in accordance with Section 1002.33(10)(c), Florida Statutes to students who would have otherwise attended that public school, however, parents or students may request non-participation and receive assignment to another public school through the Sponsor;

Section 4.F.1.c: **Community Diversity:** The School agrees that it will implement the strategies contained in **Appendix 1** to achieve and maintain a student population reflective of the diversity of the community the School serves, as defined above;

Section 4.F.1.d: **Enrollment Preferences - Siblings and Employees' Children:** The School acknowledges that it may give enrollment preference to eligible siblings of students enrolled in the School, to the child of an employee of the School, to the child of a member of the governing board of the School or to any other student as authorized by Florida law; and

Section 4.F.1.e: **Enrollment Preferences – Same Household:** The School acknowledges that it may give enrollment preference to students living in the same household with an accepted/attending student (i.e., foster home, foreign exchange student) subject to the provision of appropriate documentation to support such student eligibility.

Section 4.G: **Maintenance of Student Records**: The Sponsor agrees to cooperate with the School to provide cumulative folders and permanent records, including IEPs for Exceptional Students. The School shall maintain both active and archival records in Broward County, Florida, for current and former students in accordance with Florida Statutes. The School will maintain both active and archival records for current/former students in accordance with applicable federal and state laws. The Sponsor will assist the School in establishing appropriate record formats.

Section 4.G.1: **Cumulative Folders/Permanent Records**: All cumulative folders and permanent records of students leaving the School to attend a district school will be forwarded to the receiving school immediately upon request. The School shall not delay the transfer of records due to a pending parent/student exit conference;

Section 4.G.2: **Records Upon Out-of-District Transfer**: All cumulative folders and permanent records of students leaving the School to attend a school other than a district school will be copied and forwarded to the receiving school. The original cumulative folder and permanent record of the student will be filed with the School's inactive student records and transferred to the Sponsor in accordance with applicable federal and state law.

Section 4.G.3: **Records Upon Other Transfers**: All cumulative folders and permanent records of students leaving the School for any reason, other than above, will be filed with the School's inactive student records and transferred to the Sponsor in accordance with applicable federal and state law;

Section 4.G.4: **Records Transfer to Sponsor**: All permanent (Category A) records of students leaving the School, whether by graduation, transfer to Sponsor's district schools, or withdrawal to attend another school, will be transferred to the Sponsor in accordance with applicable law. All records of student progress (Category B) will be immediately transferred to the appropriate recipient school, without exception, if a student withdraws to return to one of Sponsor's district schools or to another school system. The School may retain copies of the academic records created during a departing student's attendance at the School.

Section 4.G.5: **Inactive Student Records**: All inactive student records will be forwarded annually to the Sponsor. These records shall be forwarded each year prior to September 30 for any student withdrawing prior to June 30 of the previous year. The School shall maintain pupil attendance records in the manner specified in Rule 6A-1.044, Florida Administrative Code; and

Section 4.G.6: **Annual Report of Student Records**: A report from the School will be forwarded to the Sponsor's Charter Schools Support Department prior to July 1 of each year of the term of the Charter listing all students enrolled during the school year, and the disposition of each student's cumulative folder and permanent record, i.e., stored on site, transmitted to the Sponsor or other disposition, if appropriate.

Section 4.G.7: **Confidentiality of Student Records**: The School shall ensure that all student records are kept confidential as required by applicable federal and state laws including but not limited to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C.,

Section 1232g) and Florida Statutes 1002.22 and 1002.221. The Sponsor has the right with reasonable notice, if it has a legitimate educational interest to review any and all student records maintained by the School including, without limitation, records pertaining to students in the Exceptional Student Education or English for Speakers of Other Languages (ESOL) programs at the School.

Section 4.H **Exceptional Student Education:** Students enrolled in the School who are eligible to receive Exceptional Student Education services shall be provided a free appropriate public education by the School in accordance with this Charter, applicable federal and state laws and applicable administrative rules adopted by the Florida Board of Education. Students with disabilities will be educated in the least restrictive environment as outlined in the district's Special Policies and Procedures for Exceptional Students.

Section 4.H.1: **Non-Discriminatory Policy:** The School shall adopt a policy providing that it will not discriminate against students with disabilities who are served in Exceptional Student Education (ESE) programs and students who are served in English for Speakers of Other Languages (ESOL) programs; and that it shall not violate the anti-discrimination provisions of Section 1000.05, Florida Statutes (The Florida Education Equity Act). The School shall guarantee that its admissions policies shall be nonsectarian. The School shall adopt and implement a non-discriminatory policy regarding placement, assessment, identification, selection, and admission of disabled students. The School will not request a copy of a student's Individual Education Plan (IEP) nor any other student information from the parent or any other source prior to the student's completion of the application process, nor shall the School access such student information on the Sponsor's student information system prior to admission of the student. The School's enrollment application will not include questions concerning a student's IEP or need for special services. Upon receiving the application for enrollment of a student with a disability, the School will convene a meeting with individuals knowledgeable about the student to evaluate the student's individual needs and determine whether the student can be provided a free, appropriate public education by the School.

Section 4.H.2: **Sponsor's Responsibilities:** The Sponsor will have the responsibility of conducting the psychoeducational evaluation of students referred for potential placement within exceptional student education in accordance with federal and state mandates. The School agrees that the Sponsor will perform psychoeducational evaluations of students initially referred for placement within exceptional student education, and any subsequent re-evaluation of students. The School will be billed for those services not covered by the administrative fee at the actual cost of these services. The School may obtain independent evaluations of students at the School's expense. These evaluations may be considered in determining eligibility but will not necessarily substitute for an evaluation conducted by the Sponsor's district personnel in a manner and timeframe consistent with that of all other schools in the district. The Sponsor will monitor the School for ESE compliance with applicable federal, state and local policies and procedures.

Section 4.H.3: **The School's Responsibilities:** The School shall make a continuum of alternative placements available to students with disabilities. Students with disabilities enrolled in the School shall be provided, at the School's expense, with programs implemented in accordance with federal, state and local policies and procedures, (or other State

approved procedures) and, specifically, the Individuals with Disabilities Education Improvement Act (IDEIA), Section 504 of the Rehabilitation Act of 1973, 1000.05, 1003.57, 1001.42(4)(I), and 1002.33, Florida Statutes, Chapter 6A-6 of the State Board of Education Administrative Rule and Sponsor's Special Policies and Procedures for Exceptional Students. The School will be responsible, at its expense, for the delivery of all educational and related services indicated on the student's Individual Education Plan (IEP). Related services (e.g., speech/language therapy, occupational therapy, physical therapy, and counseling) must be provided by the School's staff or paid for by the School through a separate contract. Gifted students shall be provided with programs implemented in accordance with state and local policies and procedures, federal and state laws, and Chapter 6A-6 of the Administrative Rules adopted by the Florida Board of Education. The School will be responsible for the delivery of all educational services indicated on a student's educational plan.

Section 4.H.3.a: **IEP Meetings.** The School will develop an Individual Education Plan (IEP) and conduct an IEP meeting with the student's family for each exceptional student enrolled in the School. The School will utilize all of the Sponsor's forms and procedures related to ESE eligibility, IEP and placement process procedures. The School will invite the Sponsor to participate in all IEP meetings (including initial staffing and annual IEP review meetings) at the School and will provide the Sponsor at least two (2) weeks prior notice of such meetings accompanied by a copy of the Parent Participation Form, by mail or given in person. If it is determined by an IEP committee that the needs of a student with disabilities cannot be met at the School, the School will take steps to secure another placement for the student in accordance with federal and state mandates. The School's staff will work together with the Sponsor's personnel to ensure that the needs of these students are met. The School's staff will work closely and as early as possible in the planning/development stages, with Sponsor staff to discuss the services needed by the School's students with disabilities.

Section 4.H.3.b: **Least Restrictive Environment:** Except as otherwise provided by the provisions of Section 2.E contained hereinabove, students with disabilities enrolled in the School will be educated in the least restrictive environment and will be segregated only if the nature and severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. As it is the School's goal to place students in an environment where they can best flourish, those students whose needs cannot be adequately addressed at the School will be appropriately referred; and the School's staff will work together with the Sponsor's personnel to ensure that the needs of these students are met. However, it is the School's obligation, and not that of the Sponsor or student's boundaried school, to provide all appropriate services to ESE students until that student withdraws from the School to attend another school.

Section 4.H.3.c: **Procedural Measures:** As early as possible in the planning/development stages, the School's staff will work closely with the Sponsor's staff to discuss the needed services (including all related services and programs) of the School's students with disabilities. Parents of students with disabilities will be afforded procedural safeguards in their native language, which safeguards will include the areas of notice and consent, independent educational evaluations, confidentiality of student records, due process hearings, and surrogate parents.

Section 4.H.3.d: **Federal and State Reports:** Unless otherwise exempted by Chapter 1002, Florida Statutes, the School will complete federal, state and any other reports deemed necessary in accordance with the time-lines and specifications of the Sponsor and the State Department of Education.

Section 4.H.3.e: **504 Students:** The School will provide reasonable accommodations to students with a physical or mental impairment which substantially limits a major life activity, if and to the extent required to enable such students to have an opportunity to be successful in their educational program equal to that of their non-disabled peers. The School shall prepare a 504 Accommodation Plan for all such students who do not have an IEP, in accordance with Section 504 of the Rehabilitation Act and its implementing regulations.

Section 4.H.4: **Due Process Hearings:** The School shall be liable to Sponsor for all damages, attorney's fees and costs awarded against the Sponsor relating to an alleged violation by the School of federal and/or state laws related to the education of students with disabilities, including, without limitation, formal complaints, due process hearings, mediations or other court proceedings, relating to Section 615 of the Individuals with Disabilities Education Improvement Act or Section 504 of the Rehabilitation Act of 1973 and School shall be liable for all attorney's fees and costs incurred by the Sponsor in its defense of any claims. The School shall not be obligated to Sponsor under this subsection for any damages, attorney's fees and costs awarded in favor of a student with disabilities due to Sponsor's violation of federal and/or state laws related to the education of students with disabilities, including, without limitation, formal complaints, due process hearings, mediations or other court proceedings, relating to Section 615 of the Individuals with Disabilities Education Improvement Act or Section 504 of the Rehabilitation Act of 1973 or for any costs and attorney's fees incurred by Sponsor in defending a claim that resulted in such an award. All expenses, cost and attorney's fees owed to the Sponsor based on this Section shall be reimbursed by the School within thirty (30) days of the submission of a written invoice to School by the Sponsor.

Section 4.H.5: **English Language Learners:** Students enrolled at the School who are identified as limited English proficient, will be provided with primary instruction in English by personnel who will follow the Sponsor's District Plan for English Language Learners and who either (a) hold a currently-valid State of Florida educator's certificate showing the ESOL subject area or the ESOL endorsement or (b) hold a currently-valid State of Florida educator's certificate in another area of certification, have been approved by the School's Board of Directors to teach in this capacity, and who complete the required in-service training in ESOL in the prescribed time frame per the State Department of Education rules and regulations provided by the school district in compliance with the *LULAC, et al. v. State Board of Education* Consent Decree. The School will meet all the requirements of the Consent Decree entered in *LULAC, et al. v. State Board of Education* and related rules of the State Board of Education in Chapter 6A-6. The School will comply with the Sponsor's current ELL plan, as approved by the State Board of Education, including all forms and documentation in-both the Sponsor's current ELL plan, which may be amended from time to time, as well as any district department handbooks, manuals and guidelines used for the process of identifying and classifying ELL students and for

the provision of implementation of ESOL services to meet the needs of English Language Learners (ELLs).

Section 4.I: **Dismissal Policies and Procedures:** The School agrees to dismiss students as described in Sponsor's School Board Policy, within this Charter, and in the appropriate Section of the School's Application (**Appendix 1**). The School agrees to maintain a safe learning environment at all times. The School shall comply with Florida state law and will adopt and follow the Sponsor's Code of Student Conduct, as may be modified by the Sponsor from time to time, for the School's students of the same grades promulgated by Sponsor. Any policies developed by the School to implement the Code of Student Conduct shall be in accordance with the Florida State Board of Administration Rules, federal and state laws and regulations, and federal and state court decisions. The School's board of directors shall recommend expulsions to the Sponsor. However, the Sponsor has the ultimate authority in cases of student expulsion. If the School is considering removal of a student from attendance, the School will inform the Sponsor of its intention and share information concerning the basis for considering removal. If the student's actions lead to recommendation for assignment to an alternative school or expulsion from the Sponsor's district, the School will cooperate in providing information and testimony needed in any legal proceeding. Students will be assigned to an alternative school only through the process established by the Sponsor's Board Policy, and will be expelled from the Sponsor's district only if approved by the Sponsor's School Board. Students with disabilities will be disciplined only in accordance with requirements of the Individuals with Disabilities Education Improvement Act and Rehabilitation Act and the Sponsor's Exceptional Student Education Policies and Procedures (SP&P). If a student has been recommended for expulsion for commission of an expellable act as defined by the Sponsor's policy and the student is withdrawn from the School by a parent/guardian, the student may be denied enrollment in a district school by Sponsor or may be assigned to an appropriate expulsion abeyance program in accordance with Sponsor's policies. The School may not withdraw or transfer a student involuntarily unless the withdrawal or transfer is accomplished through established procedures mutually agreed upon in this Charter or through the Sponsor's applicable policies for student withdrawal.

Section 4.I.1: **Corporal Punishment:** The School agrees that it will not engage in the corporal punishment of its students.

Section 4.J: **Extracurricular Student Activities:** Students at the School shall be eligible for participation in extracurricular activities and athletic opportunities at the School in the same manner as other schools in the school district to the extent such programs or sports are offered. Nothing herein prohibits the School from imposing stricter requirements for participation in extracurricular activities. Students at the School will be eligible to participate in interscholastic extracurricular activity at the district school to which the student would be assigned according to Sponsor's policies and the rules of the Florida High School Athletic Association (FHSAA), unless such activity is provided at the School, so long as the School student meets the requirements of 1006.15, Florida Statutes. All such students will be assigned to a district school for extracurricular activities through the Sponsor's student assignment office. The Sponsor agrees to support the School in its efforts to recognize student accomplishments. Such support shall include, but not be limited to, district competitions, district recognition programs and district scholarship programs.

If there are any costs not paid for or reimbursed by the State, then the School shall pay its pro rata share of the costs of such recognition programs.

Section 4.K: **Enrollment - Health, Safety & Welfare:** Enrollment at the School is subject to compliance with the provisions of Section 1002.33, Florida Statutes, concerning school entry health examinations and immunizations. The School agrees to comply with the Federal Gun Free Schools Act of 1994 and any other applicable state and/or federal law pertaining to the health, safety and welfare of students.

ARTICLE 5: FINANCIAL ACCOUNTABILITY

Section 5.A: **Revenue - Basis for Student Funding:** The Sponsor agrees to fund the School for the students enrolled as if they are in a basic program or a special program in a school in the Sponsor's district. The basis for the funding shall be the sum of the Sponsor's operating funds from the Florida Education Finance Program (FEFP) as provided in Section 1011.62, Florida Statutes, and the General Appropriations Act, including gross state and local funds, discretionary lottery funds, and funds from the Sponsor's district current operating discretionary millage funds, divided by the total funded weighted full-time equivalent students (WFTE) in the Sponsor's district, multiplied by the WFTE of the School, less the administrative fee set forth in Section 1002.33(20)(a), Florida Statutes. The School shall receive one hundred percent (100%) of the Merit Award Program funds awarded to the School pursuant to Section 1012.225, Florida Statutes.

Section 5.A.1: **Student Reporting:** The School agrees to report to the Sponsor its student enrollment as provided in Section 1011.62, Florida Statutes, and, in accordance with the definitions contained in Section 1011.61, Florida Statutes, at the agreed-upon intervals and using the method used by the Sponsor's district when recording and reporting cost data by program. The Sponsor agrees to include the School's enrollment in the Sponsor's district report of student enrollment. In addition, for each year of the term of this charter, the School will submit the projected full-time equivalent student membership of the School to the Sponsor by the last day of March prior to the new school year. The Sponsor will also provide training for the School's personnel in the use of designated district applications necessary to respond to the legislative requirements of Section 1008.345, Florida Statutes, including the annual report and the state required assessment program.

Section 5.A.2: **Distribution of Funds Schedule:** The Sponsor shall disperse the funds specified in this Article to the School in a timely and efficient manner. Timely distribution of funds to the School shall begin in July 2017 on a monthly basis. Until the Sponsor has conducted an official enrollment count, the monthly payments will be based on the School's prior year FTE student membership. Thereafter, the results of student enrollment counts and FTE membership surveys will be used in adjusting the amount of funds distributed monthly to the School for the remainder of the fiscal year. The Sponsor shall pay the School one-twelfth of the available funds less administrative fee as defined in Section 1002.33(20)(a), Florida Statutes within ten (10) working days of receipt by the Sponsor of a distribution of State or local funds. If payment is not made within ten (10) working days after receipt of funding by the Sponsor, the Sponsor shall pay to the School, in addition to the amount of the scheduled disbursement, interest

at the rate of one percent (1%) per month calculated on a daily basis on the unpaid balance from the expiration for the ten (10) day period until such time as the payment is made.

Section 5.A.2.a: **Disbursement at Start of New Charter School:** In instances involving the start of a new charter school, until such time as the Sponsor has conducted an official enrollment count, the Sponsor may distribute funds on a monthly basis to the School based on verified student registrations submitted by the School to the Sponsor. In no event shall monthly payments begin until the School has secured at least temporary facility approval from the appropriate licensing authority and has presented the same to the Sponsor. Thereafter, the results of student enrollment counts and FTE student membership surveys must be used in adjusting the amount of funds distributed monthly to the School for the remainder of the fiscal year. The Sponsor will determine the School's actual state fundable FTE using Florida Department of Education FTE reports and will make monthly payments to the School based on those reports and the most recent calculation of FEFP revenue, less payments received, less the district administrative fee, with the balance due divided by the remaining months in the fiscal year. Payment shall be on a monthly basis.

Section 5.A.3: **Adjustments:** Total funding for the School shall be recalculated during the year to reflect the revised calculations under the FEFP by the State and the *actual* unweighted and weighted FTE students reported by the School during the full time equivalent survey periods designated by the Commissioner of Education. If the School submits data relevant to FTE funding that is later determined through the audit procedure to be inaccurate, the School shall be responsible for any reimbursement to the State arising as a result of any errors or omissions for which the School is responsible, provided that the Sponsor, having received notice from the State of such inaccuracy, has sent notice to the School of the alleged errors discovered through such audit(s) so that the School on its own, or through the Sponsor, at the School's expense, may participate in any proceeding to challenge or appeal such audit findings. Any deficit incurred by the School shall be the sole fiscal responsibility of the School and the Sponsor shall have no liability for the same. Should the Sponsor receive notice of an FTE funding adjustment which is attributable to error, misreporting or substantial noncompliance by the charter school, the sponsor shall deduct the amount of such adjustment from the charter school's FTE funding until the total amount of the FTE funding adjustment is recovered by the Sponsor. Such adjustment shall not exceed the fiscal year.

Section 5.A.4: **Millage Levy:** In accordance with the provisions of section 1002.33(9)(l), Florida Statutes, the School agrees that it shall not levy taxes or issue bonds secured by tax revenues. However, nothing in this provision shall preclude a municipality from levying municipal taxes during a period in which the municipality is operating a charter school.

Section 5.A.5: **Holdback/Proration:** In the event of a state holdback or a proration which reduces funding, the School's funding will be reduced proportionately. In the event that the Sponsor's district exceeds the state cap for WFTE for any expenditure category of programs established by the Legislature, resulting in unfunded WFTE for the Sponsor's district, then the School's funding shall be reduced to reflect its proportional share of any unfunded WFTE and the School's funding will be reduced to reflect its proportionate share of any unfunded WFTE. In addition, should the Sponsor receive notice of an FTE funding

adjustment which is attributable to error or substantial noncompliance by the School, the Sponsor shall deduct such assessed amount from the next available payment otherwise due the School, provided that the Sponsor, having received notice of such FTE funding adjustment, has sent notice to the School of the alleged errors so that the School on its own, or through the Sponsor, at the School's expense, may participate in any proceeding to challenge or appeal such audit findings. In the event that the assessment is charged near the end of or after the term of this Charter where no further payments are due the School, the Sponsor shall provide prompt notice to the School which shall refund the Sponsor the amount of the assessment within thirty (30) calendar days. The School will be responsible for an additional fee of one percent (1%) per month on the unpaid balance after thirty (30) days from the date of notice of such assessment.

Section 5.A.6: **Categorical Funding:** If the School's students or programs meet the eligibility criteria in law, the School shall be entitled to its proportionate share of the categorical program funds included in the total funds available in the FEFP by the Legislature, including transportation, the research-based reading allocation, less the administrative fee permitted under Section 1002.33(20)(a), Florida Statutes. The School shall provide the Sponsor with documentation that categorical funds received by the School were expended for purposes for which the categoricals were established by the Florida Legislature. The School shall reimburse the Sponsor for any impermissible expenditure, as established by State criteria, within thirty (30) days of notice of such expenditures.

Section 5.A.7: **Federal Funding:** In any programs or services provided by the Sponsor which are funded by federal funds and for which federal funds follow the eligible student, the Sponsor agrees, upon adequate documentation that verifies student eligibility (e.g. approved free-and-reduced price meal applications) from the School, to provide the School with equivalent federal funds per eligible student if the same level of service is provided by the School, provided that no federal law or regulation prohibits this transfer of funds. Federal funds shall be reimbursed to the School by the Sponsor in accordance with, and following the School's compliance with, Section 1002.33(17)(c), Florida Statutes.

Section 5.A.7.a: **Title I:** Pursuant to provisions of 20 U.S.C. 8061 Section 10306, the Sponsor will always provide all federal funding for which the School is otherwise eligible, including Title I funding, not later than five (5) months after the School first opens or after a subsequent expansion of enrollment. Any Title I funds allocated to the School must be used to supplement the reading/language arts and mathematics services for eligible students participating in the Title I program and shall be spent in accordance with federal regulations. These students will be identified utilizing the Economic Survey conducted annually during the prior fiscal year. Any capital outlay item purchased with Title I funds must be identified and labeled for Title I property audits. Any equipment purchased with Title I funds, which is classified as Capitalized Audio Visual or Equipment, remains the property of Title I, and must be identified and labeled for Title I property audits. If the School accepts Title I funds, at least one percent (1%) the Title I funds budget must be spent in support of parental involvement activities. The School will ensure that Title I guidelines are being followed at the School and that students are meeting high content and performance standards. The district and regional Title I staff will provide technical assistance and support in order to ensure that Title I guidelines are being followed at the School and that students are meeting high content and performance standards. The

Sponsor agrees to timely notify the School of all dates and other information regarding reporting of student data, calendar of district in-service opportunities, and other dates and information pertinent to the School's compliance with this Charter.

Section 5.A.7. b: **IDEA:** The training portion of the IDEA appropriation will remain with the Sponsor to provide training as required by IDEA guidelines. The School may participate in IDEA funded training offered by the Sponsor at no cost. The Sponsor agrees to timely notify the School of all dates and other information regarding reporting of student data, calendar of district in-service opportunities, and other dates and information pertinent to the School's compliance with this Charter.

Section 5.A.8.c: **Federal or Other Grants:** The Sponsor agrees to support the School in its efforts to secure grants by timely processing and submitting all documentation prepared by the School and necessary for the Schools competition for grants and other monetary awards, including but not limited to Federal Start-up Grant and Dissemination Grant. When the funding source requires that the Sponsor serve as the fiscal agent for a grant, the School shall, prior to generating any paperwork to the funding agency, notify the Sponsor in writing of its intent to submit a grant application and attach grant application guidelines. If the Sponsor develops a district-wide grant, the School may be included in the district proposal, if mutually agreed to by the School and the Sponsor. The Sponsor shall not agree to such participation unless the School specifically agrees to all terms, conditions, and requirements of the grant. If the School fails in any material respect to comply with said terms, conditions, and requirements, the School shall be solely responsible and liable for any consequences. When a charter school elects to participate in a district-wide grant prepared by the Sponsor's staff or when grant proposals are developed by district staff using student or School counts that include the students of the School, dollars and/or services distributed via grant funds will be provided to charter schools in the same manner as traditional public schools.

Section 5.A.9: **Other Funding Sources:** The Charter School may secure funding from private foundations, corporations, businesses and/or individuals.

Section 5.A.10: **Charter School Capital Outlay Funds:** Section 1013.62, Florida Statutes, provides procedures and guidance for the distribution of capital outlay funds appropriated to Florida's public charter schools. Capital Outlay plans must be submitted to the FLDOE in the format and manner prescribed by the state. The Sponsor will review and verify the information uploaded to the FLDOE. The state determines approval of the School's Capital Outlay Plan. Each Capital Outlay plan must contain a written list specifically enumerating the proposed capital expenditures. Sales contracts, construction contracts, purchase orders, leases, lease-purchase agreements, rental agreements or bills of sale will be accepted by the Sponsor to document the School's expenditure of capital outlay funds. A copy of the previous year's annual audited financials must be submitted with a Capital Outlay plan as well as any other supporting documentation that verifies that the charter school qualifies for capital outlay funds. Conversion charter schools are ineligible for capital outlay funding allocations. After the Sponsor's certification of a Capital Outlay plan submitted by the School, the Sponsor shall deliver any public capital outlay funds [hereafter "CO Funds"] that are allocated and prorated to the School by the Commissioner of Education within ten (10) days of the delivery of such funds to the Sponsor by

the Commissioner of Education. The property and/or improvements purchased by the School using the CO Funds and any unencumbered CO Funds shall be subject to reversion to the Sponsor pursuant to Sections 1002.33(8)(e) and 1013.62(3), Florida Statutes, and shall automatically revert to full ownership by Sponsor, subject to complete satisfaction of any other lawful liens and encumbrances, upon: (a) the termination or non-renewal of this Charter, or (b) the material breach of this Charter by the School. Any property and improvements, furnishings and equipment purchased without CO Funds or public funds for the School which have not been reimbursed by CO Funds or public funds shall be property of the School should the Charter terminate or not be renewed. However, ownership of an asset shall revert to the Sponsor in the event of termination or non-renewal of this Charter if the School's accounting records fail to clearly establish whether a particular asset was purchased with CO Funds or public funds or from another funding source. Except as otherwise provided herein and except for any interest conferred upon the Sponsor by applicable law or this Charter and except for other lawful liens or encumbrances, the School shall not rent, hire, or lend any of the property and/or improvements purchased with CO Funds. The Sponsor acknowledges that the facilities leased with CO Funds may be leased by the School for community and educational services for use when School is not in session. If the School leases such facilities to third persons as provided herein, any funds paid pursuant to such lease shall be the property of the School. The parties agree that a failure to satisfy the obligations imposed by this section shall constitute a material breach of this Charter and good cause for its termination. The School shall provide Sponsor's Accounting Department copies of invoices for the property and/or improvements purchased with CO Funds. The School shall provide Sponsor's Accounting Department lists of any property and/or improvements purchased with CO Funds that the School may subsequently propose to dispose of as surplus property. The property and/or improvements purchased by the School using CO Funds shall not be sold, transferred or encumbered, other than as provided herein, or disposed of by the School without obtaining the prior written consent of the Sponsor.

Section 5.A.11: **Information:** The Sponsor shall be entitled to inspection of the School's financial and pupil records upon request and reasonable notice. The School agrees that it will submit in a timely manner to the Sponsor all information pertaining to the charter school that is necessary for Sponsor to comply with Section 1010.20, Florida Statutes.

Section 5.A.12: **General Fixed Assets and Tangible Personal Property:** The School shall comply with all the requirements set forth in Florida Statutes and in the Florida Commissioner of Education's publication entitled *Financial and Program Cost Accounting and Reporting for Florida Schools* pertaining to general fixed assets and tangible personal property.

Section 5.A.13: **Access to Inventory:** The School agrees to allow the SPONSOR reasonable access and the opportunity to review the inventory of public assets and records of such inventory. The inventory records should include; at minimum, the date of purchase, description of purchase, serial number of asset, cost of asset, funding source and current location of item.

Section 5.B: **Sponsor Administrative Fee:** The administrative fee calculated by the Sponsor shall be as defined in Section 1002.33(20)(a), Florida Statutes, not including capital outlay funds, federal and state grants, or any other funds, unless explicitly provided by law. The Sponsor shall not withhold an administrative fee from federal or state grants unless explicitly

authorized by law. Funds from the reimbursement of any portion of the administrative fee to the school shall be used only for capital outlay purposes as specified in Section 1013.62(2), Florida Statutes. The Sponsor shall not withhold an administrative fee from capital outlay funds unless explicitly authorized by Florida law. The Sponsor shall provide those administrative and educational services specified in Section 1002.33(20)(a), Florida Statutes, to the School at no additional fee. These services shall include contract management services, FTE and data reporting, exceptional student education administration services, services related to eligibility and reporting duties required to ensure that school lunch services under the federal lunch program, consistent with the needs of the School, are provided by the school district at the request of the School; test administration services, including payment of the costs of state-required or district required student assessments; processing of teacher certificate data services, and information services, including equal access to student information systems that are used by public schools in the district in which the charter school is located as provided in Section 1002.33(20)(a), Florida Statutes. Access by the School to other services not required in Section 1002.33(20)(a), Florida Statutes, but available through the Sponsor, may be negotiated separately by the parties. Services requiring separately negotiated contract with Sponsor are unique to each charter and must be negotiated between the School and the Sponsor. Charges for such services under those contracts will be assessed upon reasonable notice at the following rate:

Hourly rate + proportional benefits of the Sponsor's personnel performing the service, times the number of actual hours beyond services that are regularly regarded as district level administrative services.

The Sponsor will invoice the School monthly for these services. The School shall issue payment no later than thirty (30) working days after receipt of an invoice. If a warrant for payment of an invoice is not issued within thirty (30) working days after receipt by the School, the School shall pay to the Sponsor, in addition to the amount of the invoice, interest at a rate of one percent (1%) per month calculated on a daily basis on the unpaid balance from the expiration of the thirty (30) day period until such time as the warrant is issued.

Section 5.C: **Restriction on Charging Tuition:** In accordance with the provisions of Section 1002.33(9)(d), Florida Statutes, the School agrees that it shall not charge any tuition or fees to students enrolled in an FEFP funded program in any grade through Grade 12.

Section 5.D: **Allowable Student Fees:** The School further agrees that it shall not charge fees except for those fees normally charged by other public schools.

Section 5.E: **Annual Budget:** The School shall provide the Sponsor with annual preliminary and official budgets in the format prescribed by the Sponsor. The budgets must include a revenue projection sheet, a detailed budget worksheet, and a summary budget.

Section 5.E.1: **Governing Board Approval Required:** Pursuant to Section 1002.33(9)(h), Florida Statutes, the School's Governing Board shall annually adopt and maintain an operating budget.

Section 5.E.2: **Date to Submit Budget to Sponsor:** During each year of this Charter, the tentative budget must be submitted to the School's Governing Board during the preceding school year. The official approved budget is to be submitted to the Sponsor by month-end March of the preceding school year.

Section 5.E.3: **Amended Budget:** In the event that the School's Governing Board approves an amended budget, a copy of the amended budget shall be provided to the Sponsor within ten (10) days of its approval by the School's Governing Board.

Section 5.F: **Financial Records, Reports and Monitoring:** The School shall utilize the standard state codification of accounts as contained in the most recent issue of the publication titled "Financial and Program Cost Accounting and Reporting for Florida Schools" (the "Red Book") as a means of codifying all transactions pertaining to its operations.

Section 5.F.1: **Access to Financial Records:** Upon reasonable request, the School will provide access to inspect and copy any and all financial records and supporting documentation including, but not limited to, the following items: monthly financial reports, cash receipts journals, cash disbursement journals, bank reconciliations, payroll records, general ledger account summaries and adjusting journal entries.

Section 5.F.2: **Fiscal Monitoring:** The parties agree that the Sponsor, upon ten (10) days' notice, may request at any time and the School shall provide, documents, including releases, on the School's financial operations beyond the monthly reports required by this Charter. Such reports shall be in addition to those required elsewhere in this Charter and be signed and approved by the chair of the School's Governing Board or his or her designee.

Section 5.G: **Maintenance of Funds:** Federal, state, and local funds shall be maintained by the School according to existing federal and state mandates and practices including, without limitation, any FEFP Guidelines pursuant to 1011.62, Florida Statutes. Separate funds and bank accounts shall be maintained where required for federal funds and state and local funds.

Section 5.H: **Monthly Financial Reports:** Pursuant to Section 1002.33(5)(b)1b, Florida Statutes, the School shall provide monthly financial reports to the Sponsor in the format as prescribed by Rule 6A-1.0081, Florida Administrative Code, to be delivered to the Sponsor no later than the 25th day of the following month. Section 1002.33(5)(c) and (d), Florida Statutes, require the Sponsor to monitor the progress of the School towards meeting the goals established in the Charter and to monitor the revenues and expenditures of the School. The School shall provide a monthly financial statement to the Sponsor. The monthly financial statement shall be in a form prescribed by the Department of Education. The monthly financial statements shall be prepared in accordance with generally accepted accounting principles (GAAP) in the same manner as the School's annual financial reports, and presented along with the function/object dimensions prescribed in the Florida Department of Education publication titled *Financial and Program Cost Accounting and Reporting for Florida Schools*, the "Red Book." The monthly reports shall include a Balance Sheet, Statement of Revenue, Expenditures and Fund Balance, and Budget to Actual Report. The monthly financial reports shall specifically include, but not be limited to, an accounting of all public funds received and an inventory of the School's property purchased with such public funds as required by Sections 1002.33(9)(g), 274.02(1), and

69I-73.002, Florida Statutes, or successor statutes and rules. These monthly financial reports shall be cumulative. The statements shall have individual designations for each fund, including:

- Section 5.H.1: assets, liabilities, and fund balances for each fund type;
- Section 5.H.2: the original budget as approved by the School's Governing Board;
- Section 5.H.3: the current budget as approved by the School's Governing Board;
- Section 5.H.4: revenues and expenditures, year-to-date, vs. budget; and
- Section 5.H.5: budget to actual report.

Section 5.I: **Monthly Financial Data:** The School shall implement monthly reconciliation procedures of all bank accounts. A copy of each entire bank statement, detailed general ledger cash accounts and supporting documentation shall be available to the Sponsor for audit review, upon request. If the monthly financial records are missing data that can only be obtained from a review of the cancelled checks from the School's account, the Sponsor may request, and the School shall provide at the School's expense, those cancelled checks as requested by the Sponsor.

Section 5.I.1: **High Performing Schools:** The School shall provide a monthly financial statement to the Sponsor unless the School is designated as a high-performing charter school pursuant to Section 1002.331 Florida Statutes, in which case the high-performing charter school may provide a quarterly financial statement.

Section 5.J: **Quarterly Financial Reports:** The School shall provide quarterly financial reports to the Sponsor within thirty (30) days after the close of each quarter, which schedules shall include a balance sheet and a statement of revenues and expenditures and changes in fund balances prepared in accordance with Generally Accepted Accounting Principles. For the purposes of this section, the quarterly reporting periods will be July/August/September; October/November/December; January/February/March; and April/May/June.

Section 5.K: **Quarterly Reports:** The School agrees to provide quarterly reports on school operations and student performances. The School agrees to utilize data within its annual progress report provided through its participation with the Sponsor pertaining to admissions, registration and student records.

Section 5.L: **Evidence of Start-Up Funding:** Except for instances in which an existing Charter is renewed, the School provide to the Sponsor evidence of sufficient funds for start-up costs no later than 90 days prior to the start of the initial school year to assure prompt payment of operating expenses associated with the opening of the School including, but not limited to, the amount of any lease payments, teacher and other staff salaries and benefits, transportation costs, etc., for the beginning of the initial school year.

Section 5.M: **Annual and Monthly Property Inventories:** The School's monthly financial reports submitted to the Sponsor shall include a cumulative listing of all property valued over \$1,000 purchased with public funds (i.e., FEFP, grant, and any other public-generated funds). The School shall provide a subsidiary ledger of property purchased with public funds to the Sponsor on a monthly basis. If designated as a high performing school, such reports shall be submitted quarterly. A cumulative listing of all property valued at more than \$1,000 purchased with private funds will be submitted to the Sponsor by the School annually along with the annual audited financial statements. These lists will include: (1) date of purchase; (2) item purchased; (3) cost of item; and (4) item location.

Section 5.N: **Program Cost Report:** The School shall deliver to the Sponsor the School's Annual Program Cost Report for Charter Schools in the format as prescribed by the Florida Department of Education no later than August 15th of each year.

Section 5.O: **Annual Financial Audit:** At the School's sole expense, an annual audit of the School shall be conducted by a qualified, independent certified public accountant licensed to practice public accounting in the State of Florida and selected pursuant to the provisions and through the process of Section 218.391, Florida Statutes, and approved by the School's governing board, which approval shall not be unreasonably withheld, and shall be paid for by the School. The annual audits shall be performed in accordance with Generally Accepted Auditing Standards; Government Auditing Standards, issued by the Comptroller General of the United States; and the Rules of the Auditor General, State of Florida. The annual audit shall be conducted in a manner similar to that required of the Sponsor's school district by Section 218.39, Florida Statutes, in compliance with federal, state and school district regulations showing all revenues received from all sources and all direct expenditures for services rendered and shall be provided to the Sponsor's Charter Schools Support Office by no later than September 30th of each year of the term of this Charter. The School's independently audited financial statements shall be included in this annual audit report. The annual audit reports shall be a complete presentation in accordance with generally accepted accounting principles including Management, Discussion and Analysis (MD&A). MD&A may be omitted from the audit with the consent of the Sponsor. The School shall ensure that the annual audit reports are in compliance with Chapters 10.800 and 10.850, Rules of the Auditor General, as applicable. The independent financial auditor shall report on the expenditure of the categorical funds. The School must comply with all provisions related to the submission of its audit report to the Auditor General including the response/rebuttal and corrective actions.

Section 5.O.1: **Annual Financial Audit: Distribution of Copies:** The findings shall first be reported by the auditor to the principal or administrator of the School and all persons serving on the School's Governing Board during an exit interview conducted within seven (7) days of the conclusion of the audit. Within fourteen (14) days of the exit interview, the auditor shall provide a final report to the School's entire Governing Board, the Sponsor, and the Florida Department of Education. If the audited financial statements reflect a deficit financial position, the auditor is required to notify the School's Governing Board, the Sponsor, and the Department of Education of such circumstances. The School shall ensure timely submission of its annual audit report to the Auditor General, pursuant to Section 218.39(1) and (8), Florida Statutes.

Section 5.O.2: **Additional Audits Required by Sponsor:** The Sponsor reserves the right to perform additional audits at Sponsor's expense as part of the Sponsor's financial monitoring responsibilities as it deems necessary and appropriate pursuant to Section 1002.33(5)(b), Florida Statutes. The Sponsor has the right to review upon request all documentation pertaining to children with disabilities at the School.

Section 5.O.3: **Audited Financial Statements:** During each year of the term of this Charter, the School agrees to provide the Sponsor with the School's audited financial statements for the year ending June 30. The audited financial statements shall be prepared in the format required by Governmental Accounting Standards Board Statement No. 34 Basic Financial Statements and Management's Discussion & Analysis for State and Local Governments and presented in the Sponsor's Comprehensive Annual Financial Report (CAFR). The CAFR format should be provided no later than September 30th of each year. The annual audited financial reports shall include a complete set of financial statements, management's discussion & analysis, and notes thereto prepared in accordance with Generally Accepted Accounting Principles accepted in the United States of America and a management letter resulting from the financial statement audit. The audited financial statements and related management letter shall be provided no later than September 30 of each year. Municipal charters shall submit the annual audits no later than December 31 of each year.

Section 5.O.4: **Unaudited Annual Financial Reports:** The School agrees to complete Florida Department of Education Form ESE 145 using its unaudited financial statements for the year ending June 30th of each year of the term of this Charter. Form ESE 145 shall be provided to the Sponsor no later than August 15th of each year.

Section 5.P: **School's Fiscal Year:** The School's fiscal year shall be the same as that of the Sponsor during the term of this Charter and shall commence on July 1 and conclude on June 30.

Section 5.R: **State of Financial Emergency:** Financial audits that reveal a state of financial emergency as defined in Section 218.503, Florida Statutes, and are conducted by a certified public accountant or auditor in accordance with Section 218.39, Florida Statutes, shall be provided to the Governing Body of the School within seven (7) working days after finding that a state of financial emergency exists. The School shall comply with the requirements of Section 218.501, Florida Statutes, regarding fiscal responsibility. The School's auditor shall report such findings in the form of an exit interview to the Chief Administrator/Principal of the School, and the Chair of the Governing Board, the Sponsor's Office of the Chief Auditor, and the Sponsor's Charter Schools Management/Support Department within seven (7) working days after finding the state of financial emergency or deficit position. Pursuant to Section 1002.33(7)(a)10, Florida Statutes, the final report shall be provided to the entire Governing Board, the Sponsor and the Department of Education within fourteen (14) working days after the exit interview.

Section 5.R.1: **Financial Recovery Plans:** If the School is found to be in a state of financial emergency by a certified public accountant or auditor, the School must file a detailed Financial Recovery Plan with the Sponsor within thirty (30) days after receipt of the audit. Failure to timely submit a Financial Recovery Plan following a finding of financial emergency

constitutes good cause to terminate this Charter. The Financial Recovery Plan submitted by the School to the Sponsor in response to a finding of financial emergency pursuant to Section 218.503, Florida Statutes, must address the specific audit findings and must also show how the School will meet its current and future obligations and be a financially viable entity within the time period specified in the approved Financial Recovery Plan. Each financial recovery plan will be prepared in accordance with guidelines established by the Florida Department of Education and shall prescribe actions that will resolve or prevent the condition(s) that constitute a financial emergency. The Financial Recovery Plan must specify dollar amounts or cost cuts, cost avoidance, and/or realistic revenue projections that will allow the School to correct the condition(s) that caused the School to be found in a state of financial emergency. The Financial Recovery Plan must include appropriate supporting documentation. The Financial Recovery Plan will be subject to review and oversight. The Commissioner of Education may require and approve a Financial Recovery Plan pursuant to Section 218.503, Florida Statutes. In such instances, the School's Governing Board shall be responsible for implementing any Financial Recovery Plan. In the event of a finding of financial emergency and submission of an acceptable Financial Recovery Plan pursuant to Section 218.503, Florida Statutes, the School shall provide periodic financial reports to the School's governing board and the Sponsor in a format sufficient to monitor progress toward achieving the Financial Recovery Plan. Failure to provide such periodic progress reports may constitute good cause for termination of this Charter. The Sponsor may choose to non-renew or terminate this Charter if the School fails to correct the deficiencies in a Financial Recovery Plan within one (1) year or if the School exhibits one (1) or more financial emergency conditions for two (2) consecutive years. If any Financial Recovery Plan submitted by the School is deemed unacceptable by the Sponsor or is not properly implemented, such conditions shall be a material violation of this Charter and constitute good cause for its termination by the Sponsor.

Section 5.S: **Deteriorating Financial Condition:** In the event the School is identified as having a deteriorating financial condition as defined by Section 1002.345, Florida Statutes, the Sponsor shall conduct an expedited review of the School and the School and the Sponsor shall develop and file a Corrective Action Plan with the Florida Commissioner of Education in accordance with Section 1002.345, Florida Statutes.

Section 5.S.1: **Corrective Action Plans:** The Governing Body of the School shall be responsible for performing the duties in Section 1002.345, Florida Statutes, including implementation of a Corrective Action Plan. (CAP). The School and Sponsor shall work collaboratively to develop a CAP in accordance with Section 1002.345, Florida Statutes, and Section 6A-1.0081, F.A.C. If the School and Sponsor cannot agree on a CAP, then each will submit their own proposed CAP to the Commissioner of Education. The Sponsor may choose to non-renew or terminate this Charter if the School fails to correct the deficiencies in a Corrective Action Plan within one (1) year. The School and Sponsor's Financial Recovery Committee will conduct meetings on an as needed basis as determined by the Sponsor to monitor progress upon any Corrective Action Plan.

Section 5.T: **Financial Management of School:** The School shall conduct fiscal management of the charter school's operations in accordance with the School's governing laws and rules, the provisions of this Charter, and all applicable federal, state and local policies.

Section 5.U: **Description of Internal Audit Procedures:** The School shall implement the internal audit procedures described in the School's governing laws and rules, the provisions of this Charter, and all applicable Sections of the School's approved Application (Appendix 1).

Section 5.V: **Other Government Reports:** The School shall provide the Sponsor with copies of all reports required to be filed with the Government of the United States and the State of Florida no later than one month after the due dates for such reports. Such reports shall include, but are not limited to, all payroll tax returns and any required filing related to the School's nonprofit status.

ARTICLE 6: FACILITIES

Section 6.A: **Facility Notification and Inspection:** The School shall comply with the provisions of this section governing facility notification and inspection.

Section 6.A.1: **Facility Location:** The School will be located at: 1117 Banks Road, Margate, Florida 33063. In the alternative, the School may submit a written request to Sponsor no less than sixty (60) days before the initial opening day of classes to elect to use Year One (1) of this Charter as a planning year provided that the School has not already utilized a planning year subsequent to the approval of its application.

Section 6.A.2: **District Inspection of Facility:** The School will be responsible for providing or hiring companies to perform inspections as required and forwarding results to the Sponsor. All facilities, including leased facilities, must be inspected annually by the local Fire Authority having jurisdiction. The Sponsor shall conduct annual site visits for the purpose of reviewing and documenting, as appropriate, compliance with applicable health and safety requirements. Other inspection agencies may include, without limitation: the Department of Children and Family Services to do inspections of the kitchens and related spaces; the Department of Labor and Employment to inspect for OSHA compliance. The School must show proof of the annual inspections at least ten (10) days prior to the first day of each year of operation.

Section 6.B: **Compliance with Building and Zoning Requirements:** The School shall comply with all applicable laws, ordinances, and codes of federal, state, and local governance, including the IDEA, the ADA, and Section 504 of the Rehabilitation Act. The School shall obtain all necessary licenses, permits, zoning, use approval, facility certification, and other approvals required for use and continued occupancy of the facility as required by the local government or other governmental agencies, and copies shall be provided to the Sponsor.

Section 6.B.1: **Florida Building Code:** The School agrees to use facilities that comply with the Florida Building Code pursuant to Section 1013.37, Florida Statutes, or with applicable state minimum building codes pursuant to Chapter 553, Florida Statutes, except for the State Requirements for Educational Facilities (SREF).

Section 6.B.2: **Florida Fire Prevention Code:** The School agrees to use facilities that comply with the state minimum fire protection codes pursuant to Section

633.025, Florida Statutes, as adopted by the authority in whose jurisdiction the facility is located, including reference documents, applicable state and federal laws and rules.

Section 6.B.3: **Capacity of Facility:** At no time will the enrollment exceed the number of students approved in this Charter, the School's Application (**Appendix 1**) or permitted by zoning capacity and all applicable laws and regulations. The School shall not be entitled to monthly payments for students in excess of the School's enrollment capacity and the School facility's valid capacity as determined by the School's Certificate of Occupancy, Certificate of Use or Fire Permit (whichever is less). Payments may be withheld if the School's Certificate of Occupancy, Certificate of Use or Fire Permit has expired or has otherwise become invalid. In the event that the required county and/or municipality facility permits do not indicate a facility capacity, the School must submit a letter from the architect of record certifying the capacity of the facility.

Section 6.C: **Location:** The School agrees to provide the Sponsor with documentation regarding the School's property interest (owner or lessor) in the property and facility where the School will operate. If the School does not own the property and facility, the School must show proof of a signed lease before the initial opening day of class. For leased properties, the School shall obtain from the landlord, and provide to the Sponsor, an affidavit indicating the method by which the landlord is complying with the requirements of Section 196.1983, Florida Statutes, regarding charter school exemption from *ad valorem* taxes. Lessor and Lessee shall provide the Sponsor with a disclosure affidavit in accordance with Section 286.23, Florida Statutes.

Section 6.C.1: **Temporary Facility:** The School may only use a temporary facility when the facilities approved within this agreement are temporarily not suitable for student use under all applicable laws, ordinances, and codes of federal, state, and local governance, including an appropriate certificate of occupancy. Approved use of a temporary facility for a period of more than sixty calendar (60) days will require the amendment of this Charter by the parties.

Section 6.C.2: **Relocation:** The School shall notify the Sponsor no less than ninety (90) days prior to any relocation. Any such relocation must be mutually agreed upon by both parties through the amendment of this Charter.

Section 6.C.3: **Additional Campuses:** The development by the School of additional campuses shall not be permitted under this Agreement. In the event that the School desires to construct and develop any additional campuses, the School shall be required to apply for and obtain a separate charter from Sponsor for each such new campus.

Section 6.C.4: **Shared Use of a Facility with Other Entities:** The School shall disclose to the Sponsor the identity of any entity with whom it will share the facility or space or share any temporary facility during the term of this Charter. The School shall disclose the names of the co-located entities to the parents of all students enrolled in the school annually in writing and will place the names of the other entities on its state mandated website.

Section 6.D: **Prohibition to Affix Religious or Partisan Political Symbols, Statues, Artifacts on or About the Facility:** The School agrees not to affix any religious or partisan political symbols, statues, artifacts, etc., on or about the property and facilities where the School will operate.

Section 6.E: **Specific Requirements for Conversion Charter Schools or Schools Using a District-Owned Facility:** This Section is not applicable to this Charter.

Section 6.F: **Additions, Changes & Renovations:** The School must provide notice to the Sponsor of any proposed material additions, changes and renovations to be made to the educational facilities described in the original proposal. Such additional changes or renovated facilities may not be utilized for student activities until the Sponsor is provided copies of certificates of occupancy issued for such facilities and [if applicable] written approval obtained from the Broward County Traffic Engineering Department as to traffic control and pedestrian travel associated with said facilities. A “material addition, change or renovation” is defined as any improvement to real property that alters the square footage of the educational facility.

Section 6.G: **Disaster Preparedness Plan:** The School shall adopt the Sponsor’s Disaster Preparedness Plan or submit the School’s plan to the Sponsor for approval.

ARTICLE 7: TRANSPORTATION

Section 7.A: **Provision of Transportation by the School:** Transportation is the responsibility of the School and must be provided according to the district, state, and federal rules and regulations. The School agrees to provide for transportation of the School’s students consistent with the requirements of Chapter 1006 and Section 1002.33(20)(c), Florida Statutes, and any other rules or statutes pertaining to transportation provided to or by charter schools. Any brochure, flyers or other multi-media and telecommunications information furnished/published by the School shall communicate that the School will provide transportation and the manner in which it will be made available to the School’s students. The School acknowledges that the McKinney-Vento Homeless Assistance Act (42 U.S.C. Section 11431, et. seq.) requires that each child of a homeless individual and each homeless youth be afforded equal access to the same free, appropriate public education as provided to other children and youths. At the request of the parent or guardian, the School will provide transportation for a homeless student. The School shall provide transportation for students with disabilities enrolled in the School. The rate of reimbursement to the School by the Sponsor for transportation will be equivalent to the reimbursement rate provided by the State of Florida for all eligible transported students.

Section 7.B: **Cooperation between Sponsor and School:** The School agrees that transportation shall not be a barrier to equal access for any student in the attendance zone established by the Sponsor from time to time residing within a reasonable distance of the School as determined by the School’s transportation plan. The School may contract with the Sponsor for student transportation services or with a Sponsor-approved private transportation firm. If the School contracts with a Sponsor-approved private transportation firm, the School will provide the Sponsor the name of such firm as part of the School’s final transportation plan.

Section 7.C: **Reasonable Distance:** The School shall be responsible for transporting all students in a non-discriminatory manner to and from the School who reside two or more miles from the School and are within a reasonable distance of the School, or who otherwise are entitled to transportation by law. The term “reasonable distance” shall be defined in accordance with Chapters 1000 through 1013, Florida Statutes, as amended from time to time and the standards and guidelines provided by the State Department of Education.

Section 7.D: **Transportation Safety Compliance:** The School shall demonstrate compliance with all applicable transportation safety requirements. Unless it contracts with the Sponsor for the provision of student transportation, the School is required to ensure that each school bus transporting the School’s students meets applicable federal motor vehicle safety standards and other specifications. The School agrees to monitor the status of the commercial drivers’ licenses of each school bus driver employed or hired by the School (hereafter “School Bus Drivers”) unless it contracts with Sponsor to provide such services. The School will provide the Sponsor, via the Transportation Department, with a copy to the Charter Schools Management/Support Department, an updated list each quarter of all School Bus Drivers providing commercial driver’s license numbers, current license status and license expiration dates.

Section 7.E: **Failure to Comply:** Failure to comply with any local, state or federal rule or regulation concerning school transportation shall constitute good cause for termination of this Charter School Agreement. Furthermore, the School shall promptly reimburse the Sponsor for any penalties incurred by the Sponsor as a result of the School’s non-compliance. If the School submits data relevant to FTE funding that is later determined through the audit procedure to be inaccurate, the School shall be responsible for any reimbursement to the State arising as a result of any errors or omissions for which the School is responsible, provided that the Sponsor, having received notice from the State of such inaccuracy, has sent notice to the School of alleged errors discovered through such audit(s) so that the School on its own, or through the Sponsor, at the School’s expense, may participate in any proceedings to challenge or appeal such audit findings. Any deficit incurred by the School shall be the sole fiscal responsibility of the School and the Sponsor shall have no liability for the same. Such adjustments shall not exceed the fiscal year.

ARTICLE 8: INSURANCE & INDEMNIFICATION

Section 8.A: **Indemnification of Sponsor by School:** Nothing contained in this Charter is intended to serve as a waiver of sovereign immunity of any rights or limits to liability provided by Section 768.28, Florida Statutes. To the extent permitted by law under Section 768.28, Florida Statutes, the School agrees to indemnify and hold harmless the Sponsor, its members, officers, employees and agents, harmless from any and all claims, actions, costs, expenses, damages, and liabilities, including reasonable attorney’s fees, arising out of, connected with or resulting from:

Section 8.A.1: the negligence, intentional wrongful act, misconduct or culpability of the School or of the School’s employees or other agents in connection with and arising out of their services within the scope of this Charter;

Section 8.A.2: the School's material breach of this Charter or applicable federal or state law;

Section 8.A.3: any failure by the School to pay its employees, contractors, suppliers, subcontractors, or any other creditors;

Section 8.A.4: any failure by School to correct deficiencies found in casualty, safety, sanitation and fire safety inspections;

Section 8.A.5: the failure of the School's officers, directors or employees to comply with any laws, statutes, ordinances or regulations of any governmental authority or subdivision that apply to the operation of the School or the providing of educational services set forth in this Charter. However, the School shall not be obligated to indemnify the Sponsor against claims, damages, expenses or liabilities to the extent these may result from the negligence of the Sponsor, its members, officers, employees, subcontractors or others acting on its behalf;

Section 8.A.6: any professional errors or omissions, or claims of errors or omissions, by the School employees, agents, or by the School's governing board; or

Section 8.A.7: any actual or alleged infringement of patent or other proprietary rights in any material, process, machine or appliance used by the School.

Section 8.A.8: any penalties incurred by the Sponsor as a result of the School's noncompliance with Article 7 or reimbursements to the State arising as a result of any errors or omissions in data relevant to FTE funding for which the School is responsible;

Section 8.A.9: However, the School shall not be obligated to indemnify the Sponsor against claims, damages, expenses or liabilities to the extent these may result from the negligence of the Sponsor, its directors, officers, employees, subcontractors, or others acting on its behalf other than the School, its directors, officers, employees, subcontractors and suppliers.

Section 8.B: **Defense of Claims against the Sponsor:** The School agrees to defend any and all such action using competent counsel, selected by the School, subject to Sponsor's approval, which shall not be unreasonably withheld.

Section 8.C: **Indemnity for Professional Liability:** The School's duty to indemnify the Sponsor for professional liability as insured by the School Leaders Errors and Omissions policy described in this Charter shall continue in full force and effect notwithstanding the expiration, non-renewal or early termination of this Charter with respect to any claims based on facts or conditions which occurred prior to termination. The School's Errors and Omissions limitation on post-termination claims of professional liability shall not impair the Sponsor's claims to indemnification with respect to a claim for which the School is insured or for which the School should have been insured under Commercial General Liability Insurance, Automobile Liability Insurance or Employer's Liability Insurance.

Section 8.D: **Indemnity for Certain Specified Claims:** The School shall also indemnify, defend and protect and hold the Sponsor harmless against all claims and actions brought against the Sponsor by reason of any actual or alleged infringement of patent or other proprietary rights in any material, process, software, machine or appliance used by the School, any failure of School to comply with provisions of the Individuals with Disabilities Education Act (IDEA), including failure to provide a Free Appropriate Public Education (FAPE) to an enrolled student or failure to furnish services provided for in a student's individual education plan, and any violation by School of the state's public records or open meetings laws.

Section 8.E: **Indemnification of School by Sponsor:** Nothing contained in this Charter is intended to serve as a waiver of sovereign immunity of any rights or limits to liability provided by Section 768.28, Florida Statutes. To the extent permitted by law under Section 768.28, Florida Statutes, the Sponsor agrees to indemnify, defend and hold the School, its members, officers, employees and agents harmless from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorney's fees, arising out of, connected with or resulting from:

Section 8.E.1: the negligence, intentional wrongful act, misconduct or culpability of the Sponsor or of the Sponsor's employees or other agents in connection with and arising out of their services within the scope of this Charter;

Section 8.E.2: the Sponsor's material breach of this Charter or applicable federal or state law;

Section 8.E.3: any failure by the Sponsor to pay its suppliers or any subcontractors;

Section 8.E.4: the failure of the Sponsor's officers, directors or employees to comply with any laws, statutes, ordinances or regulations of any governmental authority or subdivision that apply to the operation of the School or the providing of educational services set forth in this Charter. However, the Sponsor shall not be obligated to indemnify the School against claims, damages, expenses or liabilities to the extent these may result from the negligence of the School, the School's governing board members, officers, employees, subcontractors or others acting on the School's behalf; or

Section 8.E.5: any professional errors or omissions, or claims of errors or omissions, by the Sponsor's employees, agents, or School Board Members.

Section 8.F: **Defense of Claims against the School:** The Sponsor agrees to defend any and all such action using competent counsel, selected by the Sponsor, subject to School's approval, which shall not be unreasonably withheld.

Section 8.G: **Notice of Claims:** The School and the Sponsor shall notify each other of the existence of any third party claim, demand or other action giving rise to a claim for indemnification under this Charter (a "Third Party Claim") and shall give each other a reasonable opportunity to defend the same at its own expense and with its own counsel, provided that if the

School or Sponsor shall fail to undertake or to so defend, the other party shall have the right, but not the obligation, to defend and to compromise or settle (exercising reasonable business judgment) the Third Party Claim for the account and at the risk and expense of the School or Sponsor, which they agree to assume. The School and Sponsor shall make available to each other, at their expense, such information and assistance as each shall request in connection with the defense of a Third Party Claim.

Section 8.H: **Sovereign Immunity:** Notwithstanding anything herein to the contrary, neither party waives any of its sovereign immunity, and any obligation of one party to indemnify, defend or hold harmless the other party as stated above shall extend only to the limits, if any, permitted by Florida law, and shall be subject to the monetary limitations established by Section 768.28, Florida Statutes. Nothing herein shall be deemed to be a waiver of rights or limits to liability existing under Section 768.28, Florida Statutes.

Section 8.I: **Acceptable Insurers:** Insurers providing the insurance required of the School by this Charter must meet the following minimum requirements:

Section 8.I.1: Be authorized by certificates of authority from the Department of Insurance of the State of Florida, an eligible surplus lines insurer under Florida Statutes, or be an authorized insurance trust as approved by the Florida Office of Insurance Regulation with acceptable financials as defined in Section 163.01, Florida Statutes. In addition, the insurer must have a Best's Rating of "A-" or better and a Financial Size Category of "VI" or better according to the latest edition of Best's Key Rating Guide, published by A.M. Best Company, within the last thirty (30) days of certificate issuance; and

Section 8.I.2: If, during the period when an insurer is providing insurance required by this Charter, an insurer shall fail to comply with the foregoing minimum requirements, the School shall, as soon as it has knowledge of any such failure, immediately notify the Sponsor and immediately replace the insurance with new insurance from an insurer meeting the requirements. Such replacement insurance coverage must be obtained within twenty (20) days of cancellation or lapse of coverage.

Section 8.J: **Commercial and General Liability Insurance:** The School shall, at its sole expense, procure, maintain and keep in force Commercial General Liability Insurance which shall conform to the following requirements:

Section 8.J.1: **Liabilities Covered:** The School's Commercial General Liability Insurance shall cover the School for those sources of liability (including, but not limited to, coverage for Premises Operations, Products/Completed Operations, Contractors, and Contractual Liability) which would be covered by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO form CG 00 01), as filed for use in the State of Florida by the Insurance Services Office.

Section 8.J.2: **Minimum Limits:** The minimum limits to be maintained by the School (inclusive of any amounts provided by an umbrella or excess policy) shall be One Million Dollars (\$1,000,000) per occurrence/Two Million Dollars (\$2,000,000) annual aggregate.

Section 8.J.3: **Deductible/Retention:** Except with respect to coverage for Property Damage Liability, the Commercial General Liability coverage shall apply on a first dollar basis without application of any deductible or self-insured retention unless the School is governed by a municipality. The coverage for Property Damage Liability may be subject to a maximum deductible or self-insured retention of One Thousand dollars (\$1,000) per occurrence. If the School is governed by a municipality, then Sponsor's Risk Management Department can elect to accept program deductibles/Self-Insured Retentions (SIR's). The municipality governing this school will be responsible for any outstanding deductibles/SIR if the School is unable to meet its financial obligations.

Section 8.J.4: **Occurrence/Claims:** Subject to reasonable commercial availability, coverage shall be on an occurrence basis. If on a claims made basis, the School shall maintain without interruption the Liability Insurance until four (4) years after termination of this Charter.

Section 8.J.5: **Additional Insureds:** The School shall include the Sponsor and its members, officers, employees and agents as "Additional Insureds" on the required Liability Insurance. The coverage afforded for such Additional Insureds shall be no more restrictive than that which would be afforded by adding the Sponsor as Additional Insureds using the latest Additional Insured – Owners, Lessees or Contractors (Form B) Endorsement (ISO Form CG 20 10). The certificate of insurance shall be clearly marked to reflect "The Sponsor, its members, officers, employees and agents as Additional Insureds (ISO Form CG 20 10)".

Section 8.K: **Automobile Liability Insurance:** The School shall, at its sole expense, procure, maintain and keep in force Automobile Liability Insurance which shall conform to the following requirements:

Section 8.K.1: **Liabilities covered:** The School's insurance shall cover the School for Automobile Liability which would be no less restrictive than the latest occurrence edition of the standard Business Auto Policy (ISO Form CA 00 001), which includes coverage for Contractual Liability, as filed for Sponsor in the State of Florida by the Insurance Services Office. Coverage shall be included on all Owned, Non-Owned and Hired automobiles, buses and other vehicles used in connection with this Charter. In the event the School does not own any vehicles, we will accept hired and non-owned coverage in the amounts listed above. In addition, we will require an affidavit signed by the School indicating the following:

The School does not own any vehicles. In the event we acquire any vehicles throughout the term of this agreement, the School agrees to provide proof of "Owned Auto" coverage effective date of acquisition.

If School is governed by a municipality, then Sponsor's Risk Management Department can elect to accept program deductibles/Self-Insured Retentions (SIR's) as long as the Sponsor receives prior written notice from the municipality that the municipality will be responsible for any loss

payments within the deductible/SIR. The municipality governing the School will be responsible for any outstanding deductibles/SIR if the school is unable to meet its financial obligations.

Section 8.K.2: **Occurrence/Claims:** Subject to reasonable commercial availability, coverage shall be on an occurrence basis. If on a claims made basis, the School shall maintain, without interruption, the Automobile Liability Insurance until four (4) years after termination of this Charter.

Section 8.K.3: **Minimum Limits:** The minimum limits to be maintained by the School (inclusive of any amount provided by an umbrella or excess policy) shall be One Million Dollars (\$1,000,000) per occurrence, and if subject to an annual aggregate, Three Million Dollars (\$3,000,000) annual aggregate.

Section 8.K.4: **Coverage Form:** Such coverage shall not be any less restrictive than the standards ISO Business Auto Policy CA 00 01.

Section 8.L: **Workers Compensation/Employer's Liability:** The School shall, at its sole expense, provide, maintain and keep in force Workers' Compensation and Employer's Liability Insurance which shall conform to the following requirements:

Section 8.L.1: **Coverages:** The School's insurance shall cover the School (and to the extent its subcontractors and its sub-subcontractors) for those sources of liability which would be covered by the latest edition of the Standard Workers' Compensation Policy, as filed for use in Florida by the National Council on Compensation Insurance, without restrictive endorsements. In addition to coverage for the Workers' Compensation Act, where appropriate, coverage is to be included for the Federal Employers' Liability Act and any other applicable federal and state law.

Section 8.L.2: **Minimum Limits:** Subject to the restrictions found in the standard Workers Compensation Policy, there shall be no maximum limit on the amount of coverage for statutory liability imposed by the Florida Workers' Compensation Act or any coverage customarily insured under Part One of the Standards Workers' Compensation Policy. The minimum amount of coverage for those coverages customarily insured under Part Two – Employer's Liability of the Standard Workers' Compensation Policy (inclusive of any amounts provided by any umbrella or excess policy) shall be One Million Dollars (\$1,000,000) per occurrence, and if subject to an annual aggregate, Two Million Dollars (\$2,000,000) annual aggregate. If the School is governed by a municipality, then Sponsor's Risk Management Department can elect to accept program deductibles/Self-Insured Retentions (SIR's) as long as the Sponsor receives prior written notice from the municipality that the municipality will be responsible for any loss payments within the deductible/SIR. The municipality governing this school will be responsible for any outstanding deductibles/SIR if the School is unable to meet its financial obligations. Otherwise, coverage is required to be first dollar with no deductible. In the event that the School leases employees, it shall provide certified proof that the corporation from which it leases service maintains appropriate Workers' Compensation coverage. In addition, we will require a signed Workers Compensation affidavit by the School.

Section 8.M: **School Leader's Errors and Omissions Insurance:** Subject to reasonable commercial availability, the School shall, at its sole expense, procure, maintain and keep in force the School Leader's Errors and Omissions Liability Insurance which shall conform to the following requirements:

Section 8.M.1: **Form of Coverage:** The School Leader's Errors and Omissions Liability Insurance maintained by the School shall be on a form acceptable to the Sponsor and shall cover the School for those sources of liability typically insured by School Leader's Errors & Omissions Insurance for claims arising out of the rendering of or failure to render professional services in the performance of this Charter, including all provisions of indemnification which are part of this Charter.

Section 8.M.2: **Coverage Limits:** The insurance shall be subject to a maximum deductible not to exceed twenty-five thousand dollars (\$25,000) per claim and the School shall be held responsible for any loss payments within the deductible. The minimum limits to be maintained by the School (inclusive of any amounts provided by an umbrella or excess policy) shall be one million dollars (\$1,000,000) per claim/annual aggregate.

Section 8.M.3: **Occurrence/Claims:** Subject to reasonable commercial availability, coverage shall be on a claims made basis, the School shall maintain, without interruption, the Errors and Omissions Insurance until four (4) years after termination or non-renewal of this Contract.

Section 8.N: **Employees Dishonesty/Crime Insurance or Fidelity Bond:** The School shall purchase Employees Dishonesty /Crime Insurance for all governing board members and employees including Faithful Performance coverage for the School's administrators/principal and governing board with an insurance carrier authorized to do business in the State of Florida and shall be in the amount of no less than One Million Dollars (\$1,000,000) per occurrence/claim. In lieu of Employee Dishonesty /Crime Insurance, Sponsor is willing to accept Fidelity Bond coverage of equal coverage amount.

Section 8.O: **Property Insurance:** The School agrees to obtain and maintain hazard insurance coverage for its own buildings and contents and agrees to provide proof of such insurance and its renewals to the Sponsor. The School agrees to insure any real property that it owns or leases at replacement cost coverage based on current total insured values. School's property insurance must include Hurricane and Windstorm coverage for real property. The deductible shall not be greater than five percent (5%) of the Total Insured Value (TIV). If the School is governed by a municipality, the Sponsor's Risk Management Department can elect to accept program deductibles/Self-Insured Retentions (SIR's) as long as the Sponsor receives prior written notice from the municipality that the municipality will be responsible for any loss payments within the deductible/SIR.

Section 8.P: **Applicable to Other Coverages:** The following provisions are applicable to all insurance coverages required under this Charter:

Section 8.P.1: **Other Coverages:** The insurance required under this contract shall be endorsed to be primary of all other valid and collectable coverages maintained by the Sponsor and indicated on such Certificate of Insurance. Any other insurance or self-insurance maintained by the Sponsor or its members, officers, employees or agents shall be in excess of the insurance provided by or on behalf of the School.

Section 8.P.2: **Deductibles/Retention:** Except as otherwise specified in this Charter, the insurance maintained by the School shall apply on a first dollar basis without application of a deductible or self-insurance retention. If the School is governed by a municipality, then Sponsor's Risk Management Department can elect to accept program deductibles/Self-Insured Retentions (SIR's) as long as the Sponsor receives prior written notice from the municipality that the municipality will be responsible for any loss payments within the deductible/SIR. The municipality governing this charter school will be responsible for any outstanding deductibles/SIR if the School is unable to meet its financial obligations.

Section 8.P.3: **Liability and Remedies:** Compliance with the insurance requirements of this Charter shall not limit the liability of the School, its subcontractors, its sub-subcontractors, its employees or its agents to the Sponsor or others. Any remedy provided to the Sponsor or its members, officers, employees or agents by the insurance shall be in addition to and not in lieu of any other remedy available under this Charter or otherwise.

Section 8.P.4: **Subcontractors:** The School shall require its subcontractors and sub-subcontractors to maintain any and all insurance required by law. Except to the extent required by law, this Charter does not establish minimum insurance requirements for subcontractors or sub-subcontractors. However, the Sponsor will rely on the School to monitor and notify its subcontractors and their sub-subcontractors to confirm coverage is in force for the duration of the subcontractor/sub-subcontractor contract and have certificates of insurance on file to provide historical documentation should a claim occur that has not yet been reported to the School.

Section 8.P.5: **Provision for Cure:** The School shall cure any non-compliance with this Article 8 of the Charter within ninety (90) days of the School's receipt from the Sponsor of written notice of the non-compliance.

Section 8.P.6: **Default upon Non-Compliance:** The School shall be in default of this Charter should it fail to procure, maintain and keep in effect the insurance coverages required by this Charter. Lapse of insurance coverage as described in this Charter will be considered good cause for recommendation of termination of this Charter.

Section 8.P.7: **Approval by Sponsor:** Neither approval by the Sponsor nor failure to disapprove the insurance furnished by the School shall relieve the School of the School's full responsibility to provide the insurance as required by this Charter.

Section 8.P.8: **Combined Services Coverage:** Combined services coverage under this Charter shall be permitted subject to approval by the Sponsor's Insurance and Benefits Department.

Section 8.P.9: **Default upon Non-Compliance:** The School shall be in material default of this Charter for failure to procure, maintain and keep in effect the insurance as required by this Charter.

Section 8.P.10: **Changes in Insurance Coverage:** The School must notify Sponsor of any contemplated material changes in insurance coverage.

Section 8.Q: **Evidence of Insurance:** Without limiting any of the other obligations of the School, the School shall, at the School's sole expense, procure, maintain and keep in force the amounts and types of insurance conforming to the minimum requirements set forth in this Charter. The School shall provide evidence of such insurance in the following manner:

Section 8.Q.1: **Time to Submit:** The School shall furnish the Sponsor with fully completed Certificate(s) of Insurance signed by an authorized representative of the insurer(s) providing the coverages. Except as otherwise specified in this Charter, the insurance shall commence prior to the commencement of the opening of the School and shall be maintained in force, without interruption, until this Charter is terminated. Evidence of insurance shall be provided by the School to the Sponsor before the initial opening day of classes. The School shall furnish the Sponsor with fully completed Certificate(s) of Insurance, signed by an authorized representative of the insurer(s) providing the coverage, four (4) weeks prior to the initial opening day of classes for each school year. The certificates shall name the Sponsor as an Additional Insured if required by specific provisions of this contract addressing that form of insurance.

Section 8.Q.2: **Notice of Cancellation:** Each certificate of insurance shall contain a provision for written notification to the Sponsor in accordance with policy provisions as outlined in the current ISO Accord 25 (2009/09) form; or should older ISO versions be available provide a minimum of 30-days' notice of material changes or cancellation to Sponsor.

Section 8.Q.3: **Renewal/Replacement:** Until such time as the insurance is no longer required to be maintained by the School, the School shall provide the Sponsor with evidence of the renewal or replacement of the insurance no less than thirty (30) days before the expiration or termination of the required insurance for which evidence was provided.

Section 8.Q.4: **Pre-Charter Submission of Evidence:** Notwithstanding any other provision contained herein, the School may submit evidence of insurance prior to approval of this charter substantially similar to the insurance provisions set forth in this section and subject to Sponsor's approval.

ARTICLE 9: GOVERNANCE

Section 9.A: **Public or Private Employer:** Pursuant to Section 1002.33(12)(i), Florida Statutes, the School is operating as a private employer. The employees have contracted their services directly to the School or its governing body or through an education services provider (ESP) company, and as such, are not public employees.

Section 9.B: **Governing Board Responsibilities:** The School's governing body shall be made up of its Governing Board. The Governing Board of the School shall be responsible for all fiduciary, legal and regulatory compliance issues and shall perform all duties set forth in the School's Approved Application (**Appendix 1**) and the following duties and responsibilities:

Section 9.B.1: annually adopt and maintain an operating budget and submit its approved budget to the Sponsor by July 1 of each year along with a copy of the minutes of the meeting showing approval of the budget by the Governing Board;

Section 9.B.2: retain the services of a certified public accountant or auditor for the annual financial audit, who shall submit the report to the Governing Board;

Section 9.B.3: review and approve the audit report, including audit findings and recommendations for the financial recovery plan;

Section 9.B.4: monitor a financial recovery plan in order to ensure compliance, if applicable;

Section 9.B.5: establish, define, refine and oversee the School's educational philosophy, operational policies and procedures, academic accountability procedures, and financial accountability procedures and ensure that the School's student performance standards are met or exceeded;

Section 9.B.6: exercise continuing oversight of the School's operations;

Section 9.B.7: report its progress annually to the Sponsor, which shall forward the report to the Commissioner of Education at the same time as other school accountability reports, in accordance with Section 1002.33(9)(k), Florida Statutes;

Section 9.B.8: participate in governance training approved by the Department of Education that must include government in the sunshine, conflicts of interest, ethics, and financial responsibility;

Section 9.B.9: make full disclosure of the identity of all relatives employed by the School in accordance with Section 1002.33(7)(a)18, Florida Statutes;

Section 9.B.10: adopt policies establishing standards of ethical conduct for instructional personnel and School administrator in accordance with Section 1002.33(12)(g)3, Florida Statutes;

Section 9.B.11: make all required financial disclosure if the school is operated by a municipal corporation or other public entity under Section 112.3144, Florida Statutes;

Section 9.B.12: comply with the standards of conduct set out in Sections 112.313(2), (3), (7), and (12), and 112.3143(3), Florida Statutes;

Section 9.B.13: avoid all conflict of interest, including, but not limited to, being employed by, owning, or serving on the board of directors of any entity which contracts with the School;

Section 9.B.14: demonstrate financial competence and adequate professional experience;

Section 9.B.15: recommend student expulsions to the Sponsor;

Section 9.B.16: determine in conformance with law and the terms of this Charter the rules, and regulations needed for the effective operation and general improvement of the School;

Section 9.B.17: be held accountable to the School's students, parents/guardians, and the community at large, through a continuous cycle of planning, evaluation, and reporting as set forth in Florida's charter school laws;

Section 9.B.18: be responsible for the over-all policy decision making of the School, in consultations with the School's staff, including the approval of the curriculum and the annual budget;

Section 9.B.19: serve as the fiscal agent for the School and be involved from the School's inception in all policy matters pursuant to the provisions of the corporation's bylaws; and

Section 9.B.20: comply with State Board Rule 6A-6.0784, Florida Administrative Code, relating to Governance Training and fulfill all applicable Governance Training requirements.

Section 9.B.21: appoint a representative (liaison) to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. Liaison information shall be kept current at all times, and necessary changes shall be reported to the Sponsor immediately.

Section 9.C: **Public Records:** The School will comply with Section 1002.33(16)(b)2, Florida Statutes, relating to public records. The public shall be provided reasonable access to the School's records in accordance with the provisions of this Charter and Section 119.07, Florida Statutes.

Section 9.D: **Reasonable Access to Records by Sponsor:** The School agrees to allow reasonable access to its facilities and records to duly authorized representatives of the Sponsor. Conversely, the Sponsor agrees to allow reasonable access to its records to duly authorized representatives of the School to the extent allowable by law. Failure to provide such access will constitute a material breach of this Charter and good cause for its termination.

Section 9.E: **The Sunshine Law:** To ensure that parents/guardians will have ready access to the governance of the School, meetings of the Governing Board will be open to the public in accordance with Section 286.011, Florida Statutes, unless confidentiality is required by law. The Governing Board will provide reasonable public notice of the date, time, and place of its meetings and will maintain at the School's site detailed minutes of its meetings, which shall be regularly scheduled. Such meetings will be open to the public, and the minutes shall be available for public review. The School's Governing Board will publish a calendar on its website that contains a schedule of all Governing Board meetings for the school year, including the date and time of the meetings and the locations. The School agrees to hold meetings of its Governing Board within Broward County, Florida at least once a semester during the school year. The School shall provide the parents in writing, the process for placing an item on the agenda for the meetings of the School's Governing Board. A signed copy of the minutes will be on file at the School's site for review and a copy will be forwarded to the Sponsor.

Section 9.F: **Reasonable Notice to Sponsor of Governing Board Meetings:** The Governing Board will provide the Sponsor with reasonable notice of the date, time, and place of its meetings. The School will provide reasonable notice to the Sponsor of any changes or cancellation of scheduled meetings of its Governing Board, to the extent practical. The School will provide the Sponsor with draft minutes of each meeting of The Schools Governing Board within ten (10) days of each such meeting and a final copy of the minutes of each meeting within ten (10) days after approval of such minutes by the Governing Board.

Section 9.G: **Identification of Governing Board Members:** The selection of the School's Governing Board Members and officers shall be as set forth in the School's approved Application (**Appendix 1**) or in School's by-laws if such are adopted subsequent to the submission of **Appendix 1**. The School's Governing Board will include local representatives, which may include parents/guardians and professionals qualified to support the educational and moral development of the School's students. No employee of the School, employee of one of the School's education services provider (ESP) companies, or family member of an employee of one of the School's ESP companies may serve as a Member of the School's Governing Board. The Governing Board cannot delegate its responsibility to the Sponsor to any other agency, education services provider (ESP) company or other contracted service provider. The School shall provide the parents in writing the names of the members of the School's Governing Board and a means by which they may be contacted.

Section 9.H: **Changes in Governing Board:** The names of the Governing Board Members and the School's Chief Administrator/Principal must be held current at all times and the Sponsor shall be notified immediately of any changes. The procedures for the replacement of Governing Board Members shall be set forth in the Governing Board's By-Laws. The replacement of the initial Governing Board Members must be done in staggered terms to ensure continuity in leadership and oversight. Members of the School's organizing group not serving on the School's Governing Board are not allowed to vote for Governing Board Members or approve changes to the School's Articles or By-Laws.

Section 9.I: **Background Screening of Governing Board Members and Chief Administrator:** Members of the Governing Board of the School and its Chief Administrator shall

also be fingerprinted at their cost in a manner similar to that provided in Section 1012.32, Florida Statutes, within ten (10) days of their appointment and, if initial members of the Governing Board, prior to approval of this Charter. Any person serving in any capacity with the School or its governing body must meet level 2 screening requirements as described in Section 1012.32, Florida Statutes. These fingerprints shall be submitted to the Florida Department of Law Enforcement for state processing and the Federal Bureau of Investigations for federal processing. The results of all fingerprint reports shall be provided to the Sponsor. All fees associated with the retention of fingerprints are the sole responsibility of the School. The School agrees that new Governing Board Members and its Chief Administrator shall be on probationary status pending fingerprint processing and determination of compliance with standards of good moral character. Potential Governing Board Members or Chief Administrators of the School shall submit official court dispositions for criminal offenses of moral turpitude listed as part of their fingerprint results. The School agrees not to appoint Governing Board Members or Chief Administrators whose fingerprint check results reveal non-compliance with standards of good moral character. The School shall not allow any person to serve on its Governing Board or as its Chief Administrator who has been convicted of a felony crime or moral turpitude.

Section 9.J: **Non-Profit Organization:** As stated in the School's Application (**Appendix 1**) and as required by Section 1002.33(12)(i), Florida Statutes, the School has been organized as a Florida non-profit organization, and shall maintain status as a Section 501(c)3 status under the Internal Revenue Code. Voting shall control the non-profit organization, and only the School's Governing Board shall vote. The School shall at all times operate as a non-profit corporation and shall annually provide proof to the Sponsor of the School's status as a non-profit organization. Such status shall not be permitted to lapse, be revoked or terminate. Failure to comply with this section will constitute a material violation of the Charter and good cause for its termination by the Sponsor.

Section 9.K: **Compliance with Applicable Ethical Requirements:** To the extent applicable, the officers and directors of the School will comply with Part III, Section 112, Florida Statutes (the Code of Ethics for Public Officers and Employees). The Sponsor shall be provided copies of any financial disclosure forms filed by the School's officers and directors. Members of the School's Governing Board cannot be employees of the School. Members of the School's Governing Board shall not receive financial benefit from the School's operations including, without limitation, the receipt of any grant funds. A violation of this provision shall constitute a material breach of the Charter. All members of the School's Governing Board shall comply with Sections 112.313(2), (3), (7) and (12), and 112.3143, Florida Statutes, and other applicable portion of the Code of Ethics for Public Officers and Employees. The Governing Board Chair shall annually provide to the District a statement confirming that:

Section 9.K.1: No member of the School's Governing Board, acting in his/her private capacity, has sold services directly or indirectly to the School;

Section 9.K.2: No spouse, parent, child, stepchild, sibling, or employee of any Board Member serves as a member of the School's Governing Board;

Section 9.K.3: No member of the School's Governing Board is an employee of the School or of the education services provider (ESP) company operating the School; and

Section 9.K.4: No member of the School's Governing Board has received compensation, directly or indirectly from the School's operations.

Section 9.K.5: A violation of any of the foregoing provisions shall constitute a material breach of this Charter and good cause for its termination.

Section 9.L: **Bonding of School Personnel:** The officers, directors, and employees of the School who have the authority to receive and expend funds on behalf of the School shall be bonded to the same degree as officers and employees of the Sponsor. All bonds shall run to the School, the not-for-profit organization, and the Sponsor and shall be on file for inspection at all times.

Section 9.M: **School's Chief Administrator/Principal:** The duties of the School's Chief Administrator/Principal shall be as set forth in the School's approved Application (**Appendix 1.**) The teachers, support, and contractual staff of the School will be directly supervised by the Principal or other on-site administrator.

Section 9.N: **Notification of Proper Authorities:** If after adopting the budget, a Member of the Governing Board in his/her obligated diligence believes that any other member of the Governing Board or any vendor, vendor's employee, education service provider ("ESP") company, or ESP company agent or employee is directly responsible or wrongfully advises the members of the Governing Board to expend monies not detailed in the budget or not available because of other necessary expenses or limitation of funds, that Governing Board Member should immediately notify the Sponsor, the Florida Department of Education, and if deemed proper, the Attorney General, or any other proper authority.

Section 9.O: **Volunteer Advisory Committee:** The School shall have a Charter School Advisory Committee whose selection and duties shall be as set forth in the School's approved Application (**Appendix 1.**)

ARTICLE 10: EDUCATION SERVICES PROVIDERS

Section 10.A: **Education Services Provider Agreement:** An educational services provider (ESP) is an individual or organization that provides services to a charter school for which it receives compensation in excess of five percent (5%) of the charter school's FEFP operational revenue. For the purposes of this provision, "FEFP operational revenue" is defined as the General Fund revenue for operations received from the State of Florida based on FTE, including categorical revenues for such matters including, without limitation, instructional materials, FAI, and class size reduction, but shall not include any Federal or local revenues, or State funds for capital purposes. ESPs may be non-profit or for-profit entities. If any ESP company will be managing the School's operations, the contract between the ESP company and the School shall be submitted to the Sponsor within five (5) business days of execution of the ESP contract. In accordance with the responsibility of the School, contracts with management

companies shall not usurp the authority of the School's Governing Board. The Sponsor will look to the Governing Board directly for accountability. The School will submit written documentation demonstrating due diligence in the selection process of any ESP prior to entering into a contract after the date of this Charter and must demonstrate a performance-based "arms-length" relationship between the School and any ESP. The contract between the School and the ESP company shall allow the School's governing board the ability to terminate the contract with the ESP company. Any contract between the School and an ESP company shall require that the ESP company operate the School in accordance with the terms specified in this Charter and with all applicable laws, ordinances, rules and regulations. Any default or breach of the terms of this Charter by the ESP company shall constitute a default or breach by the School under the terms of the Charter between the School and the Sponsor. Employees of the ESP company and family members of employees of ESP companies may not sit on the School's governing board or serve as officers of the School. For the purposes of this section, "family members" shall be defined to include spouses, mothers, fathers, sisters, brothers, mothers-in-law, fathers-in-law, sisters-in-law, brothers-in-law, daughters, sons, daughters-in-law and sons-in-law.

Section 10.B: **ESP Company Added After Charter:** If the School desires to contract with an ESP company subsequent to the execution of this Charter, the proposed contract between the ESP company and the School shall be submitted to the Sponsor for review prior to its execution by the School and any finalized ESP contract shall be provided by the School to the Sponsor within five (5) business days of its execution.

Section 10.C: **Amendments:** A copy of any amended ESP services agreement shall be provided to the Sponsor within five (5) days of its execution.

Section 10.D: **ESP Contract Amendments that Result in Material Change to Charter:** Any proposed amendment within an ESP contract that would necessitate a material change to this Charter shall require a prior modification of this Charter.

Section 10.E: **Change of ESP Provider:** Unless exigent circumstances exist, the School shall give the Sponsor not less than thirty (30) days- notice prior to the termination of any ESP contract. In the event of an immediate termination of an ESP contract, the School will provide immediate notice to Sponsor of its decision. The change of an ESP provider shall require the approval of such change by the parties through a modification of this Charter, which modification shall not be unreasonably withheld or delayed.

ARTICLE 11: HUMAN RESOURCES

Section 11.A: **Hiring Practices:** The Parties to this Charter agree that the School shall select its own employees. The School agrees to implement the practices and procedures for hiring and dismissal, policies governing salaries, contracts, and benefit packages, and targeted staff size, staffing plan, and projected student-teacher ratio as described in the School's Application (**Appendix 1**). Criteria developed by the School for hiring administrative and support staff shall be in accordance with their educational and/or experiential backgrounds that correspond to the job responsibilities they will be expected to perform. The School must use thorough, consistent, and even-handed termination procedures. The School's governing board will determine salaries,

benefits, and Position/Title classification, provided that the School's governing board may establish any additional positions it deems necessary.

Section 11.A.1: **Eligibility of Instructional Staff:** The School agrees to verify that applicants for instructional positions which require certification either hold or are eligible for an educational certificate prior to an offer of hire.

Section 11.B: **Reporting Staffing Changes:** The School agrees to provide written notice to Sponsor using the Sponsor's designated form within fourteen (14) calendar days of any new hires, leaves of absence, transfers and terminations. The School shall ensure the Total Educational Resources Management System (TERMS) data is updated upon the termination or hire of instructional staff and/or therapy service providers. The School shall also ensure course assignment changes are reflected as current in TERMS for all instructional staff. Teaching assignments for new hires must match the state course code directory numbers and teacher certification. The School will complete and submit all required personnel reports, including employee database surveys, in accordance with required due dates.

Section 11.C: **Non-Discriminatory Employment Practices:** The School shall be responsible for promoting diversity in its staff and agrees that its employment practices shall be nonsectarian and that it shall not violate the anti-discrimination provisions of Section 1000.05, Florida Statutes ("The Florida Education Equity Act").

Section 11.D: **Teacher Certification and Highly Qualified:** All teachers employed by or under contract to the School shall be certified and highly qualified as required by Chapter 1012, Florida Statutes and any other applicable state or federal law. If the School receives Title I funds, it will employ highly qualified staff. In compliance with those requirements, the School's teachers shall be certified and teaching infield and the School's support staff shall have attained at least two (2) years of college education or have passed an equivalent exam. The School may employ or contract with skilled selected non-certified personnel to provide instructional services or to assist instructional staff members as education paraprofessionals in the same manner as defined in Chapter 1012 and as provided by State Board of Education rule for charter school governing boards; however, in order to comply with NCLB requirements as redefined by ESSA, all teachers in core academic areas must be certified/qualified based on Florida Statutes and highly qualified as redefined by ESSA. The School agrees to disclose to the parents of its students the qualifications of instructional personnel hired by the School within thirty (30) days of employment.

Section 11.D.1: **Remedy for Not Meeting Highly Qualified:** If the School fails to meet applicable requirements to employ certified and highly qualified staff, the School shall be responsible for reimbursement of any funding lost or other costs attributable as a result of the School's non-compliance.

Section 11.D.2: **General Knowledge Exam:** The School agrees to monitor and ensure all instructional staff that hold a temporary Florida certificate, who are required by the state to satisfy the General Knowledge Exam, in part or in full have satisfied the Exam requirement in accordance with the timelines established in Section 1012.56(2)(g)(7), Florida Statutes.

Section 11.E: **Fingerprinting and Background Screening:** The School shall, at the School's expense, require all employees to comply with the fingerprinting requirements of Section 1012.32, Florida Statutes. Members of the governing board of the charter school shall also be fingerprinted in a manner similar to that provided in Section 1012.32, Florida Statutes. Any person serving in any capacity with the School or its governing body must meet level 2 screening requirements as described in Section 1012.32, Florida Statutes. These fingerprints shall be submitted to the Florida Department of Law Enforcement for state processing and the Federal Bureau of Investigations for federal processing. The results of all fingerprint reports shall be provided to the Sponsor. The School agrees that new applicants shall be on probationary status pending fingerprint processing and determination of compliance with standards of good moral character. Potential employees of the School shall submit official court dispositions for criminal offenses of moral turpitude listed as part of their fingerprint results. The School agrees not to hire applicants whose fingerprint check results reveal non-compliance with standards of good moral character. The School shall not allow any person (whether employed directly by the School or its governing body or by a contractor) to serve in any position requiring or involving direct contact with students who has been convicted of a felony crime or moral turpitude. All fees associated with the retention of fingerprints are the sole responsibility of the School.

Section 11.F: **Employment Practices:** The School's employment practices shall be in compliance with its Application (**Appendix 1**) and the requirements specified in sections 11.G through 11.R.2 inclusive.

Section 11.G: **Suspended or Revoked Certification or Licensure:** The School agrees not to knowingly employ an individual for instructional services if the individual's certification or licensure as an educator is suspended or revoked by this or any other state.

Section 11.H: **Resignation in Lieu of Disciplinary Action:** The School agrees not to knowingly employ an individual who has resigned in lieu of disciplinary action with respect to child welfare or safety or who has been dismissed for just cause by any school district with respect to child welfare or safety.

Section 11.I: **Codes and Principles of Conduct:** The School agrees that its employees will be required to abide by the guidelines set forth in Chapter 6B-1.001, Code of Ethics of the Education Profession in Florida, and Chapter 6B-1.006, Principles of Professional Conduct for the Education Profession in Florida.

Section 11.J: **Employee Handbook:** The School will adopt an employee handbook and provide a copy of the same (and any amendments thereto) to the Sponsor.

Section 11.K: **Collective Bargaining:** Pursuant to Section 1002.33(12)(b), Florida Statutes, if the School's employees are public employees, the School's employees shall have the option to bargain collectively and may collectively bargain as a separate unit or as part of the existing district collective bargaining unit as determined by the structure of the School.

Section 11.L: **Professional Group:** The School's instructional personnel may choose to be part of a professional group that subcontracts with the School to operate the

instructional program under the auspices of a partnership or cooperative that they collectively own. Under this arrangement, the School's instructional personnel would not be public employees.

Section 11.M: **Payroll Services:** The School will provide payroll services for all of its employees.

Section 11.N: **Annual Employee Evaluations:** Each of the School's employees will be evaluated annually by the School.

Section 11.O: **Personnel Records:** The School shall maintain personnel files for all persons employed by the School. Such files shall be maintained by the School at a readily-accessible location in Broward County, Florida and shall be open to public inspection as provided by law. The School agrees to provide the Sponsor the names of all applicants for employment if requested.

Section 11.P: **Statutory Prohibitions and Restriction on Employment of Relatives:** The School's hiring practices shall at all times be in compliance with the requirements of Section 1002.33(12) and (24), Florida Statutes. Charter school personnel may not appoint, employ, promote, or advance, or advocate for appointment, employment, promotion, or advancement, in or to a position in the charter school in which the personnel exercises jurisdiction or control any individual who is a relative. An individual may not be appointed, employed, promoted, or advanced in or to a position in a charter school if such appointment, employment, promotion, or advancement has been advocated by charter school personnel who serve in a exercise jurisdiction or control over the charter school and who is a relative of the individual or if such appointment, employment, promotion, or advancement is made by the governing board of which a relative of the individual is a member. For the purposes of this section, the following definitions shall be used:

Section 11.P.1: **"Charter school personnel"** means a charter school owner, president, chairperson of the governing board of directors, superintendent, governing board member, principal, assistant principal, or any other person employed by the charter school who has equivalent decision making authority has been delegated, to appoint, employ, promote, or advance individuals or to recommend individuals for appointment, employment promotion, or advancement in connection with employment in a charter school, including the authority as a member of a governing body of a charter school to vote on the appointment, employment, promotion, or advancement of individuals.

Section 11.P.2: **"Relative"** means father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half- brother, or half- sister.

Section 11.R: **Training of Employees:** The School's teachers may participate in training conducted by the Sponsor and the Sponsor's teachers may participate in training conducted by the School.

Section 11.R.1: **Participation and Cost for Training Activities:**

Training activities shall be made available by the Sponsor, to School's employees, on a space available basis and, the School shall pay all of the additional costs associated with the participation of the School's employees in such training activities at the same rates and reimbursement methodologies currently charged to the Sponsor for the participation of the Sponsor's employees. Training activities shall be made available by the School to Sponsor's employees on a space available basis and, except in instances of federally funded training, the Sponsor shall pay all of the additional costs associated with the participation of the Sponsor's employees in such training activities at the same rates and reimbursement methodologies currently charged to the School for the participation of the School's employees.

Section 11.R.2: **Participation in Federally Funded Training:**

Training activities that are federally funded that are provided by the Sponsor shall be made available to School's employees on a space available basis without any charge to the School other than any charges that are also incurred by the Sponsor for the participation of the Sponsor's employees. Training activities that are federally funded that are provided by the School shall be made available to Sponsor's employees on a space available basis without any charge to the Sponsor other than any charges that are also incurred by the School for the participation of the School's employees.

ARTICLE 12: REQUIRED REPORTS AND DOCUMENTS

Section 12.A: **Required Reports and Documents:** The School will provide all documents required of it pursuant to the approved Application (**Appendix 1**), this Charter, or the School's governing laws and rules on the date(s) that the reports and documents are due to the sponsor.

ARTICLE 13: SCHOOL FOOD SERVICE

Section 13.A: **School Food Services; Extended Day Programs:** The provision of student food service at the charter school is the responsibility of the School and shall be provided according to applicable district, state and federal rules and regulations. The School shall make breakfast and lunch available to all students. Cafeteria services and extended day programs provided by the School shall be self-supporting. The School is solely responsible for funding any deficits it incurs in such services and programs and the Sponsor shall have no liability for same. Meals will be distributed to students using a point of sale accountability procedure. If applicable, the School shall distribute Information Letters and the Multi-Child Application for Free and Reduced Price Meal Benefits to students and shall certify student eligibility for such programs using required federal rules and procedures.

Section 13.B: **Meal Service Options and Definitions:** The School shall provide food service to the charter school by one of the following means:

Section 13.B.1: Enter into an agreement with the Florida Department of Agriculture, Division of Food, Nutrition, and Wellness, to administer the National School Lunch and National Breakfast Program at the charter school; and determine if the meals are to be hot or

cold, bulk serving or individually packed. Under this option, the School shall complete and submit reimbursement claims to the Florida Department of Agriculture;

Section 13.B.2: Enter into an agreement with a third party vendor to have food service provided either to the site of the charter school or pick-up, and determine if the meals are to be hot or cold, bulk serving or individually packed. Under this option, the School shall complete and submit reimbursement claims to the Florida Department of Agriculture;

Section 13.B.3: Enter into a separate agreement with the Sponsor to have food service provided to the charter school. Under such an agreement, the Sponsor would define and provide the menu pattern (breakfast, lunch or both; hot or cold); the Sponsor would define the delivery system (satellite or pick-up); the Sponsor would establish the per meal charges to the School and, if applicable, establish the delivery charges to the School; the Sponsor would provide Information Letters and the Multi-Child Application for Free and Reduced Price Meal Benefits to the School for distribution by the School to households for completion after the School's representatives attend a required application approval training program; the School would provide to Sponsor, and keep current, a master list of students and their eligibility status for free, reduced or full paid meals; the Sponsor would approve a point of sale meal accountability procedure to be used by the School; the Sponsor would provide types of meal service, the costs and a delivery or pick-up system as agreed upon by the parties; the Sponsor would complete and submit reimbursement claims to the Florida Department of Agriculture; and the School would pay the Sponsor's Food Service Department for meals served on a monthly basis by the fifth day of each month; or

Section 13.B.4: Enter into an agreement with a third party vendor to have food service provided either to the site of the charter school or by pick-up, to determine if the meals are to be hot or cold, bulk serving or individually packed, and to provide any legally mandated breakfast and lunch assistance programs without participating in any government subsidized school breakfast and lunch programs.

Section 13.C: **Applicable Regulations:** The School shall comply with all USDA and FLDOE regulations that are applicable to its child nutrition program.

ARTICLE 14: MISCELLANEOUS PROVISIONS

Section 14.A: **Impossibility:** Neither party shall be considered in default of this Charter if the performance of any section or all of this Charter is prevented, delayed, hindered or otherwise made impracticable or impossible by reason of any strike, flood, hurricane, riot, fire, explosion, war, act of God, sabotage, accident or any other casualty or cause beyond either party's control, and which cannot be overcome by reasonable diligence and without extraordinary expense.

Section 14.B: **Drug-Free Workplace:** The School is a Drug-Free Work Place. The School shall provide the Sponsor with a copy of the School's applicable Drug-Free Work Place policy and any amendments thereto.

Section 14.C: **Entire Agreement:** This Charter and the appendices hereto shall constitute the full, entire, and complete agreement between the parties hereto. All prior representations, understandings, and agreements whether written or oral are superseded and replaced by this Charter. This Charter may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in writing. Any substantial amendment to this Charter School Agreement shall require approval of the Sponsor.

Section 14.D: **No Assignment without Consent:** This Charter shall not be assigned by either Party without the prior written consent of the other party, provided that the School may enter into contracts for services with an individual or group of individuals organized as a partnership or cooperative without the consent of the Sponsor.

Section 14.E: **No Waiver:** No waiver of any provision of this Charter shall be deemed to be or shall constitute a waiver of any other provision, unless expressly stated.

Section 14.F: **Default:** Except under circumstances that present a threat to health, safety or welfare or that constitute good cause for the immediate termination of this Charter, notice of a default of a material provision of this Charter will be furnished to the defaulting party by the non-defaulting party. Except under circumstances that present a threat to health, safety or welfare or that constitute good cause for the immediate termination of this Charter or when a shorter period of time to effect compliance is required by applicable law or rules, the defaulting party will be permitted twenty (20) calendar days to remedy the identified default.

Section 14.G: **Survival Including Post-Termination of Charter:** All representations and warranties made herein, indemnification obligations, obligations to reimburse the Sponsor, obligations to maintain and allow inspection and audit of records and property, reporting requirements and obligations to return public funds or property purchased with public funds shall survive the termination of this Charter.

Section 14.H: **Severability:** If any provision or any section of this Charter is determined to be unlawful, void or invalid, that determination shall not affect any other provision or any section of any other provision of this Charter and all such remaining provisions shall continue in full force and effect, notwithstanding.

Section 14.I: **Third Party Beneficiary:** This Charter is not intended to create any rights of a third party beneficiary. This clause shall not be construed, however, as contrary to any statutory or constitutional right possessed by a member of the community, a student, or parent/guardian of a student of the School.

Section 14.J: **Choice of Laws and Venue:** This Contract is made and entered into in the State of Florida and shall be interpreted according to the laws of Florida, with venue in Broward County, Florida. The parties mutually agree that the language and all parts of this Contract shall in all cases be construed as a whole according to its fair meaning, and not strictly for or against any of the parties. This Charter shall be interpreted and construed according to the laws of the State of Florida. The School shall adhere to any additional requirements applicable to

charter schools under state law or as mandated by the Florida Department of Education or any other agencies regulating the School.

Section 14.K: **Notice Provision:** All notices to be given hereunder shall be in writing, and all payments to be made hereunder shall be by check, and may be served by hand delivery, express delivery or by depositing the same in the United States mail addressed to the party to be notified, postpaid, and registered or certified with return receipt requested. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties hereto shall be sent to or delivered at the address set forth below:

THE SPONSOR: Superintendent of Schools
The School Board of Broward County, Florida
Kathleen C. Wright Administrative Building
600 Southeast Third Avenue - 10th Floor
Fort Lauderdale, Florida 33301

WITH COPY TO: Office of the General Counsel
Kathleen C. Wright Administrative Building
600 Southeast Third Avenue - 11th Floor
Fort Lauderdale, Florida 33301

THE SCHOOL SunEd High School of North Broward
Joseph R. Casacci, Board Chair
26150 Old 41 Road
366577
Bonita Springs, Florida 34136

WITH COPY TO: Jeffrey S. Wood, Esq.
Tripp Scott, P.A.
110 Southeast 6th Street
Suite 1500
Fort Lauderdale, Florida 33301

By giving the other party at least fifteen (15) days written notice thereof, a party may change its address and specify its new address for the purposes stated herein, and/or to notify the change of attorney.

Section 14.K.1: **Routine Communication:** For the purposes of day-to-day communication pertaining to the operations of the School, the Sponsor and School shall communicate via general electronic mail, (email), school specific email, verbal communication, US Postal service or via uploads of required documentation and comments on Charter.Tools or other like electronic document management system.

Section 14.L: **Authority:** Each of the persons executing this Charter represent and warrant that they have the full power and authority to execute the Charter on behalf of the party for whom he or she signs and to bind and obligate such party with respect to all provisions contained in this Charter and that he or she enters into this Charter of his or her own free will and accord and in accordance with his or her own judgment, and after consulting with anyone of his or her own choosing, including but not limited to his or her attorney.

Section 14.M: **Conflict:** In the event of any conflict between the provisions of this Charter and any Appendix, this Charter shall prevail.

Section 14.N: **Dispute Resolution:** Subject to the applicable provisions of Section 1002.33, Florida Statutes, as amended from time to time, all disagreements and disputes relating to or arising out of this Charter which the parties are unable to resolve informally, may be resolved according to the following dispute resolution process, unless otherwise directed or provided for in the aforementioned statute. Nothing herein shall be construed to limit the Sponsor's ability to immediately terminate this Charter in accordance with Section 1002.33(8)(d), Florida Statutes. It is anticipated that a continuing policy of open communication between the Sponsor and the School will prevent the need for implementing a conflict/dispute resolution procedure.

Section 14.N.1: The following dispute resolution process, not otherwise preempted by Section 1002.33, Florida Statutes, shall be equally applicable to both parties to this Charter in the event of a dispute.

Section 14.N.2: Notwithstanding this provision, either party may seek any and all legal remedies available to it including, without limitation, mediation through the Florida Department of Education or those additional remedies set forth in Section 1002.33(6)(i), Florida Statutes.

Section 14.N.3: The dispute resolution procedure is as follows:

STEP 1: As a first step, informal discussion occurs between representatives of the School and the Sponsor regarding the particular issue(s) in question. If the matter is not resolved at Step One, either party may elect to forward the issue(s) to the next step.

STEP 2: Written notice by the Sponsor or the School outlining the nature of an identified problem in performance or operations not being met or completed to the satisfaction of either party. If the matter is not resolved at Step 2, either party may elect to forward the issue(s) to the next step.

STEP 3: Meeting between the governing board of the School and the Sponsor's staff or representative to discuss the issue(s) and attempt resolution of same, and propose modifications or amendments to the terms and conditions of the Charter. If the matter is not resolved at Step 3, either party may elect to forward the issue(s) to the next step.

STEP 4: An item will be placed upon the agenda of the Sponsor's regular school board meeting to enable the Sponsor to render a final decision regarding the issue(s) which are in dispute.

Section 14.O: **Citations:** All Florida Statutes, State Board of Education Rules, or School Board Policies cited herein shall refer to the edition in effect when this Charter is executed or extended, subject to subsequent amendment of such statutes.

Section 14.P: **Headings:** The headings in the Charter are for convenience and reference only and in no way define, limit, or describe the scope of the Charter and shall not be considered in the interpretation of the Charter or any provision hereof.

Section 14.Q: **Advice of Counsel:** The School and the Sponsor both state that they have been represented by legal counsel in connection with the negotiation and execution of this Charter and each is satisfied with the legal representation it received.

Section 14.R: **Counterparts:** This Charter may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one Charter.

Section 14.S: **Remedial Measures:** The School will implement the following remedial measures:

Section 14.S.1: The School will follow the Florida Department of Education Division of K-12 Public Schools Bureau of Exceptional Education and Student Services School District (Broward) Exceptional Student Education Policies and Procedures (SP&P).

Section 14.S.2: The School will demonstrate compliance in all areas of ESE Program implementation (Students with Disabilities and Gifted) based on an Exceptional Student Education (ESE) Programmatic Onsite Analysis or Desktop Review during each year of the terms of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Charter School Agreement as of the day and year first above written.

FOR THE SCHOOL

(Corporate Seal)

SUNSHINE CHARTER ACADEMY OF
BROWARD, INC. d/b/a SunEd High
School of North Broward

Attest: _____

Secretary

- or -

Alexis Daniell
Witness
Jose Aguiar
Witness

by: _____

Joseph R. Casacci, Board Chair

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 21 day of Feb 2019 by

Joseph Casacci

of _____

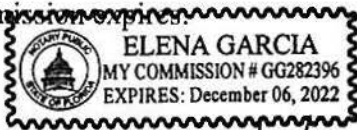
Name of Person on behalf of

Sunshine Charter Academy of Broward, Inc.

d/b/a SunEd High School of North Broward, the Governing Entity. He/She took an oath and is personally known to me or has produced _____ as identification.

My commission expires: _____

(SEAL)



My commission expires: 12/6/22

Elena Garcia

Signature – Notary Public

Printed Name of Notary Public

FOR THE SPONSOR

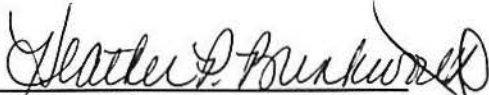
(Corporate Seal)

ATTEST:

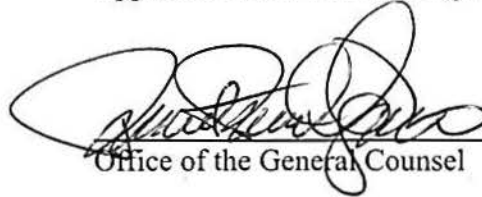


Robert W. Runcie
Superintendent of Schools

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:



03/15/19
Office of the General Counsel

2018 Charter Renewal Program Review

Charter Renewal Application #000357

Suned High School Of North Broward

Location Code: 5861

Submitted To:

Broward County Public Schools
Broward County Public Schools
600 SE 3rd Ave.
Fort Lauderdale, FL 33301

Phone: 754-321-2135
Fax: 754-321-2138

Submitted By:

Tammy Lara
1117 Banks Road Margate, Florida 33063

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**1. ATTACHMENTS: EDUCATIONAL, FINANCIAL AND ORGANIZATIONAL
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GENERAL

A. School Information

Open Date: August 18, 2014
 Proposed Name: Suned High School Of North Broward
 School Type: High
 Grade Levels: [9, 10, 11, 12]
 School District: Broward County Public Schools
 Neighborhood / Community: Margate
 Organization Type: Non-profit Corporation
 Sponsoring Entity: Non-profit Organization
 Address: 1117 Banks Rd Margate, Florida 33063
 Phone: 9542464004
 Fax: 9543792722
 Web Site: 1117 Banks Road
 Calendar Type: Standard - 180 instructional days
 Educational Service: N/A (EMO)
 Provider:

B. Primary Contact Person

Name: Tammy Lara
 Mailing Address: 1117 Banks Road Margate, Florida 33063
 Mobile Phone: 786-255-0894
 Alternate Phone: 954-246-4004
 Email: tlara@sunedhigh.com
 Current Employer: SunEd High Schools

C. Attendance Projections

Grade Level	2014-15 Enrollment		2015-16 Enrollment		2016-17 Enrollment		2017-18 Enrollment		2018-19 Enrollment	
	Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.	Min.	Max.
9	5	15	5	15	5	20	10	20	10	20
10	30	50	30	50	30	50	30	50	30	50
11	75	80	75	80	75	85	75	85	75	85
12	220	240	220	250	230	245	230	245	240	245
Total	330	385	330	395	340	400	345	400	355	400

D. Board Members

Name	Title	Contact Information	Current Employer
		P: 2392727074 M: 2392727074	
Bloodgood, Lynn	Board Member		

		E: lynn.bloodgood@gmail.com	
Casacci, Joseph	Board Chairperson	P: M: 954-312-8400 E: jcasacci@sunedhigh.com	
Cooper, Steven	Board Member	P: 2393983637 M: 2393983637 E: steven@sjcfinance.com	
Evans, Jerris	Emergency Contact	P: M: 754-224-9775 E: jevans@sunedhigh.com	SunEd High School of North Broward
Keren, Paulette	Board Member	P: M: 516-297-6370 E: FutureJap2@aol.com	Retired
Silver, Marion	Board Member	P: 7544840653 M: 7544840653 E: msilver@sunedhigh.com	

CHARTER SCHOOL RENEWAL INSTRUCTIONS

1. CHARTER SCHOOL RENEWAL INSTRUCTIONS

Attachments

Section 1: CHARTER SCHOOL RENEWAL INSTRUCTIONS

– No Attachments –

CHARTER RENEWAL PROGRAM REVIEW COVER SHEET

1. COVER SHEET

Uploaded

Attachments

Section 1: COVER SHEET

1.1 [Cover Sheet](#)

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SECTION BREAKDOWN

1. SECTION BREAKDOWN

Attachments

Section 1: SECTION BREAKDOWN

– No Attachments –

EXECUTIVE SUMMARY

1. Executive Summary

EXECUTIVE SUMMARY

Accomplishments

Since opening its doors in 2014-2015, SunEd High of North Broward has worked diligently to improve its academic program offerings and to increase support services provided to students. These enhancements have resulted in numerous achievements during the initial charter term. Most notably, SunEd High of North Broward has provided an alternate pathway to high school graduation for a diverse group of students who have experienced limited academic success in the traditional school setting. Upon enrollment at the school, students who are over-age and credit-deficient have demonstrated an increase in course completions and credits earned. Because of their success at SunEd, these students have earned a high school diploma and acquired the skills necessary to obtain jobs upon graduation or to pursue post-secondary studies. Over the last four years, a total of 131 students have transformed their lives from "at-risk or out-of-school" to "at-promise and graduated" because of their enrollment at SunEd High of North Broward.

SunEd High of North Broward has **significantly improved student achievement in English language arts and mathematics**. As an alternative school, SunEd High of North Broward receives a School Improvement Rating from the Florida Department of Education rather than a traditional school grade. Over the last two years, the school has received a "**Commendable**" rating as measured by student learning gains in reading and math, and by the percentage of students tested at the school. SunEd High of North Broward was rated #1 for student learning gains in English Language Arts and Mathematics and was rated in the top 5% in the State of Florida for student learning gains in 2016-2017. Recognizing that the majority of students who enroll at SunEd lack basic reading and math skills, the school provides teacher-directed instruction in conjunction with the research-based online curriculum, as well as academic interventions for students as needed.

In 2014, SunEd High received **accreditation from AdvancED**, an international accrediting organization for schools and colleges. This process has enabled the school to improve its educational programs and service offerings for students. The accreditation review team highlighted one of the school's unique programs that has been highly successful – the **SunEd High Mentor/Mentee Program**.

Another significant accomplishment for SunEd High is its success in preparing students for post-graduation endeavors. Through a collaborative partnership with Broward College and *Educators Rising*, a national organization dedicated to recruiting and preparing students from minority populations to become future teachers, the school has initiated the **Teacher Career Academy** to provide a vehicle for students interested in pursuing a career in teaching. Additionally, the school has started the **Gaming Design Academy** and the **Hospitality Management and Tourism Academy**. Students have an opportunity to complete a two-year program that will give them the opportunity to earn nationally recognized certification in one of these areas.

Fulfillment of Mission and Vision

SunEd High of North Broward has focused its efforts on addressing the specific needs of a target population students within the Margate and other surrounding communities in Broward County. The school's primary mission has been to "recover" students who have dropped out of school or who have not experienced success at traditional public schools or other charter schools. The school has been very successful in working with students who have dropped out of the traditional high school by working closely with each student on an individualized graduation plan. Flexible learning sessions provide students with an opportunity to attend either morning or afternoon sessions and support the needs of students who work full time or part time. The online, self-paced curriculum allows students to recover credits or to work at an accelerated pace in order to graduate early. Another important goal for SunEd High of North Broward is to prepare students for future careers and vocational trades. Throughout the term of the charter, SunEd has helped prepare students for post-graduation life through course offerings in college and career preparation; college tours; college and career fairs; assistance in pursuing college or job opportunities; guidance services provided by the Career Coordinator in the Career Lab; etc. The school also offers admission to the dual enrollment program at BCC for qualified students. Last year, the administration initiated the *Educators Rising* program to motivate interested and eligible students to go into the field of education. Also, the Governing Board allocated resources to offer students an opportunity to complete courses within specific technology career tracks that lead to state certification in these areas. This year, the school has expanded its focus on career preparation with the goal of providing students with the necessary training to earn industry-certification in high-demand fields.

Concerns and/or Deficiencies

The average student who attends SunEd High of North Broward is overaged and behind his/her cohort by several years. Additionally, the majority of students lack basic skills in reading and math. The baseline reading test administered to each student upon enrollment shows that the majority of students are reading four or more years below their actual grade level. The school's tremendous success in graduating these "at risk" students is not reflected in the graduation rate reported by the FLDOE. Students at SunEd who have earned a minimum of 17 high school credits are identified as "SunEd Seniors." The school works diligently to help these students graduate each year by closely tracking each student's progress in earning credits throughout the year and by providing multiple levels of supports and services to assist students in overcoming barriers to graduation. SunEd High measures its success in graduating students by determining the percentage of "SunEd Seniors" who graduate each year.

Future Goals

Over the next charter term, SunEd High of North Broward will strengthen its instructional program and support services offered to students in order to maintain its "Commendable" rating and continue to increase learning gains for all students in reading and mathematics. Additionally, the school will continue to expand its Career Academy offerings by adding new career tracks in high-demand fields that offer students an opportunity to complete the required courses for taking industry certification state exams.

Attachments

Section 1: Executive Summary

– No Attachments –

EDUCATIONAL PERFORMANCE

1. FEDERAL AND STATE ACCOUNTABILITY

A. Explain the charter school's current School Improvement Status.

SunEd High of North Broward administers all state-required assessments each year following testing protocols required by the district and state. The school earned a "Commendable" school improvement rating in 2017 and a "Commendable" rating in 2018.

Federal Accountability

SunEd High of North Broward has not been identified for School Improvement. The school opened in 2014-2015 and Annual Measurable Objectives (AMOs) were no longer required by FLDOE. According to the AMO report for 2014-2015, the percent of students tested in ELA was 86% and the percent tested in math was 70%. The report indicated that in 2014-2015, 6% of first-time test takers achieved proficiency in ELA and 13% of first-time test takers achieved proficiency in math. As an alternative school, SunEd High measures its academic performance each year using the state's formula for determining the **School Improvement Rating (SIR)** for the school. The SIR is based on the percent of students making learning gains in reading and math, and the percent of students tested.

State Accountability

According to the FLDOE SIR reports, SunEd High of North Broward has demonstrated progress toward increasing the percentage of students tested, the percentage of students making learning gains in reading, and the percentage of students making learning gains in math during the term of the charter. The school's academic performance during the current charter term is shown below:

2014-2015

School Improvement Rating: **FLDOE SIR Report Not Available**

Percent of Students Tested: 80

Percent of Students Making ELA learning Gains: Not Available

Percent of Students Making Math Learning Gains: Not Available

2015-2016

School Improvement Rating: **Incomplete**

Percent of Students Tested: 55

Percent of Students Making ELA learning Gains: Not Available

Percent of Students Making Math Learning Gains: Not Available

2016-2017

School Improvement Rating: **Commendable**

Percent of Students Tested: 91

Percent of Students Making ELA learning Gains: 49

Percent of Students Making Math Learning Gains: 83

2017-2018

School Improvement Rating: **Commendable**

Percent of Students Tested: 93

Percent of Students Making ELA learning Gains: 41

Percent of Students Making Math Learning Gains: 65

- **If the charter school has not met these standards, what measures will be implemented for improvement?**

SunEd High recognizes the need to increase the percentage of students making learning gains in ELA and math each year. As such, the school is implementing various strategies to achieve this goal. During the next term of the charter, the school's goal is to ensure that there is an increase in the percentage of students tested make learning gains in ELA and math each year. A summary of the strategies being implemented by the school to achieve this goal is provided in the response to Question "E" below.

B. Include the school's plan to increase and/or maintain its AMO status for the upcoming term of the charter.

SunEd High of North Broward plans to continue increasing its academic performance for the upcoming term of the charter. Most students who enroll at SunEd High of North Broward arrive with very low literacy skills. Two years ago, the school began utilizing Reading Plus®, a research-based online program that serves to increase vocabulary, comprehension, endurance, memory, silent reading fluency, and provides the ability to systematically master higher levels of text. Reading Plus® is a guided, silent reading supplementary intervention. Students participate in a series of online, computer-based sessions that include a specific sequence of daily activities. As struggling students participate in Reading Plus®, the difficulty level of the reading material adjusts as a function of a student's progress based upon reading comprehension and reading rate analyses. All students are required to spend the first 30 minutes of their day in Reading Plus® in addition to any intensive reading course (single or double block) in which they are enrolled.

SunEd High of North Broward requires all Level 1 students to attend a 90-minute Intensive Reading block which consists of 45 minutes of instruction in phonics (using *Phonics for Reading*, First Level, Second Level, and Third Level) and 45 minutes of instruction in reading comprehension (using EDGE, Level B). All Level 2 students are required to attend a 45-minute block of Intensive Reading (using EDGE, Level C). If needed, students may be moved from a 45-minute block to a 90-minute block and vice versa. Additionally, SunEd High of North Broward reviews Reading Plus® benchmark data throughout the year to ensure that students are making learning progress.

To increase student performance in math, SunEd High of North Broward also implements a Math Boot Camp to tackle the math content areas addressed on the Algebra 1 and Geometry EOC. The Boot Camp is held three times per year and consists of four weeks of intensive test preparation to help students prepare for the mathematics EOCs. Within Boot Camp, students utilize Khan Academy (a math instruction website), take simulated tests, and work in small groups and/or one-on-one with instructors. The Boot Camp program allows students to review the basic math skills needed for success on the Algebra 1 EOC and Geometry EOC. At the end of Boot Camp, students are prepared take the Algebra 1 or Geometry EOC with the expectation that they will score a Level 3 or at the very least show gains from the previous assessment.

C. Identify any subgroups that did not achieve its AMO targets and how the charter school is using data to drive instruction to reach the students in this/these subgroup(s).

AMO results were last reported in 2014-2015. However, in order to measure the performance of students within different subgroups each year, the school uses the FLDOE Student Performance Accountability Reports (SPAR) to review the percentage of students within each subgroup achieving proficiency (Level 3 and above) on FSA ELA, Math EOCs, and Biology EOC. The subgroups reviewed include students categorized as follow: Black, Hispanic, Two or More Races, Disabled, Economically Disadvantaged, and ELL. A review of the most recent SPAR (SY2016-2017) for students within the school's student subgroups is shown below. As expected, the majority of students in each subgroup scored at levels 1 and 2 on state assessments. The students that enroll at SunEd High arrive lacking the knowledge and skills necessary to achieve a level 3 on state assessments. Therefore, the school's job is to help these students master state standards in core academic areas so that they can pass retake exams or achieve concordant scores on alternate assessments. As shown in the chart below that includes data taken from the most recent FLDOE SPAR (2016-2017), the only students (first-time test takers) from SunEd High within each subgroup that achieved proficiency level (levels 3, 4, or 5) on Biology, ELA, and Math state assessments were as follows:

White: Math – 13% proficient

Black: Biology – 18% proficient

Hispanic: ELA – 6% proficient; Math – 13% proficient

Economically Disadvantaged: Biology – 20% proficient; ELA – 3% proficient; Math – 4% proficient

ELL: Math – 23% proficient

SPAR 2016-2017

2016-2017	Biology EOC					FSA ELA					Math EOCs				
<i>ALL GRADES</i>	L1	L2	L3	L4	L5	L1	L2	L3	L4	L5	L1	L2	L3	L4	L5
ALL STUDENTS	50	30	15	5	#	74	23	3	#	#	81	14	4	1	#

WHITE	#	#	#	#	#	#	#	#	#	#	56	31	13	#	#
BLACK OR AFRICAN AMERICAN	55	27	18	#	#	84	16	#	#	#	92	8	#	#	#
HISPANIC/LATINO	#	#	#	#	#	61	32	6	#	#	70	17	10	3	#
TWO OR MORE RACES	N/A					#	#	#	#	#	#	#	#	#	#
DISABLED	#	#	#	#	#	#	#	#	#	#	97	3	#	#	#
ECO. DISADVANTAGED	50	30	15	5	#	77	20	3	#	#	81	15	3	1	#
ELL**	N/A	N/A	N/A	N/A	N/A	#	#	#	#	#	69	8	15	8	#
MIGRANT*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
FEMALE	#	#	#	#	#	69	28	3	#	#	74	17	6	3	#
MALE	53	33	13	#	#	76	21	3	#	#	84	13	3	#	#

To increase proficiency scores and/or learning gains in science, reading and mathematics among students in each subgroup, SunEd High of North Broward analyzes student performance data throughout the year to improve delivery of instruction and to meet each student's learning needs. As part of this system, teacher mentors conduct individual data chats with their student mentees and create learning goals for each student that are recorded on their data chat forms. These data chats and the accompanying data chat forms are specific to each grade level and assessment. Additionally, the administrative team meets with teachers on a quarterly basis to review student performance data and make instructional decisions. The school's Problem-Solving Team meets monthly to review data for students who have been identified as requiring additional support. The team discusses possible barriers to learning, identifies any skill deficits, and develops a plan to assist the student through interventions.

D. Summarize the demonstrated proficiency or the charter school's progress toward meeting proficiency in subjects tested (math, reading, writing and science).

SunEd High monitors student progress in mathematics, English Language Arts (reading/writing),

and science. The charts below contain student performance results in these areas for **first-time test takers and retakers** during the last three years of the charter. The data was taken from FLDOE accountability reports. In many cases there is an asterisk (*) in place of a number indicating that the number of students tested were insufficient to generate an average score. The numbers in the charts represent the percentage of students achieving proficiency on specific state assessments which include the FSA ELA and EOC exams. A summary of the data is provided below each chart. It should be noted that the at risk, overage student population served at SunEd High typically arrives at the school after having failed the state exams required for graduation.

Algebra 1 EOC			
Level 3 or above			
Year	Fall	Winter	Spring
2015-2016	*	*	*
2016-2017	*	*	3
2017-2018	38	NT	3

Summary of Mathematics Achievement: The scores above reflect progress made on the Algebra 1 EOC in the Fall 2017 when 38% of students tested scored at or above a level 3. Scores on the Spring 2017 and Spring 2018 remained the same with 3% of students tested scoring at or above proficiency. The students do not typically arrive with the basic skills or support system necessary to pass the Algebra 1 EOC. Therefore, many students are required to take numerous retake exams to obtain a passing score, or they take an alternate exam (i.e., PERT for math) and earn a concordant score to meet the graduation requirements.

FSA ELA		
Level 3 or above		
Year	Grade 9	Grade 10

2015-2016	*	*
2016-2017	*	8
2017-2018	8	17

Summary of English Language Arts (Reading/Writing) Achievement: The scores above reflect SunEd High of North Broward's progress in reading for 9th grade -- from "less than 5 students tested" in 2016 and 2017 to 8% achieving a level 3 or higher on the FSA ELA in 2018. The scores also reflect an increase in ELA for 10th grade students on the FSA from 8% in 2017 to 17% in 2018.

Biology EOC			
Level 3 or above			
Year	Fall	Winter	Spring
2015-2016	*	NT	9
2016-2017	NT	NT	21
2017-2018	*	*	18

Summary of Science Achievement: The scores above reflect improvement in Biology from 9% scoring at or above a level 3 in 2016 to 21% in 2017, and a slight decline of 3 percentage points to 18% on the Biology EOC in 2018.

Conclusion: The data above represents the percentage of students tested who achieved proficiency or above on the state assessments. The data does not depict the gains made among students who moved from level 1 to level 2, or those who moved from a low level 1 to a high level 1, or a low level 2 to a high level 2. The student population at SunEd High does not typically arrive at the school with the basic skills or support system that is necessary to pass these assessments. Therefore, many students are required to take numerous retake exams to obtain a passing score, or they take the ACT or SAT (for reading), and/or the PERT (previously used for math), and earn a

concordant score to meet the graduation requirements. The chart below contains historical data that shows the number of students who have met the ELA and math assessment requirements for graduation.

Number Students Meeting Graduation Requirement with Concordant Scores

ASSESSMENT	2015	2016	2017	2018
SAT	7	7	9	12
ACT	6	8	8	10
PERT	7	8	19	19

- **If the school is not using state assessments such as FSA or EOC, what assessments are administered? N/A**
- **How often is student progress monitored?**

SunEd High of North Broward uses the Apex Learning Curriculum Progress reports, FAIR, Reading Plus and Scantron Assessments to measure students' ELA progress. However, the educational team goes above and beyond the monthly, quarterly and semester reports. The school leadership team and teachers analyze, compare, and cross reference the results of each individual student on each assessment type. Motivation is a huge issue for students enrolled in alternative settings. Students at SunEd High have many personal obstacles that affect their educational progress. The team looks for decreases in success rates to determine if the student may need further academic support or interventions as well as social emotional support such as counseling, mentoring, and community resources. The team then develops a plan of action using all of these supports and closely monitors the student's performance.

Mathematics is even more challenging to progress monitor. The majority of students at the school demonstrate a critical need in the area of mathematics. Therefore, consistent small-group and one-on-one tutoring and teaching occurs in the math lab. Teachers monitor students' progress and provide struggling students with small data-driven instruction using results from Apex assessments. Teachers provide students with intensive support using the APEX tutorial resources. Scantron Assessments are delivered three times per year. Progress in math is measured using these results along with all other work products of the students. Therefore, the whole picture is consistently reviewed for accuracy.

E. Explain if the students are making one year's worth of growth annually in mathematics and reading.

SunEd High of North Broward monitors whether students are making at least one year's worth of growth annually in mathematics and reading. To measure growth, SunEd High reviews the FLDOE School Improvement Ratings reports to determine the percentage of **students making learning gains in ELA and math each year**. In 2018, 41% of students demonstrated learning

gains in English Language Arts and 65% of students demonstrated learning gains in mathematics. Additionally, the school tested 93% of its students in 2018. As a result, SunEd High of North Broward earned a "Commendable" rating from the FLDOE for the second year in a row.

• **If the students are not, what measures will the charter school implement?**

SunEd High of North Broward is committed to increasing the percentage of students making annual learning gains in ELA and math. As such, the school has implemented the following strategies to increase learning gains in **ELA**:

- Increase the number of bootcamps to target each of the Reporting Categories and accompanying standards (according to data reports that indicate areas where students need the most support);
- Incorporate positive reinforcement and incentives into monthly student data chats with an emphasis on student capabilities when comparing gains made on the Apex Learning curriculum and progress monitoring programs (to increase student motivation);
- Implement a school-wide Reading Plus competition with quarterly rewards for students who demonstrate gains.
- Create an "intervention folder" for each student demonstrating a lack of progress on mastering skills (as determined through Reading Plus reports) that contain lessons which are taught by the reading teacher during small-group or one-on-one direct instruction sessions;
- Recognize students through school-wide announcements for meeting academic achievement goals.

To increase learning gains in **mathematics** (Algebra and Geometry), the following strategies have been implemented:

- Increase the number of math bootcamps to target identified benchmarks and standards where data reports indicate that students need the most support;
- Incorporate positive reinforcement and incentives into monthly student data chats with an emphasis on student capabilities when comparing gains made on the Apex Learning curriculum and progress monitoring programs;
- Use the Study Island program to assign practice in Geometry and Algebra 1 which specifically targets areas of weakness;
- Assign Apex Algebra I and Geometry Tutorial Interventions to address students' weaknesses as identified through Apex assessments.
- Create an individualized "intervention folder" is for each student that contains lessons and activities assigned during small-group or one-on-one direct instruction sessions by the mathematics teacher;
- Make school-wide announcements to publicly praise and recognize students for achievement in mathematics.

F. Of the students in the lowest 25%, explain if 50% of those students are making one year's worth of growth annually in mathematics and reading.

The most challenging task for SunEd High of North Broward is to improve the academic achievement of overaged high school students who arrive at the school with very low basic reading and math skills. Most of the population consists of students who have been previously retained, have scored a Level 1 or 2 on state exams, and have been in the lowest 25% for their entire educational career. To this end, SunEd High of North Broward considers that most of its student population is in the lowest 25%.

Therefore, the school's goal is to ensure that a minimum of 50% of ALL students are making one

or more year's worth of learning in reading and math annually. A review of the FLDOE School Improvement Rating for 2018 shows that 41% of students made learning gains in reading compared to 49% in 2017, a decrease of 8%. A review of the FLDOE School Improvement Rating for 2018 shows that 65% of students made learning gains in mathematics compared to 83% in 2017, a decrease of 18%. Although the percentage of students demonstrating learning gains in mathematics declined in 2018, the school still achieved its goal with over 50% of students demonstrating learning gains in mathematics.

• **If the students are not, what measures will the charter school implement?**

In order to increase the percentage of students making one year's worth of growth in reading annually, SunEd High is implementing the strategies summarized above in response to Question E.

G. Verify that the school is appropriately administering applicable state standardized tests to its students.

SunEd High of North Broward is appropriately administering applicable state standardized tests to its students. Over the last three years, SunEd High of North Broward has increased the percent of students tested to 93% in 2018, an increase from 91% in 2017, and 55% in 2016 as reported on the FLDOE School Improvement Ratings Report.

- **If the school is not testing the appropriate percentage of students, what measures will the charter school take to ensure the appropriate numbers of students are being tested? N/A**

H. Identify if the charter school's performance meets or exceeds the performance of schools with closely comparable student populations.

The chart below contains the School Improvement Ratings (SIRs) for 24 high schools in Broward County, as reported by the Florida Department of Education School Improvement Rating Report in 2018. As shown in the chart, SunEd High of North Broward is one of six schools that has received a "Commendable" rating for two consecutive years, exceeding the performance of 17 other schools with closely comparable student populations. SunEd High of North Broward exceeds the performance of 11 schools in ELA learning gains and exceeds the performance of 15 schools in mathematics learning gains.

MSID	School Name	ELA Learning Gains	Math Learning Gains	% Tested	SIR 2018	SIR 2017
5331	DOLPHIN PARK HIGH	45	76	100	COMMENDABLE	COMMENDABLE
5323	MELROSE HIGH	30	97	100	COMMENDABLE	COMMENDABLE
5341	NORTH UNIVERSITY HIGH	53	92	99	COMMENDABLE	COMMENDABLE

5351	LAUDERHILL HIGH	59	55	96	COMMENDABLE	COMMENDABLE
5009	ANDREWS HIGH SCHOOL	42	78	94	COMMENDABLE	COMMENDABLE
5861	SUNED HIGH OF NORTH BROWARD	41	65	93	COMMENDABLE	COMMENDABLE
5032	FLAGLER HIGH	44	63	92	COMMENDABLE	COMMENDABLE
5481	SUNRISE HIGH SCHOOL	62	92	98	COMMENDABLE	MAINTAINING
5233	ACADEMIC SOLUTIONS ACADEMY A	59	77	93	COMMENDABLE	MAINTAINING
5028	ACADEMIC SOLUTIONS HIGH SCH	49	76	90	COMMENDABLE	MAINTAINING
2123	CYPRESS RUN ALTERNATIVE/ESE				I	
3651	DAVE THOMAS ED CENTER WEST				I	MAINTAINING
6501	HENRY D PERRY EDUCATION CENTER	48	75	84	MAINTAINING	
0991	WINGATE OAKS CENTER	45		97	MAINTAINING	
1021	THE QUEST CENTER	25	30	96	MAINTAINING	

5060	SUNED HIGH SCHOOL	40	47	91	MAINTAINING	COMMENDABLE
0601	SEAGULL SCHOOL	58		86	MAINTAINING	MAINTAINING
5209	ASCEND CAREER ACADEMY	41	29	78	MAINTAINING	MAINTAINING
0405	LANIER-JAMES EDUCATION CENTER	35	22	81	MAINTAINING	MAINTAINING
0452	WHIDDON RODGERS ED CENTER	30	47	87	MAINTAINING	MAINTAINING
1752	WHISPERING PINES EXC. ED CENTER	26	33	85	MAINTAINING	MAINTAINING
0871	BRIGHT HORIZONS	28	14	96	UNSATISFACTORY	
3222	CROSS CREEK SCHOOL	22	25	92	UNSATISFACTORY	MAINTAINING
0653	PINE RIDGE ALTERNATIVE CENTER	12	2	99	UNSATISFACTORY	UNSATISFACTORY

I. Identify the charter school's school grade. (Not Applicable)

- If the charter school did not obtain a school grade of "C" or above, what measures will the school implement or has the school been implementing to improve its grade?
N/A
- If a charter school does not get a school grade nor a School Improvement Rating what assessments has the school used or will the charter school use during the next charter agreement term to ensure that all students are learning and to identify

students who may be struggling? N/A

- **If a charter school serves untested grades (K-2), what assessments has the school used or will the charter school use during the next charter agreement term to ensure that all students in untested grades are learning and to identify students who may be struggling? N/A**

J. Identify if the school has developed a state-mandated School Improvement Plan (SIP). Discuss the main areas and the timeline for improvement if applicable.

SunEd High School is not mandated to develop a School Improvement Plan. However, the school sets its own annual goals based on the results of each year's School Improvement Rating, the percentage of students making learning gains, and the percentage of eligible students graduating each year.

K. Identify if the charter school has been identified as one of the 300 Lowest-Performing Elementary Schools in Florida. (Not Applicable)

- **If yes, explain the measures that the charter school will take or has been taking to remedy this status. N/A**

L. Describe what School Improvement Rating (SIR) the charter school has received, if applicable.

As an alternative school, SunEd High of North Broward receives an annual School Improvement Rating (SIR) each year based on the percentage of students who make learning gains in reading and math annually, and the percentage of eligible students tested. According to the FLDOE Accountability Reports, SunEd High of North Broward has earned a School Improvement Rating of "Commendable" for two consecutive years in 2016-2017 and 2017-2018. During the first and second year of the charter term, the school did not receive a School Improvement Rating due to having less than 90% of students tested (which was the criteria for receiving a SIR at that time).

- **If the charter school has not received an SIR of Maintaining, what measures has the charter school taken or will the charter school take to improve the rating? N/A**

M. Identify the charter school's graduation rate, if applicable.

SunEd High of North Broward specializes in graduating the at-risk student population it serves. However, these successes are not reflected in the graduation data reported by the state. The Graduation Rate for the 4-Year Cohort reported by the FLDOE does not accurately represent the success achieved by alternative education schools in graduating students who are one or more years behind their cohort. At SunEd High of North Broward, a "senior" is defined as a student who has earned a minimum of 16 high school credits (regardless of the number of years they have fallen away from their cohort). The school works diligently to help students reach "senior" status and graduate during the year in which they begin as a senior in the fall term. School staff closely tracks each student's progress in earning credits throughout the year, providing academic support as needed, and assisting students in preparing for state exams. The school's graduation rate is determined by the percentage of "seniors" who graduate in the year in which they are identified as seniors. SunEd High of North Broward is successfully meeting its goal of graduating a higher percentage of students each year. As shown in the chart below, the school has graduated an average of 53% of its seniors annually during the current charter term.

Total # Seniors (18

Total # Seniors Earning a Percentage of Earning a

Year	or more credits)	Standard Graduation Diploma	Standard Graduation Diploma
2014-2015	51	26	51
2015-2016	66	31	47
2016-2017	67	37	55
2017-2018	65	37	57

Data Sources: School Rosters and Graduate Tracking Data.

Because students at SunEd High of North Broward arrive with very few credits, SunEd High of North Broward qualifies its graduates as "In-Cohort" graduates, "Qualified Out of Cohort" graduates, and calculates the total percentage of qualified graduates to determine a percentage related to the graduation rate. This information is shown in the chart below.

Graduate	2014-15	2015-16	2016-17	2017-18
Qualifications				
Percentage of In-Cohort Graduates – As reported by FLDOE	8% (65 in cohort)	12% (83 in cohort)	8% (148 in cohort)	9% (67 in cohort; 19 actually qualified)
Total Percentage of Qualified Graduates*	51% (51 students qualified; 26 graduated)	47% (66 students qualified; 31 graduated)	55% (67 students qualified; 37 graduated)	57% (65 students qualified; 37 graduated)
Graduated Early	N/A	1 student	2 students	2 students
Completed courses with SunEd High of North Broward and walked with their home school	N/A	1 student	3 students	1 student

*Qualified = 18 or more credits

- **What has been the charter school's graduation rate goal?**

SunEd High School's ultimate goal is to graduate 100% of eligible students each year.

- **Has the charter school met this goal?**

SunEd High School's graduation rate has steadily increased during the past three years as shown the chart above.

If yes, what steps will the charter school take to continue to meet or exceed this goal?

The school will continue implementing its blended learning model that provides students with a self-paced, research-based online curriculum combined with high-quality face-to-face instruction provided by certified teachers. The school will continually monitor the progress of each student in meeting the goals listed on his/her Individual Graduation Plan.

If no, what measures will the charter school implement to increase its in-cohort and post-cohort graduation rate to meet its goal?

The school will continue providing mentoring, academic support, counseling, and an individualized, self-paced, high-quality instructional program for students.

N. Provide concordant/comparative score data (ACT/SAT scores) and explain how the school utilizes or will utilize concordant and comparative scores to increase graduation rates.

SunEd High of North Broward utilizes ACT and SAT concordant scores to increase its graduation rate in accordance with Rule 6A-1.09422, Florida Administrative Code (F.A.C.). For eligible students, the concordant passing scale score shall be a score equal to or greater than four hundred and thirty (430) on the 200 to 800 scale for the SAT Evidence-Based Reading and Writing (EBRW) section, twenty-four (24) on the 10 to 40 scale of the SAT Reading Subtest section, or nineteen (19) on the 1 to 36 scale on the ACT Reading section.

In 2017-2018, SunEd High of North Broward increased its graduation rate with 10 students earning a concordant passing score on the **ACT** to meet the testing requirement for a high school diploma. Over the term of the charter, the number of students earning a concordant passing score on the ACT has increased with 10 students meeting the requirements in 2018; 8 students in 2017, 8 students in 2016; and 6 students in 2015.

Similarly, SunEd High of North Broward increased its graduation rate with 12 students earning a concordant passing score on the **SAT** in 2017-2018. The number of students earning a concordant passing score on the SAT has also increased with 12 students meeting the requirement in 2018; 9 students in 2017; 7 students in 2016; and 7 students in 2015.

To meet the math graduation requirements, students have taken the **PERT** during the term of the charter. The number of students earning a passing concordant score on the PERT has also increased with 19 students meeting the requirement in 2018; 19 students in 2017; 8 students in 2016; and 7 students in 2015.

Attachments

Section 1: FEDERAL AND STATE ACCOUNTABILITY

– No Attachments –

2. MISSION-SPECIFIC ACCOUNTABILITY

A. Achievement of Mission/Specific Goals

SunEd High of North Broward is making significant progress towards achieving its mission-specific goals as defined in the charter school's agreement. The school's charter application identifies six Student Success Goals to measure the progress of at-risk students. The goals for improvement targeted the following areas: academic performance in courses, learning growth, credits earned, student attendance, graduation rate, student behavior, and stakeholder satisfaction. SunEd High of North Broward has demonstrated improvement in all of these areas. The school is implementing a comprehensive plan for improving student performance and developing methods for more accurately measuring and tracking individual student progress. During the current charter term, the school has made the greatest improvement in the school improvement rating and the percentage of students meeting graduation requirements each year.

Summary of Performance:

The number of students showing yearly progress has increased in English Language Arts, math, and science. The number of students demonstrating proficiency in tested areas has also increased during the current charter term. With regards to the percentage of students showing one-years' worth of growth, the FLDOE School Improvement Ratings reports show that 41% of students are demonstrating learning gains in English Language Arts and 65% of students are demonstrating learning gains in mathematics.

The Average Daily Attendance (ADA) rate for students at alternative education high schools is generally very low as many of the students are over 18 and have numerous personal responsibilities and hardships that prevent them from attending school each day. Although the attendance rate at SunEd High of North Broward is not at the expected level, it has steadily increased throughout the term of the charter. A review of the ADA reported in the Attendance Summary Report (Data Warehouse) for the previous two years shows that the ADA for 2016-2017 was 51.6% and the ADA for 2017-2018 was 55.1%. The school is implementing various strategies to continue increasing student attendance.

SunEd High's graduation rate has steadily increased from year to year during the current charter term as a result of the school's success in helping students complete courses and earn credits, as well as the academic support provided to help students pass state-mandated assessments. A summary and chart depicting the school's graduation rate each year, as well as description of the system the school uses for measuring its annual graduation rate, is provided in response to Question M above.

SunEd High of North Broward students have demonstrated significant improvement in their behaviors at school this year. During the previous year, there were 11 fights that led to outdoor suspension for these students. As a result of the consistent enforcement of consequences for behavioral infractions last year, this year there have not been any fights to date and very few other

infractions. It is also believed that the Mentor-Mentee Program at SunEd High has been very effective in helping students address behavioral and anger issues. Additionally, the principal's open-door policy and positive rapport with students has been instrumental in improving the behavior of students. There is a culture among students and staff at SunEd High of North Broward that inappropriate behavior will not be tolerated and that mutual respect is important in promoting a positive learning environment. (Attachment T contains the Discipline Reports for the past three years.)

As an AdvancED-accredited school, SunEd High administers the AdvancED surveys for parents, staff, and students each year. A small number of parents complete the survey. However, based on the few responses received from parents, as well as the daily verbal communications with parents, students, and staff, SunEd High believes that the school climate is a positive one and that stakeholders are satisfied with the school's educational program.

- **If the charter school is not making significant progress towards these goals, explain the plan that the charter school will implement to achieve the school/mission-specific goals.**

The mission of the school as defined in the school's initial contract was to target two very different student populations that could benefit from a blended model of instruction that allowed students to work at their own pace. The school's initial goal was to target students who needed to recover credits and were at risk of dropping out, or had already dropped out, as well as students who wanted to earn credits at an accelerated pace. As it turned out, the vast majority of students who have enrolled at SunEd High of North Broward during the term of the charter are young adults who arrive with very few credits, a low GPA, and a history of poor academic performance and, in many cases, a prior record of poor behavior. The academic goals stated in the school's initial charter application were not realistic for the student population the school serves. Therefore, for the next term of the charter, SunEd High of North Broward will revise its goals to target annual increases in learning gains in ELA and math, attendance, graduation rate, and career readiness.

Attachments

Section 2: MISSION-SPECIFIC ACCOUNTABILITY

– No Attachments –

3. EDUCATIONAL PROGRAM IMPLEMENTATION

A. Explain how the charter school is implementing its mission as defined in the charter school's agreement.

SunEd High of North Broward is implementing its mission as defined in the charter school agreement shown below.

The mission of SunEd High of North Broward is to provide all students in grades 9-12, a standards-based individualized educational experience, via "Blended-Learning," under the Flex Model that leads said students, irrespective of level or ability to become socially responsible life-long learners equipped for an evolving economy by:

1. *Restoring students who have dropped out, or are at risk of dropping out of the traditional school, resulting in earning a high school diploma;*

2. *Providing a dual enrollment program for those seeking to secure a two-year degree from a community college concurrently with earning their high school diploma and the opportunity for continuing education;*
3. *Offering flexible attendance sessions, coupled with a self-paced program allowing students, that because of extraneous variables or goals in their personal or familial arena, have the need or desire to move at a faster pace, coupled with securing a vocational trade or technological skills enabling said student upon graduation to secure employment and enter the work force at a younger age.*

Throughout the term of the charter, SunEd High of North Broward has fulfilled its mission and goals as evidenced by the school's success in working with students who have dropped out of the traditional school. Students who enroll at the school are generally well behind their cohorts and have a history of low academic performance and poor attendance. SunEd High of North Broward offers students the opportunity to earn high school credits in a smaller, more individualized, self-paced program that provides an alternate pathway to graduation. Students are given the opportunity to participate in a "blended learning environment" which combines online learning with teacher-directed instruction. Flexible learning sessions provide students with an opportunity to attend either morning or afternoon sessions. This flexibility allows students who work or who have children of their own to attend school at a convenient time.

SunEd High of North Broward works closely with each student to develop an individualized graduation plan and track the student's progress in meeting requirements. At the same time, the school recognizes the importance of providing students with a caring and nurturing learning environment where each student's personal challenges are recognized and addressed. There is a shared belief system among all SunEd High of North Broward staff members--"All students are capable of success and every student can graduate!" The culture that has been established at SunEd High of North Broward for both staff and students is one of high expectations, mutual respect, concern for each other, and a belief in limitless possibilities! As a result, many students who had previously dropped out, aged out, or encountered obstacles that precluded them from staying in school, have been given another opportunity to earn a high school diploma.

SunEd High of North Broward is achieving its primary mission--to graduate at-risk students and give them an opportunity to pursue secondary studies or careers so that they can be successful, contributing members of society. While the opportunity for dual enrollment is available for students, as stated in the school's mission statement, SunEd High of North Broward has found that the focus of the school has been to "recover" students who have dropped out or experienced failure at their previous schools. Currently, few students enrolled at SunEd High of North Broward meet the minimum requirements for admission in the dual enrollment program at Broward College. However, the program will continue to be available for any student who qualifies. Also, the school's online curriculum offers honors courses for eligible students. Students who want to accelerate their learning and earn credits at a faster rate can attend both learning sessions. The school's online research-based curriculum, combined with teacher-directed instruction, provides students with opportunities to "catch up" or "accelerate" their learning to earn their high school diploma.

Another important component of the school's mission is to prepare students for future employment by preparing them for vocational trades or jobs that require technological skills. To achieve this goal, SunEd High of North Broward has developed the following Career Academies:

Teacher Academy (2-Year Program)

In Partnership with Broward College School of Education, SunEd High of North Broward is proud to offer the Teacher Academy. Students will have the opportunity to develop the foundational skills to becoming an educator. Through the partnership with Broward College,

students will receive the benefit of the expertise of the college professors who visit and provide guidance, take tours and have field experiences at the college campus and apply for the education program scholarships available at Broward College.

Year 1:

The Teacher Academy Year 1 is an entry-level course designed to provide students interested in a career in education a foundation in the teaching profession, teaching and learning strategies, assessments, and communication in the classroom.

Year 2:

The Teacher Academy Year 2 is designed to prepare students who completed Teacher Academy Year 1 to gain higher level skills in interpersonal communications, testing methods, motivation and positive reinforcement strategies and student teaching through externship/field experience.

Educators Rising is a co-curricular program that enhances and supplements the Teacher Academy curriculum by joining together students interested in a career in education with like-minded individuals through competitions statewide and nationally.

Hospitality Management and Tourism Academy (2-Year Program)

Year 1:

The Hospitality Management and Tourism Academy will provide students with a broad overview of the hospitality industry. The main focus of the program is to introduce students to hospitality and tourism, hospitality soft skills, operational areas of a hotel, sales and marketing, and safety and security. Students will complete the Year 1 program with skills to enter entry-level positions in a hotel, resort or hospitality entity.

Year 2:

The Hospitality Management and Tourism Academy will provide students with a broad overview of the hospitality industry. The main focus of the program is to introduce students to hospitality and tourism, hospitality soft skills, operational areas of a hotel, sales and marketing, and safety and security. Students will complete the Year 1 program with skills to enter entry-level positions in a hotel, resort or hospitality entity.

Front Desk Supervisor Certification Opportunity:

Students who complete Year 1 and Year 2 of the Hospitality management and Tourism Academy and complete all requirements including all coursework on Knowledge Matters Business Hotel program with a passing grade of 80% will be eligible to sit for the American Hotel and Lodging Association Certification Test for the opportunity to earn a nationally recognized certification in Front Desk Supervisor.

Gaming Design Academy (2-Year Program)

Year 1:

The Video Game Design Academy will provide students with a broad overview of the Digital Design industry. The main focus of the program is to introduce students to video game design and digital design including current software, trends and foundations relevant to the digital

publishing industry.

Year 2:

The Video Game Design Academy will provide students with a strong focus on hands-on game design, desktop publishing and Microsoft Office Specialist training.

Microsoft Office Certification Opportunity:

Students who complete Year 1 or Year 2 of the Video Game Design Academy and complete all requirements including all coursework on program with a passing grade of 80% will be eligible to sit for the Microsoft Office Specialist Certification Test for the opportunity to earn a nationally recognized certification.

- **If the charter school has been designated a state-mandated School Improvement Plan (SIP) school, explain how it plans to meet the goals stated in the approved SIP. N/A**

B. Explain how the school is successfully implementing research-based curriculum and instructional strategies as defined in the charter school's contract.

SunEd High of North Broward is successfully implementing a research-based digital curriculum and utilizing effective instructional strategies during teacher-led courses as defined in the charter school's contract. The school utilizes a blended learning approach to fulfill the school's mission. The school's educational program consists of technology-driven learning with teacher-directed instruction. Students can meet academic goals through an instructional delivery method that allows students to work at their own pace. SunEd High of North Broward utilizes the research-based Apex Learning digital curriculum. Apex Learning offers a comprehensive digital curriculum to meet high school graduation requirements in math, science, English, social studies, world languages, and selected electives. The curriculum is designed to support academic success for all students, from those not prepared for grade-level academic challenges to those capable of accelerating their learning. Because students come to high school at varying levels of readiness, Apex Learning has designed its digital curriculum with multiple course pathways, each designed to meet specific needs of students as they progress toward graduation. The Apex Learning general studies curriculum features several course pathways to prepare all high school graduates for college and work. The courses in the two pathways used by students at SunEd High (described below) share a common scope and sequence and cover the same rigorous, standards-based content.

- **Core**

Core courses meet the needs of a range of students as they endeavor to master rigorous content and earn credits toward graduation. While Core courses assume readiness for grade-level academic challenges, they also include targeted scaffolding for students who benefit from additional learning support. Each semester course offers 70-90 hours of interactive direct instruction, guided practice, and integrated formative, summative, and diagnostic assessment.

- **Honors**

Honors courses meet the needs of motivated students seeking to accelerate their learning and deepen conceptual understanding. With many opportunities to apply, extend, and synthesize knowledge, Honors courses are ideally suited to prepare students for the rigors

of AP courses. Each semester course offers 90-120 hours of interactive direct instruction, guided practice, and robust enrichment, with integrated formative, summative, and diagnostic assessment.

The teachers at SunEd High of North Broward use a variety of methods, strategies, and best practices to fulfill the school's educational mission. These methods include the following:

- Small group, teacher-directed instruction for students in need of intensive reading, math, and other content core areas
- Individual academic one-on-one support for students as needed
- Whole group direct instruction that elicit active student engagement
- Problem-solving and hands on lessons
- Project-based learning
- Cooperative Learning
- Story Mapping
- Graphic Organizers
- Common Board Configuration
- Ongoing assessments to have students demonstrate mastery (quizzes, activities, tests, projects, research papers; etc.);
- Supplemental materials and remedial programs;
- Test-taking skills
- Utilization of appropriate strategies and techniques such as modeling, repetition, increased practice, pictures, language dictionaries, group and paired learning to support the needs of ELL and ESE students

C. Explain how the charter school is implementing demonstrably effective instructional strategies that support struggling students' ability to achieve grade level proficiency.

The student population at SunEd High of North Broward primarily consists of level 1 and 2 students in both reading and math. To address the specific needs of these students, SunEd High of North Broward uses the Response to Intervention (RtI) framework to monitor student progress in academics and behavior. The RtI process is facilitated by the Problem-Solving Team, led by the principal. The team meets monthly to discuss the implementation of teaching and intervention practices throughout the school curriculum. The Team collaborates regularly to problem solve, share effective practices, evaluate implementation, make decisions, and implement new processes and strategies. The Team discusses students who are identified--through progress monitoring data--as needing additional assistance in meeting standards. The Team also reviews information on students who have been referred for behavioral and emotional issues. If the Team determines that a student requires additional academic or behavioral support, the Team identifies specific interventions. After a specific time period, the Team analyzes trends and data for these students and reviews intervention programs that are in place to determine their effectiveness. Information gathered is used to develop the goals and objectives for school-wide implementation. Intervention strategies and programs determined to be effective in increasing student achievement are utilized to meet the objectives stated in the school improvement plan. Some students need additional support and intervention to meet the expectations of the school's program and state standards. The school uses specific forms to track intervention services and maintains an RtI binder in the principal's office with appropriate documentation.

All students receive Tier 1 (universal) instruction which includes the Apex Learning curriculum and direct instruction; they also receive differentiated, data-driven instruction in small groups. Additionally, all students are required to complete daily lessons in *Reading Plus®*. Students who are struggling in reading, as evidenced by level 1 and 2 scores on state-mandated reading assessments, receive direct instruction in an Intensive Reading class. Level 1 students receive 90-minutes of instruction while level 2 students receive instruction during a 45-minute block. A

certified teacher provides instruction using *Edge B* (for level 1) and *Edge C* (for level 2) as the core curriculum. Level 1 also use the *Phonics for Reading* program (Curriculum Associates). Students identified as Tier 2 students who continue to struggle in Tier 2 receive Tier 3 intensive interventions. The students at this level are provided additional interventions that include small-group instruction as well as one-on-one assistance. After Tier 3 implementation, students who continue to display limited progress may then be considered for further evaluation and services. Students who struggle in mathematics or science also receive Tier 2 or Tier 3 interventions. Like interventions in reading, interventions in math and science vary in intensity from Tier 2 to Tier 3. Groups are smaller at Tier 3 and supplementary materials are differentiated from one intensity level to another. Research-based materials, Apex tutorials, and workbooks are used to provide support and interventions for students in math and science as needed.

D. Identify how the charter school competently uses qualitative and quantitative data to inform and guide instructional planning and practice aligned with Florida Standards as well as Next Generation Sunshine State Standards.

Utilization of data to support student learning is a high priority at SunEd High of North Broward. Data-driven instruction is critical to improved student achievement. The school aims to make learning progress with its student population which is comprised primarily of level 1 and 2 students, many of which have been out of school for some time. Student performance data is carefully analyzed to make instructional decisions. SunEd High of North Broward has developed a system of gathering and disseminating quantitative student performance data throughout the year to improve delivery of instruction and to meet each student's learning needs. The school uses a variety of assessments to analyze data, track academic performance, and drive instructional decisions. The school administers all state-mandated standardized tests that include the Florida Standards Assessments (FSA), End of Course Exams, and WIDA for English Language Learners. The PERT (previously used), SAT, and ACT are administered to students who have not passed the state-required tests, so they have an opportunity to meet graduation requirements by obtaining concordant scores. The school also administers the FAIR (three times per year) and tracks student progress through Reading Plus®. These student assessments generate a range of data about student learning and school effectiveness. The state and progress monitoring assessments administered throughout the year is shown in the charts below:

STUDENT ASSESSMENT PLAN

○ **State Assessments**

Name of Assessment	Frequency of Delivery
FSA Reading	Retakes 2x Annually; First timers - once a year
FSA Writing	Retakes 2x Annually; First timers - once a year
FSA EOC Algebra	Retakes 3x Annually until passed; First timers - once a year
FSA EOC Geometry	Retakes 3x Annually; First timers - once a year

NGSS EOC Biology 1 & US
History

Retakes 3x Annually; First timers - once a year

○ **Progress Monitoring Assessments**

Name of Assessment	Frequency of Delivery
FAIR (Florida Assessments for Instruction in Reading)	3x Annually
Study Island Series Direct Instruction	Bi-weekly Standard Specific
Scantron Performance Series	Tri- Annually Overall Standardized Assessment
Reading Plus	Quarterly Review
Study Island (ELL, ACT/SAT Prep)	Quarterly Review

○ **Curriculum Related Assessments**

Name of Assessment	Frequency of Delivery
APEX Unit Assessment and Final Exams	Quarterly Review

The assessments that will be used to gauge student progress address all high priority curricular areas – ELA, Algebra 1, Biology, and History. The state assessments include the Reading Retakes, FSA ELA and the EOC Algebra 1, History, and Biology exams – all of which are viable, reliable and unbiased. The other assessment to be used for data analysis is the FAIR, a research-based, state developed progress monitoring tool. All assessments will be administered in adherence to guidelines provided by the State and the District. School Administration will

closely monitor test administration to ensure fidelity to test administration protocols and procedures. All eligible students will be scheduled for testing and any required accommodations will be given.

The principal at SunEd High of North Broward ensures that instructional staff is trained in the analysis and interpretation of student performance data. Furthermore, the principal meets with teachers monthly to review student data and make curricular decisions. Following the data disaggregation and analysis meetings with the principal, teacher mentors conduct individual "data chats" with their student mentees and create learning goals for each student that are recorded on their data chat forms. The data chat forms were developed by SunEd High to meet the needs of the students. These data chat forms are specific to each grade level (9th-12th) and assessment.

As previously mentioned, the school administers the FAIR three times per year to monitor student progress in reading. The school uses Florida Progress Monitoring Network in Reading (PMRN) to analyze FAIR data and make decisions regarding placement of students in Intensive Reading (single block or double block). The Intensive Reading teachers utilize this data to identify areas of deficiencies and group students for small-group instruction. An analysis of all FAIR school-wide reports show increases in student performance from one administration to the next during each year. Because of the nature of the school's flexible program, as well as the student population that attends SunEd, students are entering and exiting the school throughout the year. Consequently, the school's FAIR reports show test results for a different set of students during each of the three yearly administrations (AP1, AP2, and AP3). Therefore, FAIR results are examined for **individual students** and tracked on their data chat forms to monitor progress from one administration to the next. Attachment I contains the FAIR reports depicting how the results from year to year are tracked by individual student to ensure that accurate data is used to inform instruction for each student. The data that is highlighted shows the students that have made growth from the first assessment to the most recent assessment.

SunEd High of North Broward uses *Reading Plus®* as a supplementary program to assist students in Intensive Reading courses to improve their reading skills. Teachers can track student progress and current reading levels by examining the individual student reports that are generated by Reading Plus®. Student enrolled in an Intensive Reading course are required to work on Reading Plus® for 30 minutes at the beginning of each class learning session (a.m. and p.m.). Teachers can monitor how much time each student is spending on Reading Plus® and whether students' reading levels are increasing.

SunEd High reviews students' previous performance in all other core, state-tested areas upon enrollment to properly place students at the appropriate level within the Apex Learning curriculum. Teachers monitor student performance throughout the year through Study Island, Scantron assessments, and teacher-developed assessments

In addition to using quantitative data to inform instruction, SunEd High used qualitative data to identify areas of strength and weakness in the teaching and learning process. School leaders conduct daily classroom walkthroughs to gauge the effectiveness of teaching practices in engaging students and achieving the intended learning outcomes. Through weekly mentoring sessions, students are given an opportunity to express their perceptions of the instructional program and discuss areas that need improvement. Leadership Team members have frequent discussions with students to monitor their progress in completing courses and meeting academic goals. Teachers use a variety of qualitative data such as student observations, class discussions, surveys, etc., to guide their planning and instruction.

D. Explain how the charter school provides effective services for exceptional students (SWD and Gifted) as defined in the charter school's agreement and as required by applicable law. The charter school should provide assurance of charter school and

Sponsor collaboration and the adherence to local guidelines for exceptional students (SWD and Gifted). An On-Site Programmatic Review and/or Desktop Review may be conducted.

SunEd High of North Broward provides quality services for exceptional students as defined in the school's contract and as required by applicable law. To maintain compliance in ESE, the ESE Coordinator continually monitors the program to ensure compliance with all policies and procedures related to the ESE program. SunEd High of North Broward implements a comprehensive plan, aligned with the Exceptional Student Education Policies and Procedures of the Broward County School District, to identify, document, service, and evaluate students with disabilities. The school meets all applicable state and federal requirements including the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973. All identified students with disabilities receive services in accordance with their IEP. All procedural safeguards are met in terms of provisions such as parental consent and written notice of meetings. Special education services are provided by qualified personnel or contracted to a licensed outside agency, as deemed necessary. The school works closely with the district to assist with decision making when appropriate. Teachers are aware of the needs of the ESE students with whom they work and utilize appropriate strategies to work effectively with them. The reports provided to the school after each Annual Monitoring Visit indicate that the two areas that address the ESE program have been "Verified and Accepted" by the district.

F. Explain how the charter school implements effective programs and services to meet the needs of English Language Learners as defined in the charter school's contract and as required by applicable law. An On-Site Programmatic Review and/or Desktop Review may be conducted.

SunEd High of North Broward provides quality services for English Language Learners (ELLs) as defined in the school's contract and as required by applicable law. SunEd High provides ESOL services in accordance with Florida Department of Education guidelines to meet the needs of qualifying students. The school follows guidelines for identification, placement, screening, and classification for ELL students. These procedures are aligned to the Florida Department of Education agreements and flowcharts under the terms of the META Consent Decree. All students classified as ELL are provided with appropriate services to meet the specific students' needs in language learning and academic achievement. Students in the ESOL program are required to meet the same curriculum standards as other students in English/Language Arts and content area instruction. ESOL strategies, supplementary materials, and native language assistance are used to ensure that comprehensible instruction is being provided to every ELL. Apex Learning digital curriculum supports academic success for all students, regardless of their English language proficiency level. English language learners have access to the same rigorous, grade level instruction as their peers. Additional supports provided by embedded scaffolds support language acquisition by removing barriers to learning. All instructional personnel have met the training requirements under the META Consent Decree.

The school's ESOL Coordinator continually monitors the ESOL program to ensure compliance with all policies and procedures related to the ESOL program, and maintains accurate records as reflected in the ELlevation report. The reports provided to the school after each Annual Monitoring Visit indicate that the two areas that address the ESOL program have been "Verified and Accepted" by the district.

G. Explain the school's current process for MTSS/RtI.

Within its Multi-Tiered System of Supports (MTSS) process, SunEd High of North Broward uses a Collaborative Problem-Solving/Response to Intervention (CPS/RtI) framework for the implementation of research-based instruction and interventions. This model integrates

assessment and intervention within a multi-level system of supports to maximize student achievement and to reduce behavior problems. Many of the students who attend SunEd High of North Broward have been identified as at-risk students based on insufficient learning gains over the course of their educational careers, as well as other Early Warning Systems data. SunEd High of North Broward provides evidence-based interventions, monitors student progress, and adjusts interventions depending on a student's responsiveness. The CPS/RtI process at SunEd High of North Broward contributes to improved instructional quality, provides all students with the best opportunities to succeed at SunEd High of North Broward, and assists with the identification of learning difficulties and problems.

The MTSS/RtI has four essential components: 1) a school-wide, multi-level instructional and behavioral system for preventing school failure; 2) screening/progress monitoring; 3) data-based decision making for instruction, and 4) movement within the multi-level system of supports. Regardless of the number of interventions that SunEd High implements, each is classified under one of the three levels of prevention. This allows for a common understanding across the entire process.

- Tier 1: Research-based core instructional and behavioral methodologies, practices, and supports designed to provide the foundation in general education for all students.
- Tier 2: Supplemental instruction and interventions that will be provided in addition to and in alignment with core instruction and behavioral supports to targeted groups of students identified as needing additional assistance.
- Tier 3: Targeted to those students that require intensive instructional or behavioral intervention in addition to and in alignment with core instruction. At this tier, instruction and intervention intensity will be reflected in increased frequency, greater duration and/or more individualization.

A summary of the school's process for the current school year is provided below:

This year, the selection process for students to be moved from Tier I to Tier II in MTSS/RtI began with each teacher reviewing and assessing students' completion rate; attendance rate; or behavior within the classroom. Upon receipt of the list of students from all teachers, the RtI Team assembled and reviewed each student and eighteen students were selected from the suggested students.

Prior to the selection of students, it was noted that the entire school is on Tier 2 for attendance due to the nature of the school. Many of our students enter our school as either being truant from a traditional public school or returning back to school after a couple years out of the school setting. Another criteria that was used in the selection process was the students who were retained more than three times.

Upon selection of the students, the RtI Coordinator used students' attendance, Apex report, and FAIR-FS results to determine the course of action. After assessing the deficiencies noted, the RtI Coordinator visited Broward Schools Diversity, Prevention, & Intervention page to procure the correct forms and interventions needed to assist the students.

Every other day, the students who were put in MTSS/RtI meet with the teacher and work on the strategies they are working on improving; for example, motivation and seeking help. The students learn how to advocate for themselves and use the strategies taught in order to complete graded assignments. The students are allowed to work on whatever Apex course in which they are not seeing success.

An added level for MTSS/RtI are the ELL students. In addition to learning how to become motivated and seek help, the ESOL Specialist meets with each student differently and assists the

students according to the explanation below:

The ESOL coordinator bases much of the individual ESOL direct instruction ("pull outs") on the "Ventures" series of ESOL textbooks (published by Cambridge University Press) for). The ESOL coordinator arranges for these individual "pull out" sessions to coincide with the monthly mentor/mentee data chat (progress) meetings with each individual ELL. Ventures has a comprehensive initial diagnostic / placement assessment tool which the coordinator uses to determine an ELL's initial English proficiency level. The score the ELL gets on this assessment in turn determines which of the five Ventures textbooks (Basic through Four). is the "best fit" for the ELL. The same test results are used to identify areas of weakness in a given ELL's English proficiency, in order to then focus on improving those areas via targeted remediation. Relevant exercises from Ventures, as well as from other Internet sources, are used for this purpose. At the end of the year (or at the beginning of the next school year, for returning ELLs) the same Ventures diagnostic / placement assessment is used to measure the ELL's English proficiency gains.

The Florida standards associated with these activities, all included under the category of ELD (English Language Development), are:

ELD.K12.ELL.SI: Language of Social and Instructional Purposes

ELD.K12.ELL.LA: Language of Language Arts

ELD.K12.ELL.MA: Language of Mathematics

ELD.K12.ELL.SC: Language of Science

ELD.K12.ELL.SS: Language of Social Studies

- **What is the school's plan for MTSS/RtI to ensure that the process is appropriately implemented during the next charter agreement term?**

During the next charter agreement, SunEd High of North Broward will continue to ensure that appropriate staff members (administrator, ESE or ELL teachers as appropriate, general education teacher(s), curriculum specialists, counselor, etc.) serve on the school's Collaborative Problem-Solving Team. The school will appoint a Team Coordinator to facilitate the activities of the team. The identification of barriers to student achievement at all three Tiers of instruction, development of intervention plans, and monitoring of student progress will be a collaborative effort amongst all members of the CPS Team, including parents. Additionally, SunEd High of North Broward will access and attend professional development offered by the district and will respond to feedback offered from the district's liaison during each annual compliance review.

- **Provide the charter school's Early Warning System (EWS) data and explain how the school plans to support vulnerable student populations as identified by the EWS.**

Nearly all of the students who enroll at SunEd High School exhibit two or more EWS indicators that include, but are not limited to, the following: failing one or more classes; less than 2.0 GPA; more than 2 credits behind; less than 90% attendance; two or more outdoor suspensions; etc. The vast majority of students at SunEd High are classified as Minority and Economically Disadvantaged. The school's mission is to specifically target this population of students in order to assist them in meeting all graduation requirements and earning a standard high school diploma. Additionally, the school's mission is to prepare these students for post-graduation success. In order to accomplish these goals, SunEd High must address the numerous obstacles faced by the majority of students who attend the school. The school has achieved great success in helping students reach their academic and personal goals through a comprehensive approach that

includes not only academic guidance and support, but also social-emotional support and individual mentoring.

Attachments

Section 3: EDUCATIONAL PROGRAM IMPLEMENTATION

– No Attachments –

Notes

FINANCIAL PERFORMANCE

1. FINANCIAL MANAGEMENT

A. Explain how the charter school implements an effective system of internal controls over revenues, expenses, and fixed assets, and exercises good business practices.

Throughout the term of the charter, SunEd High of North Broward has consistently demonstrated professional competence and implementation of sound systems in managing the school's financial operations. The Board is responsible for the school's finances and contracts with an accountant with expertise in financial reporting requirements for Florida schools. Detailed financial statements are prepared monthly for analysis by the Governing Board. Policies and reporting procedures established by the district and state are followed.

B. Explain how the charter school adheres to general-accepted accounting principles.

SunEd High School implements an effective system of internal controls over revenues, expenses, and fixed assets, along with good, sound business practices. A comprehensive list of checks and balances, approved by the Board and in accordance with charter school finance policies, procedures and internal controls, has been implemented to ensure that the financial resources are properly managed.

C. Explain how the charter school submits timely and accurate financial information adhering to its financial reporting requirements as defined in the school's contract.

The Board is responsible for the school's finances and contracts with an accountant independent of school operations with expertise in financial reporting requirements for Florida schools. Detailed financial statements are prepared on a monthly and quarterly basis in accordance with generally accepted accounting principles for analysis by the Governing Board and submission to the District per the school's contract. Policies and reporting procedures established by the District and State are followed.

On an annual basis, the Board contracts with a certified public accountant to perform the annual financial audit which is submitted to the District and the State Auditor General. The school's Governing Board reviews quarterly financial statements and budgets at each of its Board meetings which are public and held on a quarterly basis. SunEd High School utilizes accepted state coding of accounts pursuant to the Financial and Program Cost Accounting and Reporting for Florida Schools in all transactions pertaining to its operations. Each year, the school creates and maintains a budget, which is approved by the Board and reviewed and monitored against actual results monthly to ascertain that the school is meeting its financial goals. Actual financial results and enrollments are used to project future revenues, expenditures, enrollments, and fund balances. Specific control measures are implemented to monitor these projections.

Attachments

Section 1: FINANCIAL MANAGEMENT

– No Attachments –

2. FINANCIAL VIABILITY

A. Explain how the charter school maintains a balanced budget and a positive cash flow.

Each year, the school creates and maintains a budget, which is approved by the Board and reviewed and monitored against actual results monthly to ascertain that the school is meeting its financial goals. Actual financial results and enrollments are used to project future revenues, expenditures, enrollments, net assets and fund balances. Specific control measures are implemented to monitor these projections. The budget is formally amended annually after the February FEFP Survey Period.

B. Verify that the charter school's financial obligations are in good standing.

SunEd High of North Broward's financial obligations are in good standing. The 2017-2018 Annual Financial Audit (on file) shows a positive total net asset balance which provides evidence the school is in good financial standing.

C. Provide a detailed explanation for the sound and sustainable long-term financial plan for the charter school.

In addition to an annual budget, the school plans and prepares a Projected Budget that spans the length of the charter to ensure the school is sustainable in the long term.

The school's Revenue Estimate Worksheet for 2017-2018 is included as Attachment R.

The Projected Five-Year Budget for SunEd High of North Broward for 2019–2024 is included as Attachment Q.

Attachments

Section 2: FINANCIAL VIABILITY

– No Attachments –

ORGANIZATIONAL PERFORMANCE

1. STUDENT ENROLLMENT AND CONDUCT

A. Explain if the charter school's actual enrollment has been consistent with its projections.

SunEd High of North Broward's enrollment in Year 1 of the charter term was 175. Currently, there are 316 students enrolled at the school. Although there has been an increase in the number of alternative education high school programs in Broward County, SunEd High of North Broward has been able to maintain a steady enrollment during the term of the charter. With 316 students currently attending SunEd High, the school has the the third highest student enrollment among the seven alternative education charter schools currently in operation in Broward County.

- **If it has not been consistent, what measures has the charter school taken to increase student enrollment.**

Student enrollment at SunEd High of North Broward has increased from 175 students in Year 1 to 316 students in Year 5 of the current charter term.

B. Provide the demographics of the community the charter school serves.

The racial/ethnic composition of the population residing within zip code 33063 is 61.8% White, 31.8% Black, 19.3% Hispanic, and 3% Asian. The racial-ethnic composition of the student population at SunEd High of North Broward is 64% Black, 19% Hispanic, 14% White, and 2% Asian.

C. Describe the charter school's current enrollment procedures as defined in the charter school's contract and in compliance with applicable law.

SunEd High of North Broward implements enrollment procedures as defined in the school's contract and in compliance with the law. The requirement for admission is that the student is age appropriate and has been promoted to grade 9. The school is open to students from ages 15 to 21. Students seeking to enroll may complete an online application or visit the school and meet with an admissions coordinator to complete an application. If the number of enrollees exceeds the school's capacity, the school will utilize its lottery process to enroll students (which is delineated in the school application). Upon enrollment, the student and family members meet with the School Leader, Dean of Students, and the Guidance Counselor to create an education plan for the student to map out his or her schedule and the requirements the student must meet for graduation. It is at this meeting that students have a clear picture of where they stand, what they still need to attain, and how they will achieve the goal of graduating. Students are then required to participate in a Transition Program in which they are assessed in ELA, reading, math and science using specific assessments. Students must also complete an Interest Inventory and they are introduced to the online curriculum. The Career Coordinator interviews each student to determine his/her career path and develop a graduation plan. Students have to complete a minimum of one-half credit before they are introduced to the Educational Labs.

D. Describe the charter school's plan to ensure a safe and secure environment.

SunEd High has created a culture of mutual respect among students and staff that is evident to all who enter the building. The school enforces a Student Code of Conduct to ensure the safety of

students and staff. SunEd High attributes its positive learning environment on the fact that the faculty works closely with students through the Mentor-Mentee Program to help students manage their behavior. Additionally, the principal has established a close relationship with each student and has an open-door policy so that students know that their concerns are heard and addressed. has greatly contributed to the school's success in maintaining a safe and orderly environment at SunEd High.

SunEd High has developed the *Safety and Emergency Plan* that contains school-wide policies and procedures designed to maintain a safe learning environment and to ensure that everyone understands what to do in the event of an emergency or a crisis at the school. Additionally, SunEd High follows specific protocols and utilizes systems and personnel to ensure the safety of all students, staff and visitors at the school. A description of these protocols and safety and security measures taken by the school are described in the response to Question B below.

Attachments

Section 1: STUDENT ENROLLMENT AND CONDUCT

– No Attachments –

Notes

2. FACILITIES

A. Explain how the charter school's facilities comply with applicable laws and codes.

SunEd High of North Broward takes great pride in the beauty, cleanliness, and functionality of the school's facilities. The school complies with all applicable laws and codes to ensure the facilities are kept safe and secure for students and staff. The facility has an adequate number of classrooms designed to meet or exceed all required classroom designs set forth by the government. The school facility complies with applicable health codes, inspection and safety requirements. The facility and related property have been properly maintained according to the Florida Building Code pursuant to Chapter 553 during its charter as verified by valid Certificates of Occupancy and all applicable health, safety and fire reports conducted by the District and Municipality.

B. Explain how the charter school complies with applicable health and safety laws.

SunEd High of North Broward complies with all applicable health and safety laws. All required health and safety inspections at the school are conducted on an annual basis to ensure that the school follows all building codes, fire prevention codes, ADA requirements, and health requirements related to general health and sanitation which includes food service, drinking water, and sewer. During the term of the charter, the school has met the requirements of all inspections in compliance with applicable health and safety requirements. A comprehensive safety inspection to encompass fire and health is conducted annually and school leaders are accountable for correcting any noted deficiencies upon receipt of the final report.

SunEd High of North Broward has developed the *Safety and Emergency Plan* which is reviewed

with all employees at the annual Opening of Schools Meeting held in August of each year. The school implements policies and procedures related to severe weather emergencies, crisis events and school-wide safety. All visitors are required to sign-in at the reception area upon entering the school. The facility ensures the safety of all students, staff and visitors through the following mechanisms: there is one entrance and a separate exit for students; all visitors must enter the school and wait in the lobby until school personnel check them in. All students are "wanded" with a hand-held metal detector and searched when they enter the building; students must turn in cell phones and book bags upon entering the building; there is one full-time security guard that is trained through the Guardian Program. There is also a Dean of students who oversees student discipline. There are 28 security cameras throughout the building, including classrooms and exterior. The cameras are monitored through screens that are located in the Principal's office, the main office, and in the Dean's office. Administration and the Security Guard conduct constant building and classroom walk-throughs to ensure that they are visible to all students.

SunEd High of North Broward conducts all required fire drills and Code Red drills once a month for each learning session--morning and afternoon (two fire drills are done within first 10 days of school). Also, a tornado drill for each learning session--morning and afternoon—is done twice a year (one within the first 10 days of schools and another on a date determined by the district). Evacuation plans are posted throughout the building to ensure the safe evacuation of all persons from all areas of the school in the event of an emergency. All emergency drills are conducted in compliance with district requirements and recorded in the district's compliance management system upon completion.

Attachments

Section 2: FACILITIES

– No Attachments –

3. GOVERNANCE, STAFF AND PARENTS

A. Explain how the charter school implements the governance structure as defined in the school's contract.

The Governing Board of SunEd High of North Broward consists of a group of highly committed individuals. All Governing Board members are trained in the areas of Florida Sunshine Law, Ethics, Conflicts of Interest, Financial Responsibility, and Board Roles and Responsibilities. This training was provided by an approved vendor as set forth in Rule 6A-6.0784 pursuant to Section 1002.33, Florida Statutes and Certificates of Completion for Governance Board Training (for initial training or refresher training). The Governing Board of SunEd High of North Broward sets all policies, assumes responsibility for compliance with the charter contract and applicable laws and regulations, and sets the tone for ensuring adherence to the mission and vision of the school. The Governing Board is responsible for overseeing the academic, financial, and operational performance of the school. The Board delegates the day-to-day operations to the administrative staff and has established the reporting relationship between the Governing Board and the administrative staff. The Governing Board approves budgets, sets policies, establishes procedures, recruits, interviews and selects the Principal, and ensures that the financial and administrative management of the school meets regulatory requirements, maintains sound fiscal standards, and remains financially viable. The Governing Board of SunEd High of North Broward meets on a scheduled basis, as stipulated in the Governing Board bylaws. All meetings are advertised and conducted in adherence to the Sunshine Law. The Board is directly involved in

analyzing student performance results to ensure that the educational program is sound and effective. The Board works with the school in identifying solutions to problems.

B. Provide an explanation or verification of how the charter school complies with Sunshine Laws as applicable to charter schools and laws governing public records.

The Governing Board of SunEd High of North Broward meets on a regular basis throughout the year, per its Board Bylaws. The school complies with Florida Statutes relating to public records and public meetings. The Governing Board functions under the State of Florida Sunshine Laws. All meetings of the Governing Board are open to the public and advanced notice of the meeting is posted in the school office and on the school's website. Governing Board meeting agendas and minutes for each year of the charter term are kept on file at the school, uploaded to the district's compliance monitoring system, and maintained on the school's website.

As required by s.1002.33(9)(p), SunEd High of North Broward maintains a website that provides the public with information regarding the school; the school's academic performance; the names of the governing board members; the programs at the school; service providers; education management corporations associated with the school; the school's annual budget and its annual independent fiscal audit; the school's grade pursuant to s. 1008.34; and, on a quarterly basis, the minutes of governing board meetings.

C. Employment/Staffing

- **Explain how the charter school employs instructional staff that meets state and federal qualifications.**

SunEd High of North Broward employs Highly Qualified teachers who meet local and state requirements. Minimum qualifications for teachers include a bachelor's degree in Education and valid certification, or eligibility for certification, for the position to which the teacher is assigned. The school monitors each staff member's certification through the Staffing Reports and Certification Self Audits. All instructional staff members are highly qualified and assigned to teach areas in which they are certified. At SunEd High of North Broward, teacher certifications are disclosed to parents/guardians during student registration for the new school year. Lists of teacher certifications are available for viewing upon request from the principal's office of the school. SunEd High of North Broward complies with the anti-discrimination provisions of s. 1005.05, F.S., the Florida Education Equity Act or any other provisions of Federal or state law in its hiring and employment practices. All employees are hired regardless of race, color creed, sex, national origin, age or handicap.

Prior to interviewing a candidate, the principal verifies that eligible candidates meet all qualifications and requirements of applicable State laws, Rules of the Florida Department of Education and School Board policies for the type of position for which the candidate is interviewing. The school does not knowingly employ an individual who has resigned from a school district in lieu of disciplinary action because of issues related to child welfare or safety, or who has been dismissed for just cause by any school district with respect to child welfare or safety endangerment. SunEd High of North Broward does not employ an individual to provide instructional services if the individual's certificate or licensure as an educator is suspended or revoked by the FLDOE or any other state. As required by s. 1002.33(12)(g). F.S., the school requires all employees to be fingerprinted and drug-screened.

At the beginning of each school year, SunEd High of North Broward provides each employee with an updated Employee Handbook that is reviewed during the opening of schools meeting. The handbook delineates employment policies, wage and salary policies, employee benefits, time off and excused absences, rules and standards of conduct, and employee safety and health.

- **Explain the system that the charter school uses for teacher and administrator evaluations.**

SunEd High of North Broward carefully monitors and evaluates the performance of its instructional personnel and the school administrator to ensure that employees are demonstrating high levels of performance. The principal at SunEd High of North Broward oversees the performance of all instructional personnel using the Florida Consortium of Public Charter Schools (FCPCS) Evaluation System for Classroom Teachers and Other Instructional Personnel. The Governing Board evaluates the performance of the principal using the FCPCS Evaluation System for School-Based Administrators. Both evaluation systems are district and state approved, and address all components of s. 1012.34, F.S. All evaluators and employees are properly trained in the evaluation systems. The evaluation system for both instructional and administrative personnel at SunEd High of North Broward is an ongoing process that takes place over the course of a year. The principal conducts classroom walk-throughs throughout the year to provide teachers with feedback and support. There is a mid-year formal evaluation for teachers to monitor progress and provide support for the employee as needed. The End-of-Year Evaluation addresses the Domains and Indicators that must be met by instructional and administrative personnel. Governing Board members visit the school during the year and observe the performance of the school administrator in managing the day-to-day operations and ensuring student and teacher success. Administrators are formally evaluated at the end of the year by the Governing Board.

To generate Annual Performance Ratings (Highly Effective, Effective, Needs Improvement/Developing*, or Unsatisfactory) for instructional and administrative personnel, the professional practice score (evaluation results) and combined with student growth scores as follows: 2/3 of the annual performance rating is determined by the professional practices score and 1/3 of the annual performance rating is determined by the student growth score.

(*The rating of "Developing" is reserved for teachers who are within their first three years of employment and need improvement.)

- **Provide the approved and adopted pay for performance plan and salary schedule if it has been recently updated.**

SunEd High of North Broward uses the FCPCS salary schedule and pay performance plan to ensure that all employees are properly compensated based on their credentials, qualifications, professional competency and success with student performance.

D. Demonstrate how the charter school has and is effectively involving parents in its programs as defined in the school's contract or prior application.

SunEd High of North Broward recognizes the importance of parental involvement in the education of students and strives to involve parents in their children's learning and to form an open line of communication between school and home. There is a parent liaison who is available to assist parents with questions or concerns. The parent liaison's contact information is available on the school website. The following policies at SunEd are designed to increase parental involvement:

1. **Communicating with Parents Regarding Student Progress** - Parents are informed about student progress and school activities throughout the year. Communication regarding students' progress includes weekly emailed APEX (curriculum) reports, report cards, standardized test results with explanations, parent letters, parent/teacher conferences, administrator/parent/student conferences, phone calls, emails. There is also an automated parent communication system, Parent Link, that contacts parents to give them messages related to school events, activities, and school closures. Communication regarding school

activities includes school letters to parents and the school newsletter. Teachers utilize Google Voice daily to communicate their mentee's absences and any upcoming activities.

2. **Conferences with Parents/Classroom Visits** - Parents are invited on a quarterly basis to come to the school to meet with administrators, teachers, or support staff; parents are welcome to observe their children in the classroom on any day with prior notification.
3. **Parent Involvement/Volunteer Opportunities** - Parents are invited to volunteer in the school on any given day of the week with prior notification and after meeting appropriate district requirements. Parents are also invited to volunteer at specific school events. School newsletters invite parents attend events or become volunteers in the school.
4. **Parent Nights** - Parents are provided with various opportunities to participate in activities related to helping their child, improving their own skills, and monitoring or celebrating their child's progress or success. Events are planned throughout the year to provide these opportunities. The following chart provides a description and purpose of each event planned this year:

Parent Night Event Schedule - August 2018 thru June 2019

Date	Topic	Description and Purpose
Wednesday, September 26, 6-8pm	APEX/EOC Training – How to monitor and assist your child	Provide parents with an opportunity to understand and use and interpretation of the APEX system and reports and allow interaction with the teachers.
Wednesday, October 17, 6-8pm	Resume Writing/Job Search	Assist parents and students in sharpening their skills in resume writing and job search.
Wednesday, November 14, 6-8pm	Strategies for Reading	Provide parents with strategies to assist their child with Reading at home.
Wednesday, December 19, 6-8pm	Holiday Celebration	Time for celebrating with parents the accomplishments of their children. (Holiday poetry, rap songs, and caroling)
Wednesday, January 16, 6-8pm	Building Electronic Portfolios - Google	Provide parents and students with information on building electronic portfolios and the many uses of Google.

Wednesday, February 13, 6-8pm	Federal Income Tax Time – Tax Help	Offer parents understanding and instruction on filing tax documents during Federal Income Tax season.
Wednesday, March 13, 6-8pm	Testing Prep	Provide parents with all necessary information regarding preparation for their child to take state assessments.
Wednesday, April 17, 6-8pm	Financial Planning for Parents/Graduates	Local investment planning firms offer parents free financial planning techniques and training.
Wednesday, May 15 6-8pm	Essentials for Graduation	Most exciting time of the year! Help parents prepare for the ultimate goal and next step for their child.

Attachments

Section 3: GOVERNANCE, STAFF AND PARENTS

– No Attachments –

ATTACHMENTS: EDUCATIONAL, FINANCIAL AND ORGANIZATIONAL PERFORMANCE

1. ATTACHMENTS: EDUCATIONAL, FINANCIAL AND ORGANIZATIONAL PERFORMANCE

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Attachments

Section 1: ATTACHMENTS: EDUCATIONAL, FINANCIAL AND ORGANIZATIONAL PERFORMANCE

1.1	<u>H. Early Warning Systems Data</u>	Lara, Tammy, 11/14/18 3:20 PM	XLSX / 69.172 KB
1.2	<u>Y. Pay for Performance Plan and Salary Schedule - On File</u>	Lara, Tammy, 11/13/18 11:34 PM	PDF / 430.944 KB
1.3	<u>X. Teacher and Administrator Evaluation Tools - On File</u>	Lara, Tammy, 11/13/18 11:33 PM	PDF / 431.703 KB
1.4	<u>W. A Sample of School Newsletters Requesting Parental Involvement</u>	Lara, Tammy, 11/13/18 11:33 PM	PDF / 732.923 KB
1.5	<u>V. Certification Self-Audits</u>	Lara, Tammy, 11/13/18 11:32 PM	PDF / 714.745 KB
1.6	<u>U. Staffing Reports</u>	Lara, Tammy, 11/13/18 11:32 PM	PDF / 1.44 MB
1.7	<u>T. Discipline Reporting</u>	Lara, Tammy, 11/13/18 11:31 PM	PDF / 6.605 MB
1.8	<u>S. Student Enrollment Reports</u>	Lara, Tammy, 11/13/18 11:31 PM	PDF / 813.248 KB
1.9	<u>R. Revenue Estimate Worksheet for 2018-2019</u>	Lara, Tammy, 11/13/18 11:30 PM	PDF / 424.784 KB
1.10	<u>Q. Projected Five (5) Year Budget for 2019-2024</u>	Lara, Tammy, 11/13/18 11:30 PM	PDF / 433.666 KB
1.11	<u>P. Evidence of Resolution of any Financial Debts</u>	Lara, Tammy, 11/13/18 11:29 PM	PDF / 464.927 KB
1.12	<u>O. Financial Corrective Action Plan</u>	Lara, Tammy, 11/13/18 11:28 PM	PDF / 462.432 KB
1.13	<u>N. Fixed Assets</u>	Lara, Tammy, 11/13/18 11:28 PM	PDF / 561.25 KB
1.14	<u>M. Evidence of Implementation of Specific Contractual Correction Action</u>	Lara, Tammy, 11/13/18 11:17 PM	PDF / 464.378 KB
1.15	<u>L. Standardized Test Results</u>	Lara, Tammy, 11/13/18 11:17 PM	PDF / 429.715 KB
1.16	<u>K. Graduation Rate</u>	Lara, Tammy, 11/13/18 11:16 PM	PDF / 440.747 KB

1.17	<u>J. Notification of School Improvement Rating</u>	Lara, Tammy, 11/13/18 11:15 PM	PDF / 468.478 KB
1.18	<u>I. Summary of Progress Monitoring Reports FAIR Part 3</u>	Lara, Tammy, 11/13/18 11:12 PM	PDF / 2.201 MB
1.19	<u>I. Summary of Progress Monitoring Reports FAIR Part 2</u>	Lara, Tammy, 11/13/18 11:12 PM	DOCX / 37.498 KB
1.20	<u>I. Summary of Progress Monitoring Reports Reading Plus Part 1</u>	Lara, Tammy, 11/13/18 11:11 PM	PDF / 2.594 MB
1.21	<u>G. 300 Lowest Performing Elementary Schools Plan</u>	Lara, Tammy, 11/13/18 10:58 PM	PDF / 431.585 KB
1.22	<u>F. FLDOE Report Card</u>	Lara, Tammy, 11/13/18 10:57 PM	PDF / 429.405 KB
1.23	<u>E. FLDOE School Grade</u>	Lara, Tammy, 11/13/18 10:57 PM	PDF / 429.467 KB
1.24	<u>D. AMO Standards</u>	Lara, Tammy, 11/13/18 10:56 PM	PDF / 471.013 KB
1.25	<u>B. FSA - Part 2 State Reports</u>	Lara, Tammy, 11/13/18 10:54 PM	PDF / 684.258 KB
1.26	<u>C. EOC - Part 3 State Reports</u>	Lara, Tammy, 11/13/18 10:54 PM	PDF / 547.707 KB
1.27	<u>C. EOC - Part 2 State Reports</u>	Lara, Tammy, 11/13/18 10:53 PM	PDF / 957.682 KB
1.28	<u>C. EOC - Part 1 Algebra 2017-2018 Comparison</u>	Lara, Tammy, 11/13/18 10:13 PM	DOCX / 33.809 KB
1.29	<u>B. FSA - Part 1 Comparison 2017-2018</u>	Lara, Tammy, 11/13/18 10:06 PM	DOCX / 47.919 KB
1.30	<u>A. FCAT 2.0/FSA ELA - Part 3 2016-2017</u>	Lara, Tammy, 11/13/18 10:05 PM	DOCX / 31.46 KB
1.31	<u>A. FCAT 2.0 - Part 2 2015-2016</u>	Lara, Tammy, 11/13/18 10:02 PM	DOCX / 31.284 KB
1.32	<u>A. FCAT 2.0 - Part 1 2014-2015</u>	Lara, Tammy, 11/13/18 10:02 PM	DOCX / 31.037 KB